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**Tuesday, November 27, 2018  
6:00PM  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Saulteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

**ORDER PAPER (SC-2018-14)**

**2018-14/0**     **SMUDGING CEREMONY**

**2018-14/1**     **SPEAKERS BUSINESS**

**2018-14/1a**     Announcements - The next meeting of the Students' Council will take place on **Tuesday, December 11, 2018** at 6:00PM in the Council Chambers, at University Hall.

**2018-14/2**     **PRESENTATIONS**

**2018-14/2a**     ***Presentation Title:*** Proposed Changes to Student Group Oversight

***Presenters:*** Andre Bourgeois and Rebecca Taylor

***Abstract:*** This presentation will explain some proposed changes the SU staff and executive will be sending to Students' Council for consideration.

**BOURGEOIS MOVES** to allow the "Proposed Changes to Student Group Oversight" presentation.

See SC-2018.14.10.

**2018-14/2b**     ***Presentation Title:*** "FAMF proposal"

***Presenters:***

- Akanksha Bhatnagar
- Dayton Chen - President of ESS

***Abstract:*** The Engineering Students' Society (ESS) is pursuing a FAMF renewal. They are wanting to be on the ballot in the upcoming year, and this presentation will outline the information needed in Bylaw 8200.

**BHATNAGAR MOVES** to allow the Engineering Students' Society to give a presentation on their Faculty Association Membership Fee renewal.

**2018-14/3**      **EXECUTIVE COMMITTEE REPORT**

**2018-14/4**      **BOARD AND COMMITTEE REPORT**

**2018-14/5**      **OPEN FORUM**

**2018-14/6**      **QUESTION PERIOD**

**2018-14/7**      **BOARD AND COMMITTEE BUSINESS**

**2018-14/7a**      **SUNDAY MOVES**, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointment of Colin Mulholland onto the Aboriginal Relations and Reconciliation Committee as a Native Studies Students' Association representative.

**2018-14/8**      **GENERAL ORDERS**

**2018-14/8a**      **BOURGEOIS MOVES:**

WHEREAS students agreed by referendum to pay a dedicated fee to fund certain programs and services by The Landing;

AND WHEREAS, the governance of The Landing is no longer functional;

AND WHEREAS The Landing is no longer able to fulfill its reporting requirements or carry out its mandate;

AND WHEREAS the membership of The Landing have passed a resolution asking the Students' Union to step in and integrate the programs and services offered by The Landing into Students' Union operations;

The Landing Board and Students' Council jointly resolve to amend the DFU so that The Landing is no longer required to have a governance structure that is independent from the Students' Union so that the Students' Union can carry out the mandate of The Landing until the Landing is subject to review under Bylaw 6100.

**2018-14/9**      **INFORMATION ITEMS**

**2018-14/9a**      President - Report.

See SC-2018.14.01.

**2018-14/9b**      Vice-President, Academic - Report.

- See SC-2018.14.02.
- 2018-14/9c** Vice-President, External - Report.  
See SC-2018.14.03.
- 2018-14/9d** Vice-President, Operations and Finance - Report.  
See SC-2018.14.04.
- 2018-14/9f** Students' Council - Attendance.  
See SC-2018.14.05.
- 2018-14/9e** Students' Council Motion Tracker.  
See SC-2018.14.06.
- 2018-14/9f** Executive Committee Motion Tracker  
See SC-2018.14.07.
- 2018-14/9g** Students' Council, Votes and Proceedings (SC-2018-13)  
See SC-2018.14.08.
- 2018-14/9h** "Proposed Changes to Student Group Oversight" - Presentation and Attachment  
See SC-2018.14.09.

Date: 22/10/2018  
To: Students' Union Council  
Re: President 2018/19 Report

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Dear Council,

I will not be in attendance for council! On that note, if you've any questions for me, please submit them for the late additions. Besides that, I'm thrilled to have caught up on emails just in time to spend next week out of office!

## Strategic Plan Committee

The strategic plan committee continues to meet weekly. We have just finished reviewing the mission and values of the document and are about to dive into goals. I predict that we should be able to complete the process by late February. My thanks to everyone who has put in the hours thus far!

## Conferencing and Events Catering

The new kitchen is fully up and running and I am personally thrilled by the new catering that we will be able to offer from here on out! The team there has done an amazing job despite numerous unforeseen roadblocks. We've had tremendously positive feedback on a number of new items and variety. The investment in the kitchen and re-organization of the department is now visible and looking forward to returns in the new year.

## Student Leaders Summit

I spent last Saturday at the Student Leaders Summit! Congratulations to VP Bhatnagar for putting together such a smooth day of professional development and consultation. I took part in a morning panel, gave advice on team management, and covered what happens to FAMF's in an optional fee environment. I learned quite a bit and thanks to all those who attended.

## CASA Advocacy Week

VP Brown and I are heading to CASA Advocacy Week from the 25th to the 1st. As VP Brown Chairs CASA this year, I remain the primary delegate and will be the voice of UASU at the table. I am particularly thrilled that the first advocacy asks on the document is to ensure that international students have better access to work opportunities and a streamlined process for visas, something I have championed for a number of years. You can read some fantastic research on the impact of international students in Canada [here](#).

## To Note:

- I continue to sit on the CASA EDI committee which on Monday adopted a work plan and will begin crafting recommendations for CASA.
- I have joined the advisory committee for the BoG/Senate/GFC joint summit for the second year. Those who are members on Senate or GFC, it is a fantastic half day event in which we do a deep dive into a particular challenge for the university community.
- Attended a Community Engagement Advisory Committee meeting. The university is reviewing on an institutional level the ways in which it interacts with the broader community and the impacts of such.
- The Board Ad-Hoc Group on Membership and Mandates continues to meet on a regular basis. Relevant is that a clause for board committee principles of membership will be to make attempts to include community representatives, which hopefully will allow for students to sit on a wider range of board committees in the future.
- The University is finishing the final round of consultations on its new budget model, tuition and fees, and MNIF's in the coming month. I should be able to provide a full update following the board meeting in December, however, the fiscal picture of both the university and the province does not look favourable.
- I will be on vacation from December 6th - 13th and will only be reachable in event of an emergency.
- I intend to host a number of elections workshops in the new year, however, any members of council or the public who wish to speak to me about elections, feel free to reach out anytime.

Cheers,  
Reed Larsen

**Date:** 22 Nov 2018

**To:** University of Alberta Students' Union Council

**Re:** VP(A) 2018/19 Report #14

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Dear Council,

Life has been wildin' lately, there has been lots of changes to my life recently and sometimes everything can get quite overwhelming. I can 100% feel myself burning out, but I gotta keep chugging along and I am so thankful to have a team I can call my family that are so supportive. Thanks y'all for your constant love. Read ahead for some updates!

### **1. Faculty Associations**

#### **Student Leaders Summit 2018**

One of my platform points was to "**Strengthen Faculty Associations**", and the Student Leaders Summit was envisioned to support our upper level student representatives. The one-day summit went amazing, and I was so honored to be surrounded by such intelligent, smart leaders. It brings me so gratitude to know how strong our representatives are, and I am looking forward to continue working with y'all! We had about 8/32 Councillors come out, all other 4 Executive members, and our Board of Governors Representative was not present. Nonetheless, I am determined to continue to push Councillors to connect with their FA's!!

#### **Alberta Pharmacy Student Associations (APSA)**

APSA is having a variety of governance issues all arising at once, and I have been working extremely close with their Executives to help support them. The Reading Week issue came to a boiling point on Monday at GFC Exec.

1. We got this issue put as a Discussion Item at GFC Exec, which is chaired by President David Turpin. Working with the APSA President, we collected 88 letters from Pharmacy students calling upon their faculty reconsider new options, and listen to . You can view this entire package [HERE](#) including the letters.
2. At this meeting we determined the motion to approve the 2019/2020 Academic Calendar was a flawed motion, because the original motion stated that ALL Pharmacy students would be losing Fall Reading Week, but we determined it was in fact only PharmD students.
3. Because of this, a new motion to approve a new 2019/2020 Academic Calendar for Pharmacy will be approved. There may or may not be a Fall Reading Week, but the Faculty has promised to do real student consultation and attach items which will address and respond the mental health concerns amongst others.
4. The Registrar's Office and the President spoke in support of our questions and our concern that the Faculty of Pharmacy did not properly concern students. We have clearly outlined to the entire campus that the Students' Union will not stand for this, and I honestly thank APSA for being so supportive and patient with this whole file.

#### **FAMF Renewals**

The Engineering Students' Society and the Law Students' Association will be the only FA's pursuing a FAMF this year.

### **2. General Faculties Council Meetings / University Meetings**

#### **GFC**

GFC is going to be a wild meeting. Here are the key items coming forward:

- COSA Terms of Reference
  - This item is being brought forward for early consultation. COSA is a consultation

- committee that will involve a huge amount of student representation. I'll be presenting alongside the GSA VPA and Tammy Hopper, Vice-Provost (Programs).
- Proposed Changes to the MD Program – Admissions for Aboriginal Applicants
  - Removal of the quota for Aboriginal applicants.
  - This is a **HUGE win** for the FOMD (being the first UAlberta Faculty to respond this positively the TRC) and for years of VPA advocacy around “Indigenous Content Incorporation”
- Creation of a new Digital Scholarship Centre
  - The DSC aims to be a flagship interdisciplinary resource that both encourages digital scholarship methods and develops them. Examples include GIS/geodata, data visualization, OER development and makerspace elements – all valuable across many disciplines.
- New Budget Model Discussion
  - In the new budget model, faculties will get funding based on what teaching and research they currently do, rather than on historical resource allocation. Curious to hear what GFC has to say and will update at our next meeting.

### **3. GovWeek Planning Committee**

Remember that GovWeek will be from **January 21st-25th 2019**. The GWPC is making amazing traction, and I'm excited to hear a lot of your ideas and thoughts! I will be doing a presentation to Council soon. There will also be re-brand of the marketing - stay tuned!

### **4. Open Education Work**

- At GFC we worked to submit our feedback to the Tri-Council Draft Data Management Policy and we were able to integrate language around 'open'. This is huge movement forward for open data.
- We are in the midst of creating an Open Education Champions Website at the SU!
- I've also been doing a lot of phone calls with counterparts across the country who are looking for some advice such as Carleton University and the University of Manitoba!
- The Open Education Advo Group is in the final stages of solidifying its ToR's and Strategic Plan

### **5. Meetings of Note**

- UASU VPA/RO - University Calendar Review/Feedback Meeting
- SU VPA + Pres / Provost
  - Discussed Pharmacy, GOTV, Capital Plan, Indigenous Initiatives, & other ongoing projects.
- Provost's Digital Learning Committee
  - Future of Blended Learning and a UAlberta Digital Strategy
- Festival of Teaching and Learning Committee
  - Talked about how to better integrate undergraduate research.
- Aboriginal Students' Council will be pursuing a DFU! They are hoping to be on the ballot for the upcoming year, and it is amazing to see this work being done.

My office hours for the Fall semester are going to be Friday's from 12PM-1PM or by email request! Let me know if you have any questions regarding my office hours. Thanks for reading my report!

Kind regards,



UASU VP (Academic)



Date: 27/11/2018  
To: Students' Union Council  
Re: VP(X) 2018/19 Report

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Dear Council,

Apologies for not being at this meeting, I am gearing up for a lot of travel (but still haven't packed...) and couldn't be more excited to advocate with colleagues from across the country in a unified student voice! Keep an eye on my Instagram (adam.brown1) where I will be sharing videos on my Story about the various things I'll be doing. On a separate fun note, **I will buy the first person to email me at [adam.brown@su.ualberta.ca](mailto:adam.brown@su.ualberta.ca) with the correct answer to the following question a UofA toque, scarf or mittens:**

- Question: How many provinces have I been to since becoming VP External? (If you give me the number and list every province, I'll buy the winner 2 of the 3 items!)

### 1. Updates

- **UEQ meetings in Sherbrooke:** On Nov. 22nd I travel to Sherbrooke, Quebec with 5 other CASA board members to attend a caucus meeting of the Union Étudiant du Québec. I am very excited to continue engaging with our partners in Quebec, as CASA is the only national student organization that represents Quebec students.
- **CASA Advocacy Week 2018:** President Larsen, EAA Nelson and I will be in Ottawa with all CASA delegates to meet with over 140 MPs and Senators. This is one of the largest lobby efforts on the country, and we will be using the hashtag #StudentsTakeTheHill on social media if you want to follow along. I will have a larger update on this once I am back in Edmonton.
- **CSJ funding negotiations:** I have sent a [letter to Mélanie Joly](#), Minister of Tourism, Official Languages and the Francophonie, on behalf of the SU calling on the federal government to increase support for Campus Saint-Jean. The federal and all provincial governments are currently re-negotiating Official Languages Program Support funding of which Campus Saint-Jean is a beneficiary. It is important that the federal government recognize the growing demand for post-secondary education in French in Alberta and the current state of Campus Saint-Jean in not being able to address those needs. MP Linda Duncan also asked Minister Joly about Campus Saint-Jean funding in Question period
- **GOTV @ CSJ:** I joined GOTV Coordinator Raitz and several volunteers at Campus Saint-Jean to help encourage students to pledge to vote. GOTV Coordinator Raitz has informed me that we have passed 1000 pledges, a huge feat in such little time! If you have not yet pledged to vote, head to [licensetocomplain.ca](http://licensetocomplain.ca).

### 2. Coming up

- The advocacy mentioned above and all ensuing follow-ups.

- **Senate:** The Senate plenary will be taking place December 6th & 7th. The agenda has not yet been released.

I will not be in the office until December 3rd, so if you have any written questions please email me. I encourage you all to tweet about CASA's AdvoWeek and follow CASA @casaacae!

Kind regards,



**UASU VP (External)**

Adam Brown

Date: Nov 22, 2018

To: Students' Union Council

Re: VPOF 2018/19 Report

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Dear Council,

Hello all! Hope you had a great reading week and are feeling refreshed and ready to tackle the final bit of the semester. Things at the SU have been going well and chugging along; here are some updates:

### Executive Campaign Crew

The ECC will be conducting consultations over the next 2 weeks, with the intention of presenting our findings to Council at the December 11th meeting. At this point, in response to consultations we've done, we have pivoted our vision towards the campus-wide "student spaces" fee, so the consultations they'll be doing will be focused setting the parameters around use of funds and process. Processes such as, how funds are handled, how projects are prioritized, how SU needs are balanced with campus needs, etc. Keep an eye out for an e-introduction to your ECC member responsible for consultation for your faculty if you have thoughts about this.

### Dewey's Branding

I held a focus group with the student SU staff last week on Dewey's, it's brand image and strategic future. It was incredible. Such good feedback, ideas and comments. This data will be used in the creation of Dewey's Strategic Plan, as I mentioned in Council a couple of meetings ago. We are also including a couple of survey questions in our upcoming annual survey, who's results will be available by mid december and will be incorporated into the report. I am currently working on setting priorities, and recommendations so that bar management can use it as a guiding document for years to come, but also being flexible to new Executive input. I will keep you updated!

### Odds & Ends

I have had a busy past couple weeks with some of the committees I sit on such as SERC and the Strategic Planning Committee. The former has set a goal to do some research into SWAG that is given out, and it's environmental impact, which should be interesting. Our catering staff have been putting on VIP tastings to our top catering

clients, and it has been wonderful. They hosted a trial run of these tastings for the SU staff and I must say I was thoroughly impressed. We're talking steak grilled on salt blocks, banana flambe, the works! We've been getting great feedback from customers. Well done to everyone involved! Horowitz Catering has a bright future.

#### Shout outs & Office Hours

Thanks to the 5 people who job shadowed me over the past week; it was a lot of fun! If you're interested in running for a position, feel free to message me at any point. Furthermore, I will not be scheduling a specific time for office hours, but you can set up an appointment with me by emailing me.

Kind regards,

*Emma Ripka*

UASU VP Operations & Finance  
Emma Ripka



Item	Motion	Result	Meeting	Date
2018-00/1a	JONATHAN BARRACLOUGH is appointed as the Speaker for the 2018/19 session of Council.	N/A	SC-2018-00	04/17/2018
2018-00/8a	FLAMAN/PALINDAT MOVED to approve the 2018-19 Students' Council Meeting Schedule.	CARRIED	SC-2018-00	04/17/2018
2018-00/8b	PALINDAT, STATT, BOSE, CHUNG, KOBES, LEY, THIBAudeau are declared appointed to Audit Committee by acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8c	CUTARM, MOGALE, and SUNDAY are declared appointed to Aboriginal Relations and Reconciliation Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8d	LEY, RIPKA, SUNDAY, THIBAudeau, HADDOUCHE, RAITZ, and KIM are declared appointed to Bylaw Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8e	FLAMAN, LIN, PALINDAT, FARRIS, and KIM are declared appointed to Council Administration Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-00/8f	HADDOUCHE, DIPINTO, BOSE, ANDERSON, SUNDAY, ST. HILAIRE, and LIN are declared appointed to Finance Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8g	CUTARM, RIZVI, FARRIS, AGARWAL, and MUSTAFA are declared appointed to Nominating Committee via acclamation.	CARRIED	SC-2018-00	04/17/2018
2018-00/8h	RAITZ, BILAK, PALINDAT, FARRIS, PALMER, and MOGALE are declared appointed to the Policy Committee via secret ballot.	CARRIED	SC-2018-00	04/17/2018
2018-01/1d	KIM/THIBAudeau MOVED to approve the Students' Council Standing Orders.	CARRIED	SC-2018-01	05/15/2018
2018-01/2a	LARSEN/DIPINTO MOVED to allow the KAIROS Blanket Exercise presentation.	CARRIED	SC-2018-01	05/15/2018
	FLAMAN/FARRIS MOVED to suspend Standing Orders to allow the presentation time to exceed thirty minutes.	CARRIED	SC-2018-01	05/15/2018
2018-01/7a	BILAK is appointed to Finance Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-01/8a	KIM, RAITZ, RIZVI are declared appointed to the GovWeek Planning Committee via acclamation.	CARRIED	SC-2018-01	05/15/2018
2018-02/7a	AGARWAL is declared appointed to the Audit Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7b	BELCOURT is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7c	CALLIHOO is affirmed appointed to the Aboriginal Relations and Reconciliation Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/7d	HOSSEINY is declared appointed to the Finance Committee via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8a	BILAK is declared appointed to the Gateway Student Journal Society Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8b	PALINDAT is declared appointed to The Landing Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8c	CHUNG is declared appointed to the Student Legal Services Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8d	MOGALE is declared appointed to the Alberta Public Interest Research Group Board via acclamation.	CARRIED	SC-2018-02	05/29/2018
2018-02/8e	FLAMAN, THIBAudeau are the First Alberta Campus Radio Association Board via secret ballot.	CARRIED	SC-2018-02	05/29/2018
2018-03/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the first the reading of the Residence Policy.	CARRIED	SC-2018-03	06/12/2018
	FLAMAN MOVED to amend the Policy removing the double space in §4 and an extraneous "i" in §5.	CARRIED	SC-2018-03	06/12/2018
2018-03/8a	KIM, DIPINTO are declared appointed to the Health and Dental Plan Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-03/8b	BILAK, CHUNG are declared appointed to the Discipline, Interpretation, and Enforcement Board Hiring Committee via secret ballot.	CARRIED	SC-2018-03	06/12/2018
2018-04/7a	SUNDAY/MOGALE MOVED, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to appoint Councillor Cutarm onto the Council on Aboriginal Initiatives.	CARRIED	SC-2018-04	06/26/2018
2018-04/7b	RAITZ/PALMER MOVED, on behalf of the Policy Committee, to approve the second reading of the Residence Policy.	CARRIED	SC-2018-04	06/26/2018
	AGARWAL MOVED to amend §2(5) in order to replace the term "i" with "will".	CARRIED	SC-2018-04	06/26/2018
2018-05/7a	BILAK/BOURGEOIS MOVE TO RATIFY the appointment of Karamveer Lalh to Chief Tribune of the Discipline, Interpretation, and Enforcement Board.		SC-2018-05	07/10/2018
	FLAMAN/BILAK MOVE to suspend Standing Orders, cancel recess and discussion of the item <i>in camera</i> to the next meeting.	CARRIED	SC-2018-05	07/10/2018
2018-05/7b	CUTARM/MOGALE MOVE, on the recommendation of the Aboriginal Relations and Reconciliation Committee, to affirm the appointment of Kimberley Fraser-Airhert onto the Aboriginal Relations and Reconciliation Committee.	CARRIED	SC-2018-05	07/10/2018
2018-05/7c	KIM/RAITZ MOVE, on behalf of the Bylaw Committee, to approve the First Principles of Bill #2, "Bylaw 100 Attendance Regulations" as attached.		SC-2018-05	07/10/2018
	FLAMAN/STATT MOVE to commit (i.e. to send the item back to Bylaw Committee).	CARRIED	SC-2018-05	07/10/2018
2018-05/8a	LARSEN/THIBAudeau MOVE to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.		SC-2018-05	07/10/2018
	SUNDAY/PALMER MOVE to postpone this motion to the next meeting of Students' Council.	CARRIED	SC-2018-05	07/10/2018
2018-06/7a	THIBAudeau is declared appointed to Policy Committee via secret ballot.		SC-2018-06	07/31/2018
2018-06/7b	BILAK/PALMER MOVED, on behalf of the Policy Committee, to approve the First Reading of the Non-Partisan Political Policy.	CARRIED	SC-2018-06	07/31/2018
2018-06/7c	SUNDAY/THIBAudeau MOVED, on behalf of the Bylaw Committee, to approve Bill #3: Bylaw 100 Students' Council committee regulations as follows	CARRIED	SC-2018-06	07/31/2018
2018-06/8a	BILAK/BOURGEOIS RATIFIED the appointment of Karamveer Lalh to Chief, Tribune of the Discipline, Interpretation, and Enforcement Board.	CARRIED	SC-2018-06	07/31/2018
2018-06/8b	LARSEN/CUTARM MOVED to ratify the hiring of Nadia Halabi (2017/18 Chief Returning Officer) to a remunerated position in accordance with Bylaw 100.18.7.	CARRIED	SC-2018-06	07/31/2018
2018-07/2a	BHATNAGAR/RAITZ MOVED to allow the "Be Book Smart Fair" Presentation.	CARRIED	SC-2018-07	08/21/2018
2018-07/2b	BOURGEOIS/SUNDAY MOVED to allow the "Council Involvement at WOW / NSO" Presentation.	CARRIED	SC-2018-07	08/21/2018
2018-07/7a	PALINDAT/THIBAudeau MOVES to appoint one (1) member of Students' Council to the Audit Committee.	N/A	SC-2018-07	08/21/2018
2018-07/7b	KIM MOVES to nominate one (1) member of Students' Council to the Bylaw Committee.	N/A	SC-2018-07	08/21/2018
2018-07/7c	SUNDAY/LEY MOVE to approve First Principles of Bill #4: Students' Council Committee Chairs' Training.	FAILED	SC-2018-07	08/21/2018
2018-07/7d	SUNDAY/KIM MOVE, on the recommendation of Bylaw Committee, to approve the Second Principles of Bill #3.	CARRIED	SC-2018-07	08/21/2018
	THIBAudeau MOVED to amend §12(8) to reflect that the ARRC membership is composed of three members of Council, Executive members, with remaining members as the Permanent members of Council.	CARRIED	SC-2018-07	08/21/2018
	LARSEN MOVED to amend §12(1) to read "first principles regarding changes to this bylaw, in regards to standing committee membership, require a recommendation from the standing committee.".	CARRIED	SC-2018-07	08/21/2018

2018-07/7e	RAITZ MOVES, on behalf of the Policy Committee, to approve the First Principles of the Capital Projects Policy.	CARRIED	SC-2018-07	08/21/2018
2018-07/7f	RAITZ MOVES, on behalf of the Policy Committee, to approve the Second Principles of the Non-Partisan Political Policy.	CARRIED	SC-2018-07	08/21/2018
2018-08/2a	RIPKA/FLAMAN MOVED to present "A Sustainable Capital plan"	CARRIED	SC-2018-08	09/11/2018
	FLAMAN/BOURGEOIS MOVED to extend the presentation time by fifteen minutes.	CARRIED	SC-2018-08	09/11/2018
	LEY/CUTARM MOVED to extend the presentation time by ten minutes.	CARRIED	SC-2018-08	09/11/2018
2018-06/6	SUNDAY/BOURGEOIS MOVED to enter in-camera.	CARRIED	SC-2018-08	09/11/2018
2018-06/6	FLAMAN/STATT MOVED to exit in-camera.	CARRIED	SC-2018-08	09/11/2018
2018-08/7a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the Second Reading Capital Projects.	CARRIED	SC-2018-08	09/11/2018
	FLAMAN/RIPKA CALLED the question.	CARRIED	SC-2018-08	09/11/2018
2018-08/8a	LARSEN/FLAMAN MOVED to appoint one member of Students' Council to the Council Administration Committee (CAC).	CARRIED	SC-2018-08	09/11/2018
2018-08/8b	LARSEN/KIM MOVED to appoint one member of Students' Council to the Audit Committee.	CARRIED	SC-2018-08	09/11/2018
2018-08/8c	LARSEN/FLAMAN MOVED to approve Stephen Raitz to hold the position of GOTV	CARRIED	SC-2018-08	09/11/2018
2018-08/8d	LARSEN/AGARWAL MOVED to appoint four (4) members of student council to the PAW Strategic Operating Committee. (Meetings Mondays 3-4PM, Oct. 1, Dec. 3, Feb. 4, April 1).	CARRIED	SC-2018-08	09/11/2018
2018-08/8e	LARSEN MOVED to appoint three (3) members of Students Council to the Strategic Plan Steering Committee. (Meetings are to be held 3:30pm - 5:00pm every Tuesday)	CARRIED	SC-2018-08	09/11/2018
	RIPKA/RIZVI MOVED to table 2018-08/8e to the next meeting.	CARRIED	SC-2018-08	09/11/2018
	LEY/KIM CALLED the question	CARRIED	SC-2018-08	09/11/2018
2018-09/2a	SUNDAY/BHATNAGAR to allow the presentation "Smudging Teachings".	CARRIED	SC-2018-09	09/18/2018
	SUNDAY/PALMER MOVED to extend the presentation to be a total length of one hour.	CARRIED	SC-2018-09	09/18/2018
2018-09/2b	RIPKA/KIM to allow a presentation on Bill #2: Bylaw 100	CARRIED	SC-2018-09	09/18/2018
2018-09/2c	RAITZ/AGARWAL MOVED to present the "UASU Get Out The Vote Campaign" presentation.	CARRIED	SC-2018-09	09/18/2018
2018-09/9a	RAITZ/FLAMAN MOVED, on behalf of the Policy Committee, to approve the First Reading of the Internationalization Policy.	CARRIED	SC-2018-09	09/18/2018
	AGARWAL/PALMER MOVED to amend the Resolution 10 to read "Students' Council" from "Student's Council"	CARRIED	SC-2018-09	09/18/2018
	KIM/BROWN CALLED the question.	CARRIED	SC-2018-09	09/18/2018
2018-09/8a	LARSEN/STATT MOVED to appoint three (3) members of Students Council to the Strategic Plan Steering Committee. (Meetings are to be held 3:30pm - 5:00pm every Tuesday)	N/A	SC-2018-09	09/18/2018
	BHATNAGAR/AGARWAL MOVED to commit to the motion to Committee.	CARRIED	SC-2018-09	09/18/2018
	BHATNAGAR/CUTARM MOVED the previous question.	CARRIED	SC-2018-09	09/18/2018
2018-09/8b	RIPKA/SUNDAY MOVED to appoint one (1) member of Students' Council to The Landing Board.	N/A	SC-2018-09	09/18/2018
2018-10/7a	BHATNAGAR/FLAMAN MOVED to appoint one (1) member to the UASU Nominating Committee.	N/A	SC-2018-10	10/02/2018
2018-10/7b	RIPKA MOVED to appoint one (1) member of Council to the Finance Committee.	N/A	SC-2018-10	10/02/2018
2018-10/7c	KIM/FLAMAN MOVE to approve First Principles of Bill #2: Bylaw 100 attendance regulations.	N/A	SC-2018-10	10/02/2018
2018-10/7d	KIM/THIBAudeau MOVE to approve First Principles of Bill #5: First principles of Bilingualism.	N/A	SC-2018-10	10/02/2018
2018-10/8a	BHATNAGAR/FARRIS MOVED to appoint one (1) member to GovWeek Planning Committee.	N/A	SC-2018-10	10/02/2018
2018-10/8b	RAITZ/BOURGEOIS MOVED, on behalf of Policy Committee, to approve the Second Principles of the Internationalization Policy.	CARRIED	SC-2018-11	10/02/2018
2018-11/2a	SUNDAY/FLAMAN MOVED to present "ARRC Town Hall Feedback".	CARRIED	SC-2018-11	10/16/2018
2018-11/7a	SUNDAY/FARRIS MOVED to appoint one (1) member of Council to the Aboriginal Relations and Reconciliation Committee.	N/A	SC-2018-11	10/16/2018
	ADWAN is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.		SC-2018-11	10/16/2018
2018-11/7b	BILAK/PALMER MOVED to ratify the appointment of Krishen Singh as a Tribune on the Discipline, Interpretation, and Enforcement Board.	CARRIED	SC-2018-11	10/16/2018
2018-11/7c	RIPKA/FLAMAN MOVED to appoint one (1) member of Council to the First Alberta Campus Radio Association Board (FACRA).	N/A	SC-2018-11	10/16/2018
	SUNDAY is declared appointed to First Alberta Campus Radio Association Board via acclamation.		SC-2018-11	10/16/2018
	SUNDAY/KIM MOVED to suspend Standing Orders.		SC-2018-11	10/16/2018
2018-11/7d	KIM/SUNDAY MOVED, on behalf of the Bylaw Committee, to approve the second principles of Bill #2: Bylaw 100 Attendance Regulations.	CARRIED	SC-2018-11	10/16/2018
2018-12/2a	LARSEN/SUNDAY MOVED to do a presentation to council on the Government of Alberta Tuition Framework.	CARRIED	SC-2018-12	11/13/2018
2018-12/2b	BROWN/FARRIS MOVED to do a presentation on the Canadian Alliance of Student Associations.		SC-2018-12	11/13/2018
2018-12/7a	THIBAudeau/ FLAMAN MOVES on behalf of Audit Committee to approve the KPMG audit findings.		SC-2018-12	11/13/2018
2018-12/7b	KIM/SUNDAY MOVED to nominate one (1) member of Students' Council to the Bylaw Committee.		SC-2018-12	11/13/2018
2018-12/7c	RAITZ/PALMER MOVES to nominate one (1) member of Students' Council to the Policy Committee.	CARRIED	SC-2018-12	11/13/2018
	LEY is declared appointed to Policy Committee via secret ballot.		SC-2018-12	11/13/2018
	LARSEN/PALMER MOVED to enter the meeting into in camera.	CARRIED	SC-2018-12	11/13/2018
	AGARWAL/FARRIS MOVED to exit the meeting from ex camera.	CARRIED	SC-2018-12	11/13/2018
2018-13/5	BELCOURT/RIZVI MOVED to enter in camera.	CARRIED	SC-2018-13	11/27/2018
	FLAMAN/PALMER MOVED to exit in camera.	CARRIED	SC-2018-13	11/27/2018

<b>2018-13/7a</b>	SUNDAY/FARRIS MOVED to appoint one (1) member of Students' Council to the Aboriginal Relations and Reconciliation Committee. RIZVI is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.		SC-2018-13	11/27/2018
<b>2018-13/7b</b>	RIPKA/PALMER MOVED to appoint two (2) members of Council to Finance Committee. HUSSEIN and BOSE are declared appointed to Finance Committee via acclamation.	CARRIED	SC-2018-13	11/27/2018
<b>2018-13/7c</b>	KIM/FARRIS MOVED to nominate one (1) member of Students' Council to the Bylaw Committee. STATT is declared appointed to Bylaw Committee via acclamation.	CARRIED	SC-2018-13	11/27/2018
<b>2018-13/7d</b>	RAITZ/PALMER MOVED to nominate one (1) member of Students' Council to the Policy Committee SUNDAY is declared appointed to Policy Committee via acclamation.		SC-2018-13	11/27/2018
<b>2018-13/8a</b>	RIPKA/BOURGEOIS MOVED that Students' Council, upon the recommendation of the Executive Committee, approve the proposed contract between the Students' Union and Studentcare.		SC-2018-13	11/27/2018
<b>2018-13/8b</b>	BOURGEOIS/STATT MOVED to integrate The Landing into the Student Services Unit of the University of Alberta Students' Union. FARRIS/PALMER MOVED to extend the proceedings by twenty minutes.	POSTPONED	SC-2018-13	11/27/2018
	SUNDAY/BOURGEOIS MOVED to postpone the item until such time as the Students' Union consults with a lawyer on the legality of this integration and fee collection in relation to the provision	CARRIED	SC-2018-13	11/27/2018
<b>2018-13/8c</b>	RIPKA/AGER MOVED to go in camera for a Business Strategy Discussion.	CARRIED	SC-2018-13	11/27/2018

Mtg Code	Date	Result	Motion	Council Agenda Reported In	Notes
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO budget no more than \$3000 to send the President, the VP External, Ms. Banister, and the DRPA to the Council of Alberta University Students Changeover Conference.		
01	2018-05-07	5/0/0	BOURGEOIS/BROWN MOVED TO budget no more than \$5002 to send the President, VP (External), and the DPRA to the Canadian Alliance of Student Associations Foundations Conference.		
01	2018-05-07	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the appointment of Shane Scott as the UGAA for a temporary term until August 31, 2018.		
01	2018-05-07	5/0/0	BROWN/RIPKA MOVED TO approach Fahim Rahman about taking on a temporary position as the temporary Director of Political Affairs.		
02	2018-05-10	5/0/0	BHATNAGAR/BOURGEOIS MOVED TO appoint Akanksha and Andre to the Aboriginal Relations and Reconciliation Committee.		
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO send the SU Executives to Healthy Campus Alberta Wellness Summit at the U of C		BHATNAGAR away
03	2018-05-28	4/0/0	BROWN/RIPKA MOVED TO approve sending Craig Berry to speak at this year's COCA conference as presented		BHATNAGAR away
07	2018-06-18	4/0/0	LARSEN/RIPKA MOVED TO approve the Job Descriptions for the Director of Research and Advocacy and the External Advocacy Advisor as presented.		BROWN away
09	2018-06-27	5/0/0	RIPKA/BOURGEOIS MOVED TO approve the rebranding of SUBmart to SUBmarket as presented.		
10	2018-07-05	4/0/0	BHATNAGAR/BROWN MOVED TO send VP External Adam Brown to the CAUS Lethbridge Counterparts Conference.		LARSEN away
11	2018-07-11	5/0/0	RIPKA/LARSEN MOVED TO pursue Filistix as a potential food vendor in the lower level SUB.		
12	2018-07-16	5/0/0	BROWN/BOURGEOIS MOVED TO budget no more than \$2600.00 to send the President, VP External, and DRPA to CASA's Policy and Strategy Conference.		
13	2018-07-19	4/0/0	BHATNAGAR/BOURGEOIS MOVED TO approve a Project Allocation for \$100 to purchase a founders membership to ParityYEG.		
14	2018-07-30	5/0/0	BHATNAGAR/RIPKA MOVED TO approve the Assistant Operations Manager- Retail Job Description as presented.		
15	2018-08-02	5/0/0	BROWN/LARSEN MOVED TO approve the JD for a GOTV Campaign Coordinator as presented.		
16	2018-08-13	5/0/0	BROWN/RIPKA MOVED TO approve the Social Media & Communications Associate Job Description as presented.		
17	2018-08-23	4/0/0	BHATNAGAR/LARSEN MOVED TO approve a Project Allocation not to exceed \$600.00 for the Annual CSJ BBQ as presented.		RIPKA away
19	2018-08-30	5/0/0	BROWN/BOURGEOIS MOVED TO approve SU signed letter to Dr. Turpin in support of the ACFA action on CSJ.		
19	2018-08-30	5/0/0	BROWN/BOURGEOIS MOVED TO approve the budgetary transfer and job description for the Student Human Resources Coordinator as presented.		
24	2018-10-01	4/0/0	RIPKA/BHATNAGAR MOVED TO make a project allocation not to exceed \$200.00 for Staff Appreciation as presented.		LARSEN away
25	2018-10-04	5/0/0	BROWN/LARSEN MOVED TO approve a Project Allocation for no more than \$600.00 for the CAUS Tuition Campaign as presented.		
25	2018-10-04	5/0/0	RIPKA/BROWN MOVED TO approve a Project Allocation for \$100.00 Staff Appreciation – Doughnut Day as presented.		

<b>Mtg Code</b>	<b>Date</b>	<b>Result</b>	<b>Motion</b>	<b>Council Agenda Reported In</b>	<b>Notes</b>
26	2018-10-16	4/0/0	RIPKA/BROWN MOVED TO approve a Project Allocation for \$850.00 for the 2017 CSJ BBQ as presented.		BOURGEOIS away
27	2018-10-29	4/0/0	BOURGEOIS/BROWN MOVED TO recommend the StudentCare contract for approval to Students' Council as presented.		
28	2018-11-01	4/0/0	BROWN/BOURGEOIS MOVED TO approve a contingency request for \$8000 for a new large format printer as presented.		BHATNAGAR away
29	2018-11-06	5/0/0	LARSEN/BOURGEOIS MOVED TO approve sending the General Manager to the AMICCUS-C Western Regional Conference as presented.		



University of Alberta Students' Union

## STUDENTS' COUNCIL

**Tuesday, November 13, 2018  
6:00PM  
Council Chambers, University Hall**

We would like to respectfully acknowledge that our University and our Students' Union are located on Treaty 6 Territory.

We are grateful to be on Cree, Dene, Sauteaux, Métis, Blackfoot, and Nakota Sioux territory; specifically the ancestral space of the Papaschase Cree. These Nations are our family, friends, faculty, staff, students, and peers. As members of the University of Alberta Students' Union we honour the nation-to-nation treaty relationship. We aspire for our learning, research, teaching, and governance to acknowledge and work towards the decolonization of Indigenous knowledges and traditions.

### **MEETING CALLED TO ORDER AT 6:00PM**

#### **VOTES AND PROCEEDINGS (SC-2018-13)**

**2018-13/0**      **SMUDGING CEREMONY**

**2018-13/1**      **SPEAKERS BUSINESS**

**2018-13/1a**      Announcements - The next meeting of the Students' Council will take place on **Tuesday, November 27, 2018** at 6:00PM in the Council Chambers, at University Hall.

**2018-13/2**      **PRESENTATIONS**

**2018-13/3**      **EXECUTIVE COMMITTEE REPORT**

Reed LARSEN, President - Report.  
Adam BROWN, Vice President (External) - Report.  
Emma RIPKA, Vice President (Operations and Finance) - Report.  
Andre BOURGEOIS, Vice President (Student Life) - Report.  
Akanksha BHATNAGAR, Vice President (Academic) - Report.

**2018-13/4**      **BOARD AND COMMITTEE REPORT**

**2018-13/5**      **OPEN FORUM**

**BELCOURT/RIZVI MOVED** to enter *in camera*.  
CARRIED.

**FLAMAN/PALMER MOVED** to exit *in camera*.  
CARRIED.

**2018-13/6**      **QUESTION PERIOD**

**2018-13/7**      **BOARD AND COMMITTEE BUSINESS**

Aboriginal Relations and Reconciliation Committee - Report

Audit Committee - Report.  
Bylaw Committee - Report.  
Council Administration Committee - Report.  
Executive Committee - Report.  
Finance Committee - Report.  
Nominating Committee - Report.  
Policy Committee - Report.  
Board of Governors - Report.  
First Alberta Campus Radio Association - Report.  
Council of Faculty Associations - Report.

**2018-13/7a** **SUNDAY/FARRIS MOVED** to appoint one (1) member of Students' Council to the Aboriginal Relations and Reconciliation Committee.

SUNDAY: Established that ARRC meets every Friday from noon to 1:00pm.

KIM nominated RIZVI: accepted.

**RIZVI** is declared appointed to Aboriginal Relations and Reconciliation Committee via acclamation.

**2018-13/7b** **RIPKA/PALMER MOVED** to appoint two (2) members of Council to Finance Committee.

RIPKA: Established that the Committee meets off-Council Wednesdays at 5:00 and will soon receive presentations from senior management.

BOURGEOIS nominated BHATNAGAR: withdrawn.

HUSSEIN nominated HUSSEIN: accepted.

RIPKA nominated BOSE: accepted.

AGARWAL nominated KIM: declined.

PALMER nominated BELCOURT: declined.

**HUSSEIN and BOSE** are declared appointed to Finance Committee via acclamation.

**2018-13/7c** **KIM/FARRIS MOVED** to nominate one (1) member of Students' Council to the Bylaw Committee.

KIM: Established that Bylaw meets off Council Thursdays at 4:00pm.

PALMER nominated YAO: declined.

BHATNAGAR nominated AGARWAL: declined.

KIM nominated STATT: accepted.

FARRIS nominated MOGALE: declined.

**STATT** is declared appointed to Bylaw Committee via acclamation.

**RAITZ/PALMER MOVED** to nominate one (1) member of Students' Council to the Policy Committee

PALMER nominated SUNDAY: accepted.

**SUNDAY** is declared appointed to Policy Committee via acclamation.

**2018-13/8**

**GENERAL ORDERS**

**2018-13/8a**

**RIPKA/BOURGEOIS MOVED** that Students' Council, upon the recommendation of the Executive Committee, approve the proposed contract between the Students' Union and Studentcare.

RIPKA: Established that the new medical and dental coverage provides more funds for dental treatments. Noted that §22.2 allows the SU to renegotiate the contract if there is an introduction of voluntary student union fees.

PALMER: Inquired into whether forgetting one's password requires that one visit the offices for Student Care.

BOURGEOIS: Recommended that Palmer send her enquiry to Student Care

KIM: Clarified that there are two websites as one is for Student Care and the other is for the insurance company.

**23/1/1 - CARRIED.**

See SC-2018.13.10.

**2018-13/8b**

**BOURGEOIS/STATT MOVED** to integrate The Landing into the Student Services Unit of the University of Alberta Students' Union.

BOURGEOIS: Established that 28 students supported the integration of the Landing as part of the Students' Union at the recent Annual General Meeting. Noted that the terms of the Landing's referendum may present complicate this integration.

DUMOUCHEL: Clarified that one of the causes in the legally-binding referendum was that the Landing remain an independent and separate service from the SU. Considered that, while administration investigates the legality of this transition, Council approve the direction at present. Noted that, in a worst-case scenario, the Landing continues to operate without the referendum fee but the SU increases its fee to provide for the service. Clarified that, therefore, there is no impact on service delivery.

SUNDAY: Supported voting against the motion. Noted that, while he supports

The Landing, the councillors who drafted its referendum amended its principles with the expressed purpose providing for the independence of the Landing. Concluded, therefore, that supporting the motion contradicts the principles of the referendum.

HUSSEIN: Inquired into whether 30 persons is sufficient for quorum at The Landing Annual General Meeting.

BOURGEOIS: Responded in the affirmative.

STATT: Supported Sunday. Proposed ceasing to charge the referendum fee and reintroducing a fee as part of the SU at a later time.

PALMER: Inquired into whether the Sexual Assault Centre is a separate organisation like the Landing. SC-2018.14.01

SUNDAY: Responded in the affirmative.

DUMOUCHEL: Reaffirmed that The Landing will operate in any circumstance. Noted that the Landing's plebiscite renewal is slated for the next year.

LARSEN: Supported the motion. Noted that The Landing board and membership have a clear intent to integrate.

BOURGEOIS: Urged members to read the 25 page information item attached in the agenda which details the views of 75 respondents most of whom supported integration.

BILAK: Inquired into whether the failure of this motion will result in the dissolution of The Landing.

BOURGEOIS: Responded in the negative.

DUMOUCHEL: Clarified that the intent of this motion is to validate the approach administration will take to resolve this issue. Considered that problems relating to service delivery and bylaw compliance can be reviewed in future.

**FARRIS/PALMER MOVED** to extend the proceedings by twenty minutes.  
CARRIED

**SUNDAY/BOURGEOIS MOVED** to postpone the item until such time as the Students' Union consults with a lawyer on the legality of this integration and fee collection in relation to the provisions of The Landing's referendum.  
CARRIED  
23/1/0

**KIM/BOURGEOIS MOVED** the previous item.

CARRIED

See SC-2018.13.11.

**2018-13/8c** **RIPKA/AGER MOVED** to go *in camera* for a Business Strategy Discussion.  
RIPKA: Established that this discussion relates to the strategy of one of the SU businesses.  
CARRIED.

**2018-13/9** **INFORMATION ITEMS**

**2018-13/9a** President - Report.

See SC-2018.13.01.

**2018-13/9b** Vice-President, Academic - Report.

See SC-2018.13.02.

**2018-13/9c** Vice-President, External - Report.

See SC-2018.13.03.

**2018-13/9d** Vice-President, Operations and Finance - Report.

See SC-2018.13.04.

**2018-13/9e** Vice-President, Student-Life - Report.

See SC-2018.13.05.

**2018-13/9f** Students' Council - Attendance.

See SC-2018.13.06

**2018-13/9e** Students' Council Motion Tracker.

See SC-2018.13.07.

**2018-13/9f** Executive Committee Motion Tracker

See SC-2018.13.08.

**2018-13/9g** Students' Council, Votes and Proceedings (SC-2018-10)

See SC-2018.13.09.

**2018-13/9h** Students' Union and Studentcare - Proposed Contract and Appendice(s)

See SC-2018.13.10.

**2018-13/9i** The Landing Annual General Meeting, Consultation Plan - Report

See SC-2018.13.11.

**MEETING ADJOURNED AT 9:22PM.**

# Student Group Oversight Restructure

# History

# How things are done now

- Groups choose who to be affiliated with (SU, GSA, DoS)
- SGS handles administration, but DoS has all the decision-making power
- Groups must be recognized by DoS to remain SU groups



# Past issues

- Vague or unreasonable policies and procedures
- Inconsistent timelines and processes
- Poor communication
- Groups left in limbo
- Unfair disciplinary decisions



# Proposed Structure

# Separate SU from DoS

- Oversight and discipline
- Registration and recognition
- Event approval



# Oversight

- Establish a Student Group Committee
- Membership:
  - Two members of Students' Council
  - VPSL and VPA
  - Four Students at Large
  - Two staff members each from the University and SGS
- Mandate:
  - Determinations on registration, event approval, discipline
  - Review of student group bylaws, policies, and procedures

# Registration and Recognition

- Qualifying groups are SU recognized regardless of their status with the University
- Strict timelines will be outlined in bylaw
- Decisions about registration or recognition may go to Student Group Committee as needed or requested



# Event Approval

- Events will be registered with the SU if they require SU venues or insurance coverage
- Such events may be approved and advertised regardless of approval status with DoS
- Strict timelines will be outlined in bylaw
- Decisions about event registration may go to the Student Group Committee as needed

# Appeals

- If an affected party is dissatisfied with an action taken by SGS, they can bring it before the Student Group Committee for reconsideration
- If an affected party is dissatisfied with the Committee decision, they can appeal it to DIE Board
- SGS may also request the Committee make a determination when they are unsure of how to proceed with a group registration or event

# Discipline

- Student Group Code protects groups from unfair disciplinary action
- If a group is thought to have contravened bylaw, the following process will take place:
  - Investigation carried out by staff and reported to Student Group Committee
  - Student Group Committee makes a determination
  - If any involved or affected party is dissatisfied with the outcome, they may appeal it to DIE Board
- Strict timelines will be outlined in Bylaw



# Consultation

# Groups consulted so far

- 2017/18 Bylaw Committee Chair
- 2017/18 Council of Faculty Associations
- Members of DIE Board
- Student group executives



# Feedback received

- Most of the feedback received was incorporated into the suggested bylaw
- See information item for details



# Next Steps

# Next steps

1. Proposed first and second principles go through Bylaw Committee and Council
2. Additional consultation conducted if necessary
3. Student Group Committee established in May 2019



**Questions?**

# Student Group Oversight Proposal



# Contents

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- 4 Consultation
- 6 First Principles
- 7 Second Principles
- 16 Changes to Other Bylaws
- 21 Committee Standing Orders



# Consultation

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## Consultation with DIE Board

DIE Board seemed comfortable with being the final route of appeal. They suggested some edits to the proposed bylaw itself to increase its clarity, some of which were accepted, others of which were rejected.

### *Accepted Suggestions*

- 1.1. Note about clarifying bylaw around how student representative associations will be affected. These clarifications will happen in the Bylaw 8000 series.
- 3.2.d. Suggested adding that withdrawing a complaint cannot be retaliated against.
- 3.3.d. Recommended amending or removing a sub-point about fraudulent activity including unauthorized use of space, due to it being too broad. They were removed.
- 3.3.e. Note about clarifying whether or not elections are mandatory, as Bylaw 8100 suggests they are not. Elections will be considered a mandatory part of recognition moving forward, and Bylaw 8100 will be amended to reflect this.
- 6.3.d.iii. Suggested clarifying whether or not the temporary freeze will end after the 1 month extension. The intention is for a temporary freeze to not last more than 2 months, and this was clarified.
- 8.4.a. Suggested clarifying what will happen if informal mediation is successful but SGS still has concerns about a student group. This was changed to stipulate that SGS may continue an investigation if the group may pose a risk to persons or property.

### *Rejected Suggestions*

- 3.1.c. Reduce the 2 year limit on disciplining a student group to 1 year. This was rejected because the membership or executive who caused an issue will likely still be around within two years, and it's usually reasonable to expect a student group to answer for an incident that happened the previous year. If it's not reasonable, the process is hopefully flexible and robust enough to ensure the group will not be unfairly disciplined.
- 3.2.a. Suggested specifying that "bonafide" complaints cannot be retaliated against. This was rejected because we don't want to suggest that a group can personally retaliate against someone who maliciously complained about them, and as a Students' Union we have no way to allow student groups to officially/legally retaliate.
- 3.2.e. Remove "and have their complaint thoroughly investigated where necessary" because it is frivolous. This was rejected because it could suggest that university members only have the right to complain, and not to have some kind of response, which may contradict the complaints section of the bylaw, and make the University nervous.
- 3.3.j.i. Expressed reservations about the Student Group Committee making exceptions to political activity. This was rejected because, in our system, an official delegate of the highest elected authority is about as good of a decision-maker as we can get for such a sensitive subject, and the mechanism of appeal to an independent judiciary should hopefully protect against the possibility of a discriminatory or incompetent Committee.

## Consultation with 2017/18 Bylaw Chair

Last year's Chair of Bylaw Committee had no substantive suggestions, and only requested we fix up some of the formatting of the documents before handing them to Bylaw Committee.

## Presentation to the 2017/18 Students' Council

Following a presentation on the proposed changes to Students' Council, members only had clarification questions, and questions about the future of the process. They did not have feedback on the proposed changes themselves at that time.

## Consultation with 2017/18 COFA

Most of COFA's feedback focused on the timelines for event approvals, and timelines in the bylaw were adjusted in response to that feedback. A draft of the second principles should go back to COFA in some capacity before they are approved by Council.

## Consultation with Student Groups

Concerns from student groups included the ability to exist as a single-gender organization, which is technically discriminatory, but there is already a clause that makes exceptions possible. Also, the ability to exist without elections for groups that are very small or have a very restrictive mandate. To that point, we added a clause saying: Exceptions may be granted in cases where elections are not possible due to the size or mandate of the group.

# Proposed First Principles

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## Bill ##: Changes to SU Student Group Oversight First Principles

Whereas

The Students' Union is responsible for student affairs under the Post Secondary Learning Act;

The University of Alberta is the one of the only Universities in Canada where student group oversight is not conducted primarily by the Students Union;

The Students' Union must establish a fair, consistent, and robust process for student group recognition and oversight;

The University of Alberta does not wish to give up its own authority to recognize and derecognize Student Groups' ability to use the U of A name, insignia, and space;

Therefore

A new bylaw shall be drafted outlining a fair, consistent, and robust process for student group oversight which will include, at minimum, the processes for recognition, derecognition, complaints and investigations, and event registration.

The processes will include, at minimum, a committee of Students' Council that makes final decisions about student group oversight, and a process for appeal to the DIE Board.

Existing bylaws that concern student groups and student representative associations will be amended to agree with the Student Group Bylaw.

# Proposed Second Principles

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## Bylaw 5100 - Student Group Conduct Bylaw

### 1 Purpose

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1. This bylaw will only apply to Student Groups registered with the University of Alberta Students' Union.
2. The conduct and discipline of individual students at the University of Alberta are outlined in the University's Code of Student Behaviour and other relevant University policies and procedures.
3. The conduct and discipline of Student Groups registered with the University of Alberta is outlined in University of Alberta policies and procedures.

### 2 Definitions

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1. Student Group: refers to any group of students applying for or having received official recognition from the Students' Union. "Student Group", "group" and "club" can be used interchangeably.
2. Risk to Persons: referring to any situation wherein there is a reasonable chance that the health, safety, and/or overall well-being of one or more persons could be compromised or threatened.
3. Risk to Property: referring to any situation wherein there is a reasonable chance of damage, destruction, or vandalism to property which does not belong to the Student Group.
4. Student Group Committee: The committee of Students' Council defined in SU Bylaw responsible for overseeing Student Group management within the SU.
5. University Community: Individuals or groups affiliated with the University of Alberta.

### 3 Student Group Code

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1. Rights of Student Groups
  - a. To have clear rules and expectations for how the Students' Union expects the group to conduct its activities while registered as an SU Student Group.
  - b. Have the right to due process when complaints or problems arise, including but not limited to:
    - i. To have clear rules and expectations for investigation by the Students' Union and the Student Group Committee decision-making process, and know those rules in advance of the commencement of any investigation or decision-making process.
    - ii. To see evidence against them, and have the opportunity to prepare their defence or explanation in advance of needing to defend themselves or of a decision being made.
    - iii. Have the opportunity to appeal any decision made to a separate appeals body.
    - iv. To not be held accountable as a group for the unsanctioned and/or unpreventable actions of a single member or event participant, where the student group has taken reasonable precautions to prevent such actions.
    - v. Be informed of disciplinary action and have their appeal heard in a timely manner.

- c. To not be disciplined for actions of past members or executive teams that occurred more than two years previously.
  - i. Such actions may be investigated, and comment on the investigation results may be issued.
  - ii. Such comment on past complaints or offences may affect future rulings where they are indicative of systemic or long-term problems for the group.
- d. To not be subject to frivolous or malicious complaints.
- e. To have access to the privileges as outlined in section 4.1 of this bylaw.
- 2. Rights of the University Community
  - a. Not be retaliated against for filing or withdrawing a complaint or an appeal.
  - b. Know results of investigations launched due to a complaint they made.
  - c. Know the reasons for decisions made regarding a complaint they made.
  - d. Withdraw their complaint at any time, for any reason.
  - e. Any member of the University may file a complaint against a student group and have their complaint thoroughly investigated where necessary.
    - i. Complaints from outside the University of Alberta will be responded to at the discretion of the SGS Staff receiving the complaint.
- 3. Prohibited Behaviour
  - a. Hazing - the practice of rituals or other activities involving harassment, abuse, or humiliation used as a way of initiating a person into a group or as a requirement for their continued membership.
  - b. Willful disregard for the group's recognized constitution.
  - c. SU Legislation violations - the group must adhere to all SU Legislation that applies to them.
  - d. Serious financial mismanagement, theft, or fraudulent activity.
  - e. Not conducting free and fair elections - executives must be chosen by election, where all members are entitled to an equal vote, votes are conducted by secret ballot, and the election must be administered by an impartial officer.
    - i. Where separate membership categories exist, all members of the same membership category must be entitled to an equal vote as others in the same category.
    - ii. Exceptions may be granted by request to the Student Group Committee in cases where elections are not possible due to the size or mandate of the group.
  - f. Creating an unacceptable risk to persons or property;
  - g. Through intention or negligence, causing damage or harm to property not belonging to the group.
  - h. Behaving in a discriminatory manner, such as refusing membership or services, to someone on the basis of ethnicity, religion, gender identity and expression, sex, sexual orientation, or ability.
    - i. Exceptions may be granted in cases where such discrimination is inextricably bound, in a reasonable and justifiable way, to the stated purpose or mandate of the group.
  - i. Creating or disseminating physical or digital material that attacks, threatens, or discriminates against any individual, group, or institution, including but not limited to:
    - i. Material that is sexist, racist, homophobic, or otherwise defamatory.
  - j. Through noise, obstruction, or other means, significantly impairing the functioning of regular activities including classes, labs, meetings, town halls, forums, lectures, and scheduled University, SU, or GSA events.

- i. Exceptions for political activity may be made at the discretion of the Student Group Committee.
- k. Retaliating against anyone who files a complaint against a group.

## 4 Student Group Recognition

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1. Student Groups that are recognized by the Students' Union will have access to the following privileges:
  - a. Ability to book space with the SU;
  - b. Use of the SU's name and insignia;
    - i. For rights to the University of Alberta name and insignia, a group must be recognized by the University of Alberta.
  - c. Ability to rent SU property and equipment;
  - d. Where practical, exclusive use of the group's name on campus;
  - e. Ticket distribution for events through InfoLink;
  - f. Eligibility to receive funding provided through the Student Group Granting Program;
  - g. Access to the SGS Executive VIP Card and its associated discounts;
  - h. Access to discounted booking rates for SU venues;
  - i. Student Group related training, professional development, advising, and support services from SGS and Discover Governance.
2. Student Group Services (SGS) will be responsible for the administration of Student Group recognition, including but not limited to:
  - a. Annual recognition renewal with previously-recognized student groups;
  - b. Initial ("new group") recognition for student groups that have not been previously recognized;
  - c. Imposing a temporary freeze on recognition and associated privileges pending the completion of an investigation where a group's activities pose an immediate risk to persons or property;
  - d. Derecognizing a student group under the direction of the Student Group Committee.
3. Registration submissions will be reviewed and applicants will receive feedback and/or notifications of review within three weeks of submission.
4. Registrations will be approved or denied as soon as is feasible after being reviewed.
5. SGS may forward a group's recognition application to the Student Group Committee for review and final decision when they cannot automatically approve or deny recognition of the group.
6. Where SGS has automatically approved or denied recognition, a request for reconsideration may be submitted to the Student Group Committee by contacting the Chair and/or the Council Administrative Assistant, to be reviewed at the next meeting of the Committee.
  - a. Groups will be informed of the reconsideration process at the time of their application denial.
  - b. Requests for reconsideration can be made by members of the group who are in good standing as per the group's relevant legislation, or any voting member of Students' Council.
  - c. Requests for reconsideration must be received in the same academic semester in which the approval or denial took place.

7. Recognition agreements will have a term limit of one calendar year from the last day of the Student Group's stated elections month.
  - a. Student Groups wishing to renew their recognition agreement will have a grace period of one month following their elections month, during which SGS will make the registration application available, without suspending student group privileges.
  - b. A Student Group which fails to submit a renewal application by the end of the stated timeline will have their Student Group privileges suspended until a submission is received and approved by SGS.
8. Any group seeking Student Group Recognition must:
  - a. Have a mandate that does not work directly against the values or legislation of the University of Alberta Students' Union;
  - b. Have a minimum of 10 current University of Alberta Students on its official membership list;
    - i. Exceptions may be granted by SGS or the Student Group Committee on a case-by-case basis.
  - c. Provide opportunities for undergraduate student involvement;
  - d. Provide a constitution that outlines, at minimum, the following:
    - i. The official name(s) of the Student Group;
    - ii. The process by which a student can join the membership;
    - iii. A description of the officer positions and their roles and responsibilities;
    - iv. If the group will be handling money, financial management processes including bank account maintenance, indication of at least two (2) and not more than four (4) positions to have signing authority, maintenance of detailed financial records, and the direction that all assets collected and held by the group will be used in fulfilling the group's stated purpose, objectives, and goals.
    - v. A fair and democratic process for selecting officers;
    - vi. A process for dissolving the student group should members decide to end the group's activities, including what will happen to any assets, financial or otherwise;
    - vii. A group's constitution cannot contradict any other requirements of Student Groups specified in this Bylaw.
  - e. Complete a suitable recognition application as requested by SGS.
9. SGS may deny a group's registration if:
  - a. The group does not meet the minimum administrative requirements in their application;
  - b. A group applying for initial recognition has a name or title that substantially mimics or duplicates that of an existing recognized Student Group or on-campus service, which would reasonably confuse one for the other, or a Student Group that has been derecognized by the Student Group Committee within the last three (3) years;
  - c. A group applying for initial recognition includes activities and programming that substantially mimics or duplicates an existing Students' Union or University service, an existing recognized Student Group, or a Student Group that has been derecognized by the Student Group Committee within the last three (3) years.
10. The Student Group Committee may deny a group's registration if:
  - a. The group's name, mandate, bylaws, or planned activities are deemed to be discriminatory, derogatory, or in violation of University and/or SU values, legislation, rules, or regulations;
  - b. The group's planned activities pose an unacceptable level of risk to persons or property.

## 5 Event Registration

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1. Student Groups that are recognized by the Students' Union may register their events with the SU to gain access to SU spaces, venues, and insurance policies.
  - a. Event registration status will not affect a group's ability to advertise or continue planning their event.
2. Student Group Services (SGS) will be responsible for the administration of event registration.
  - a. SGS will respond to all event registration applications within five (5) business days or twenty-four (24) hours of the event taking place, whichever occurs first.
  - b. When necessary, SGS can request an extension of five (5) business days from the Student Group Committee.
3. SGS may forward a group's event submission to the Student Group Committee for review and final decision when they cannot automatically approve or deny the event.
4. Where SGS has automatically approved or denied an event application, a request for reconsideration may be submitted to the Student Group Committee by contacting the Chair and/or the Council Administrative Assistant, to be reviewed by the Committee.
  - a. Groups will be informed of the reconsideration process at the time of their application denial.
  - b. Requests for reconsideration can be made by members of the group who are in good standing as per the group's relevant legislation, or any voting member of Students' Council.
  - c. Upon receiving the request, the Committee will make a decision on the request at their next meeting, or within two (2) calendar weeks, whichever occurs first.
  - d. If the Committee requires more time to make a decision, they may extend the reconsideration period by up to two (2) calendar weeks.
  - e. Where an extension has been granted, the Student Group shall be informed of the length and reasons for the extension within a reasonable time frame.
5. Any group registering their event must submit a complete event registration form.
  - a. Events that require SU business, venue, or equipment rental, that may require special or additional insurance, or that may require special licensing or other external authorization, must submit their event registration at least two (2) calendar months from the event date.
  - b. Events that only require a meeting room booking must submit their registration at least 48 business hours from the time of the event.
6. SGS may deny a group's event registration if:
  - a. The group does not meet the minimum administrative requirements in their application;
  - b. Registration is not received with enough time to book an event;
  - c. The event would pose an unacceptable level of risk to persons or property.
7. The Student Group Committee may deny a group's event registration if:
  - a. The event's name or planned activities are deemed to be discriminatory, derogatory, or in violation of University and/or SU values, legislation, rules, or regulations;
  - b. The event would pose an unacceptable level of risk to persons or property.

## 6 Complaints Against Student Groups

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1. Relevant parties:
  - a. The group against which the complaint was filed, referred to hereafter as the respondent;
  - b. The complainant;
  - c. Student Group Services;
  - d. The Students' Union Executive and Discover Governance for all cases involving Student Representative Associations;
  - e. The Graduate Students' Association for all cases involving groups registered with the GSA;
  - f. The Dean of Students for all University registered Student Groups.
2. Receiving Complaints
  - a. Any student, staff member, or Student Group member may submit a complaint or concern regarding a student group to SGS staff.
    - i. Complaints from individuals or organizations outside of the University Community may be responded to at the discretion of SGS.
3. Responding to a Complaint
  - a. Within one week, SGS must notify all relevant parties of the complaint received, rules allegedly broken or damages allegedly caused, and the process moving forward to address the complaint.
  - b. All relevant parties will be informed that informal conflict resolution or mediation is available and that they may access informal mediation at any time, provided the complaint is not serious, and all parties consent.
  - c. If SGS intends to conduct an investigation, the SU staff member assigned to their case must inform all relevant parties of the process, their expected involvement, and their rights and responsibilities throughout the investigation.
  - d. If SGS intends to launch an investigation, the group will continue to function in good standing until the investigation is complete.
    - i. Notwithstanding section 6.3.d., SGS may temporarily freeze a group during the investigation period if that group's ongoing activities could cause tangible risks to persons or property.
    - ii. The temporary freeze will last for up to one (1) calendar month, or until the completion of the investigation and the ruling of the Student Group Committee, whichever occurs first.
    - iii. If more time is needed to investigate or make a decision, the Student Group Committee may choose to extend the temporary freeze by up to one (1) calendar month, after which the freeze will be lifted.

## 7 Student Group Complaints Against Individuals

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1. Complaints may be brought by a group against an individual student if the group is having trouble with a member, or if an individual student outside the group is causing trouble for the group.
2. All parties will be informed that informal conflict resolution or mediation is available and that they may access informal mediation at any time, provided the complaint is not serious, and all parties consent.
3. The Students' Union will not conduct investigations on individual students.

4. If necessary, the complainant may be referred to the Code of Student Behaviour or the Individuals At Risk Program.

## 8 Investigations

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1. Investigations of Student Group activities and complaints against Student Groups will be conducted by a Student Group Services staff member, to be assigned at the time that SGS chooses to initiate an investigation.
  - a. When necessary or advisable, SGS may delegate the investigation to another SU staff member, provided that staff member is:
    - i. Able to remain impartial during the investigation;
    - ii. Not named as a party in the complaint; and,
    - iii. Not acting as an advisor to any party named in the complaint during the investigation period.
  - b. The investigation shall not last longer than one (1) calendar month.
    - i. Notwithstanding, the staff conducting the investigation may request an extension of up to one (1) calendar month from the Student Group Committee if necessary.
2. Principles
  - a. Investigations will be objective and impartial, with consideration for the standards of natural justice and adherence to relevant governing legislation.
  - b. Investigations will not be used as a form of discipline, and further action will not be considered until the investigation is complete.
    - i. If SGS has reason to believe the group poses a significant risk to persons or property, they may impose a temporary freeze on a Student Group's activities during the investigation period as per section 6.3.d of this bylaw.
  - c. Staff will make reasonable efforts to ensure all involved parties have a full understanding of the process and relevant rules before the investigation begins.
  - d. Evidence will be collected fairly and without bias.
  - e. Respondents will be given a reasonable chance to present their own evidence.
  - f. Respondents will be provided with the details of the complaint, rules allegedly broken, damages allegedly caused, and a reasonable amount of time to consider the allegations before being expected to provide evidence or explanation.
  - g. All evidence will be considered carefully and without bias towards or against any party involved in the investigation.
  - h. Student Groups will be given reasonable opportunity to contact and consult with advisors or mentors of their choice, and may bring those advisors or mentors to any meetings.
3. Before launching an investigation into a complaint, the following criteria must be met:
  - a. Involved parties do not wish to access informal mediation.
  - b. The nature or contents of the complaint indicates one or more of the following:
    - i. The complaint refers to existing Students' Union rules that may have been broken or tangible damages that may have been caused;
    - ii. The complaint can be addressed under Students' Union rules;
    - iii. The complaint does not appear to be vexatious or malicious in intent;

4. If the complainant and respondent wish to access informal mediation after the investigation has begun, the investigation may be halted.
  - a. Any investigation findings collected up to that point will be kept on file until the issue is resolved.
  - b. The investigation may be continued if informal mediation is not successful, or if evidence suggests that the group or its activities could pose a risk to persons or property in the immediate future.
5. The SU staff member conducting the investigation will contact as many of the relevant parties as possible to collect information regarding the complaint, including but not limited to:
  - a. The complainant;
  - b. The respondent;
  - c. Witnesses; and
  - d. Any other stakeholders who may be able to provide information or context for the complaint.
6. Investigation Reports
  - a. Upon completion of the investigation, the SU staff assigned to the case will compile a report for the Student Group Committee.
  - b. The report will include, at minimum, a summary of information collected, what rules were broken, what damages were caused, and the relative severity of the infraction.
  - c. Past complaints or contraventions may be considered to provide context when considering the appropriate response, provided they are relevant to the case and are not more than 5 years old.
  - d. Unconfirmed rumors or unfounded past complaints will not be included as information in the report.
  - e. Based on the findings, the SU staff member conducting the investigation may recommend an appropriate response in the report.
    - i. The Student Group Committee is not obligated to implement any recommendations made in the report.
  - f. Upon completion, the report will be forwarded to the relevant parties in the case for review, and the Student Group Committee to make a decision.
    - i. All involved parties will also be provided with information on the next Student Group Committee meeting and the process for appealing Committee decisions.

## 9 Student Group Committee Decisions

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1. The Student Group Committee may meet to make decisions and rulings as per Bylaw 100, the Bylaw 100 Schedule, their Standing Orders, and any other relevant legislation.
2. Decisions must be made at the next meeting of the committee, or within two (2) calendar weeks of receiving the item, whichever occurs first.
  - a. If the committee requires more time to make a decision, they may vote to extend their deadline by up to two (2) calendar weeks.
1. Parties involved in a Student Group investigation may attend any Student Group Committee meeting at which the report for their investigation is being reviewed.

## 10 Student Group Appeals

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1. Challenges to Student Group Committee decisions may be initiated within two (2) calendar weeks of the decision by the following:
  - a. Any Student Groups affected by the decision;
  - b. Parties named in a complaint or investigation of a student group.
  - c. Any voting member of Students' Council.
2. The following Student Group Committee decisions may be challenged:
  - a. Denial of Student Group recognition;
  - b. Denial of Student Group event registration;
  - c. Actions taken in response to a complaint against a Student Group.
3. All challenges to decisions made by the Student Group Committee will be heard by the DIE Board in a Panel of First Instance.
4. Rulings of the DIE Board regarding Student Group Committee decisions may be appealed in accordance with Bylaw 1500 and the DIE Board Protocols.
5. DIE Board may, at their discretion, modify or overturn Student Group Committee decisions brought before them in a Panel of First Instance or a Panel of Appeal.

# Changes to Other Bylaws

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## Suggested Changes to Bylaw 100

We suggest adding the following to Bylaw 100

### 12 Standing Committee Membership

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9. The Student Group Committee consists of:
  - a. Two (2) voting members of the Students' Council.
  - b. The Vice President Student Life.
  - c. The Vice President Academic.
  - d. Four students-at-large, two of whom must be executives of a student group.
  - e. Two staff members of Student Group Services recommended by Student Group Services will have non-voting seats.
  - f. Two staff members of the University recommended by the Dean of Students, one of whom must be from the office of the Dean of Students, will have non-voting seats.

### 14 Quorum of Standing Committees

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5. The Student Group Committee will have a quorum of five voting members, at least two of whom must be voting members of Students' Council.

### 17 Mandates of Standing Committees

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8. The Student Group Committee
  - a. Shall receive reports on all student group investigations carried out by SU staff;
  - b. Shall make determinations on matters of student group discipline;
  - c. Shall make determinations on matters of registration and event approval in situations where Student Group Services staff cannot automatically approve the registration or event submission of a Student Group.
  - d. Review and make recommendations on policy and procedures to Student Group Services and on bylaw to Students' Council.
  - e. Provide general advice and oversight on student group affairs to Student Group Services and Students' Council.

## Suggested Changes to Bylaw 5600

We suggest rescinding all of Bylaw 5600.

## Suggested Changes to Bylaw 8100

We suggest the following changes to Bylaw 8100:

### 6 Delegation

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- ~~1. All determinations by the Students' Union required by this bylaw shall be made by the Vice President (Academic) in consultation with Discover Governance, the Manager of Student Group Services and the following:~~
  - ~~a. The Vice President Student Life, Dean of Students, and Residence Services on all matters pertaining to residence-based Associations;~~
  - ~~b. The Chief Returning Officer on all matters pertaining to Association elections, plebiscites and referenda;~~
  - ~~c. The Chair of Audit Committee on all matters pertaining to Association finances;~~
  - ~~d. The Dean of Students and the Dean of all affected faculties on all matters pertaining to Association recognition, probation or derecognition; and~~
  - ~~e. Students' Council on matters pertaining to all other Associations they have delegated their representative authority to.~~
2. Discover Governance shall maintain a schedule of Student Representative Associations, their status, and any modifications to the qualifications for membership.
3. Departmental Associations may be delegated authority by the Students' Union, through their Faculty Associations, to be official representatives for students in their department or program, as well as provide advocacy and community building roles.
4. A Faculty Association shall be responsible for the oversight of all Departmental Associations, Affiliated Associations, or other sub-groups within its constituency that it recognizes as being representative in nature. The Association shall exercise this oversight in a manner that conforms to the basic principles of the relationship between the Students' Union and the Associations, specifically:
  - a. The Association shall have the authority to recognize **or**, derecognize ~~or place on probation~~ the aforementioned groups;
  - b. The Association shall maintain consistent lines of communication with the aforementioned groups, both individually and collectively;
  - c. The Association's decisions pertaining to the aforementioned groups may be appealed to the ~~Students' Union~~ **Student Group Committee**; and
  - d. The Students' Union reserves for itself the power to impose mandatory fees on the student body or any subsection thereof.
5. An Association shall maintain a schedule of its Departmental Associations, Affiliated Associations, and other sub-groups, if such exist, which shall be provided to its membership and/or the Students' Union upon request.

## 7 Derecognition

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- ~~The Students' Union shall initiate a probation investigation upon the Association's no longer being a student group.~~ An Association shall be automatically derecognized as a Student Representative Association if it loses its status as a Students' Union recognized Student Group.
- ~~The Students' Union~~ Student Group Committee may also derecognize an Association, thus leaving an unrepresented constituency, if:
  - The Association applies for derecognition;
  - A majority of the students which the Association represents petition for derecognition;
  - or
  - ~~An Association is found to be in gross violation of its conditions of probation;~~
  - ~~A probationary Association does not meet its conditions of probation in accordance with the timelines set out in section 9(4); or~~
  - An Association is found to be in gross negligence of its fiduciary responsibility.
- During the period of an unrepresented constituency the Students' Union shall assume responsibility of the affairs of the constituency.
- Upon the derecognition of a Faculty Association, Campus Association, or Residence Association:
  - The Students' Union shall recognize a new Association ~~with probationary status~~ after two calendar weeks and before the end of two calendar months;
  - Assets will be assumed by the Students' Union and held in trust for the next recognized Association for that Faculty, Campus, or Residence.

## 8 Recognition

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- Students' Council may choose to delegate its representative authority to any student association that wishes to advocate for its membership to the University or Students' Union, provided that:
  - The student association represents a definable and enumerable constituency.
  - The student association has legislation and procedures that are compliant with Students' Union bylaw respecting Student Representative Associations ~~and Student Groups~~; and
  - The student association is registered and recognized by the Students' Union as a student group.
- Official student group status ~~with the University of Alberta~~ is not a necessary prerequisite for being recognized as a Student Representative Association.
- In order to be recognized as a Departmental Association, said Association shall comply with Student's' Union Bylaws ~~regarding Departmental Associations, 8100~~ where it refers to ~~Departmental Associations~~, Students' Union Bylaws regarding Student Groups and their Faculty Association's legislation.

## 9 Probation

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1. Any decisions made pertaining to an Association's status must include thorough investigation, consultation, transparency, and adherence to the principles of natural justice.
2. The Students' Union may recognize an Association as having probationary status if:
  - a. Multiple significant issues, including but not limiting the generality of the foregoing: financial misrepresentation, constitutional violations, alleged violations of the Code of Student Behaviour, or failure to adhere to basic standards of democratic accountability or administrative and financial transparency, arise out of the annual recognition process;
  - b. The Association applies for probation; or
  - c. Fifteen percent (15%) or more of the members that the Association represents petition for probation, subject to ratification by Students' Council on the condition that the petition is deemed to be representative of the membership, and not a niche interest.
3. The Students' Union and the Association, having probationary status, shall agree to and sign Conditions of Probation, which shall govern the Association while it retains its probationary status.
4. After three calendar months and before one calendar year of an Association being recognized as having probationary status, the Students' Union shall:
  - a. Recognize the as no longer having probationary status and no longer being subject to their conditions of probation, if the Association has met their conditions of probation;
  - b. Extend the probationary period of an Association for up to six months, if all parties to the conditions of probation consent to the extension or if the Students' Union has reason to believe that the conditions of probation will be met during the period of extension; or
  - c. Derecognize the Association, if the conditions of probation are not met and the Students' Union has no reason to believe that the conditions of probation will be met during the period of extension.

## 13 Governance Structure

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1. An Association shall adopt a governance structure which satisfies the following:
  - a. Legislation is adopted, amended, or rescinded by:
    - i. A General Meeting which meets at least once per Fall Term and Winter Term; or
    - ii. A Council which meets at least twice per Fall Term and Winter Term where a General Meeting may overturn the adoption, amendment, or rescission.
  - b. Policy and Procedure is adopted, amended, or rescinded by:
    - i. A Council which meets at least twice per Fall Term and Winter Term; or
    - ii. An Executive Committee or Board which meets at least once per month during each Fall Term and Winter Term where a Council may overturn the adoption, amendment, or rescission.
  - c. The executive and board officers, as applicable, of the Association are held accountable to and removable by:
    - i. A General Meeting which meets at least once per Fall Term and Winter Term;

- ii. A Council which meets at least twice per Fall Term and Winter Term; or
- iii. Another mechanism agreed to by the Students' Union.
- d. Minutes from Council, Executive Committee or Board Meetings, and General Meetings are publicly available;
- e. Financial statements are available to members;
- f. Elections, plebiscites and referenda, ~~if applicable,~~ are conducted by an Association Deputy Returning Officer who acts at arms length from the other bodies of the Association.
  - i. An Association shall have the right to use the Students' Union Executive or Councillor Election ~~polling stations for members, and the~~ electronic ballot for base members, to vote for the purpose of the election of such positions and voting on such plebiscites and/or referenda as may be required by that Association.

## Suggested Changes to Bylaw 8200

We suggest the following changes to Bylaw 8200:

### 3 Delegation

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1. All determinations by the Students' Union required by this bylaw, which are not reserved for Students' Council itself, shall be made by Audit Committee in consultation with **the Student Group Committee.** :
  - ~~a. The Vice President (Academic) on issues concerning academic-based Associations;~~
  - ~~b. The Vice President (Student Life) on issues concerning Residence Associations;~~
  - ~~c. Students' Council on issues concerning Associations they have delegated representative authority to.~~

# Student Group Committee Standing Orders

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This document is the Standing Orders that will govern how the Committee conducts its meetings.

## 1 Mandate

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1. In accordance with Bylaw 100, the Student Group Committee:
  - a. Shall receive reports on all student group investigations carried out by SU staff;
  - b. Shall make determinations on matters of student group discipline;
  - c. Shall make determinations on matters of registration and, where appropriate, event approval in situations where Student Group Services staff cannot automatically approve the registration or event submission of a Student Group.

## 2 Meetings

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1. Quorum of the Student Group Committee shall be five voting members.
2. Start-Up Meeting Logistics
  - a. The Administrative Assistant will arrange a start-up meeting of the Student Group Committee after the start-up meeting of Students' Council and prior to the installation ceremony at the first meeting of Students' Council.
3. The Order of Business for the start-up meeting of the incoming Student Group Committee will be:
  - a. Election of a Chair (see appendix 1)
  - b. Approval of Meeting Schedule, and
  - c. Approval of Standing Orders.
4. The Order of Business for the last meeting of the year will have the following orders of the day added to the Chair's Business:
  - a. Review and Revision of Standing Orders.
5. Within the limitations of Bylaw 100, additional meetings of the Student Group Committee may be called by the:
  - a. Chair, or
  - b. Student Group Committee.
6. Meetings of the Student Group Committee may be cancelled by the Chair or Student Group Committee.

## 3 Membership

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1. The Administrative Assistant to Council shall request nominations of non-Councillor committee members from Student Group Services prior to the Start-Up meeting.
2. Should a vacancy on the Student Group Committee occur, then the Committee shall recommend the nomination of additional member(s) to the appropriate nomination body as soon as possible.
3. Should the Chair of the Student Group Committee leave the voting membership of the Committee, the position of Chair shall be considered vacant and a new chair shall be elected at the next meeting.

## 4 Attendance

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1. The Chair will take attendance orally twice each meeting, once during the Chair's Business and once immediately prior to adjournment.

## 5 Chair's Responsibilities and Duties

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1. Presiding over debate at meetings of the Student Group Committee,
2. Submitting the "Report to Students' Council" to the Administrative assistant, after each Student Group Committee Meeting and prior to the deadline for Submissions to the next Students' Council meeting as set out in the Students' Council Standing Orders.
3. Working with the Speaker and Administrative Assistant to ensure the logistical needs of Student Group Committee are met,
4. Recommending to Students' Council the removal of any member who in the opinion of the Chair is not fulfilling their responsibilities to the Student Group Committee, and
5. Designating an alternative chair for any meeting of the Student Group Committee they are unable to attend.

## 6 Member Responsibilities and Duties

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1. All members of the Student Group Committee are responsible for:
  - a. Ensuring the mandate of the Student Group Committee is being fulfilled;
  - b. Recommending to the Student Group Committee the removal of any chair who in the opinion of the members of the Student Group committee is not fulfilling their responsibilities as Chair to the Student Group Committee;
  - c. Recommending to Students' Council the removal of any member who in the opinion of the Student Group Committee is not fulfilling their responsibilities to the Student Group Committee;
  - d. Carefully reviewing all appeal, disciplinary, and advisory materials without bias prior to the meeting; and
  - e. Making appeal and disciplinary decisions with full consideration for the principles of natural justice.

## 7 Proxies/Guests

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1. Any person may become a Guest of the Student Group Committee upon being recognised as such by the Chair.
2. The Chair may grant speaking privileges to Guests of the Student Group Committee as deemed appropriate by the Chair.
3. To appoint a proxy to the Student Group Committee, the member thereof must provide a notice to that effect to the Chair of the Committee:
  - a. Stating the name and e-mail address of the eligible member of Students' Council who will serve as proxy;
  - b. Indicating the duration of the appointment; and

- c. That is signed by the appointing member of the Committee or e-mailed to the Chair of the Committee no later than two hours prior to the Committee meeting.

## 9 Administrative Assistant Duties

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1. The Administrative Assistant of the Students' Council will:
  - a. Book meeting rooms for meetings of the Committee.
  - b. Book an Administrative Clerk for each meeting of the Committee.
  - c. Structure Agendas for each meeting based on the Orders of the Day submitted by members of the Committee and any referrals from Students' Council.
  - d. Notify the Committee of Meetings through the Agenda.
  - e. Distribute the Agenda and Minutes to members of the Committee in accordance with Standing Orders.
  - f. Ensure paper copies of the Agenda are printed for the Chair to bring to each meeting upon request.

## 10 Records

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1. If an Administrative Clerk is not present at the meeting, the Chair will assign the task of recording proceedings to a member of the Committee.
2. Student Group Committee "Report to Students' Council"
  - a. Student Group Committee proceedings will be recorded in a document styled "Report to Students' Council".
  - b. The "Report to Students' Council" will be circulated to members of the committee via email for feedback regarding accuracy prior to submission to the Speaker.
  - c. The "Report to Students' Council" is considered approved as submitted by the Chair to the Speaker for Students' Council and ultimately as received by Students' Council.
  - d. Whenever in the opinion of Student Group Committee an error is made in the "Report to Students' Council" submitted by the Chair to the Speaker for Students' Council, such error will be noted in the next "Report to Students' Council".
  - e. The Report to Students' Council will consist of:
    - i. A document styled "Summary of Proceedings" which will be a brief written summary of the Student Group Committee's activities at the relevant meeting;
    - ii. A document containing a list of all motions voted on by the committee that the committee intends to be a force and effect in accordance with Bylaw 100; and
    - iii. An appendix of all documents voted upon by the Student Group Committee for the purpose of providing an audit trail and accurate record of actions taken.

## 11 Rules of Order

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1. Robert's Rules of Order will be observed at all meetings of Student Group Committee except where they are inconsistent with the Bylaw or Standing Orders of the Student Group Committee.
2. Where the Bylaws, Standing Orders and Robert's Rules of Order fail to provide direction with respect to procedure, the Chair will decide.
3. The Chair may relax the rules prescribed in Robert's Rules of Order at their discretion.

4. Any member of the Student Group Committee may require the Chair to strictly employ any part or all of Robert's Rules of Order by rising on a point of order to that effect.

## 12 Orders of the Day

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1. Any voting member of the Student Group Committee may submit Orders of the Day to be considered by the Student Group Committee.
2. The following SU Staff may submit Orders of the Day regarding recognition, derecognition, event approval, or investigation of Student Groups to be considered by the Student Group Committee:
  - a. The Director of Student Life;
  - b. The SGS Program Lead;
  - c. The SGS Assistant Program Lead;
  - d. The Discover Governance Manager.
3. Order of Business
  - a. Chair's Business
  - b. Question/Discussion Period
  - c. Committee Business
    - i. Consideration of items submitted from members of the committee;
    - ii. Consideration of items submitted from SU Staff;
    - iii. Other matters referred to the Student Group Committee;
    - iv. Miscellaneous recommendations to the Student Group Committee.
  - d. Information Items
4. Order of Orders of the Day
  - a. Orders of the Day shall appear on the Agenda in the order submitted or as otherwise designated by the Chair.
  - b. Orders of the Day must be submitted to both the Chair and Students' Council Administrative Assistant by noon two business days prior to a Student Group Committee meeting.
  - c. Late Orders may be added to the Agenda, at the discretion of Student Group Committee at the meeting, if the items of business cannot be postponed to a future meeting of Student Group Committee for resolution without risking detrimental consequences to or negative procedural difficulties for the Students' Union.
5. The agenda package will be published in the following manner:
  - a. Paper copies will be created and made available in the Students' Council Office upon request, and
  - b. An electronic version will be placed on the Students' Union web page.
  - c. The Agenda package will be published no later than 4.30p.m. on the business day prior to a Student Group Committee meeting.
  - d. For additional unscheduled meetings called by the Chair or the Student Group Committee, there will be no submission or publishing deadline.
6. Special Orders
  - a. A motion to make a specific Order of the Day a Special Order is a privileged motion.
  - b. The Order of Business notwithstanding, the Chair may designate any Order of the Day a Special Order.

- c. The Order of Business notwithstanding, the Student Group Committee may designate any Order of the Day a Special Order.
7. Chair's Business
- a. During Chair's Business, the Chair will address all day-to day regulatory concerns of the Student Group Committee, including but not limited to:
    - i. Attendance;
    - ii. Approval of the "Report to Students' Council" required in accordance with Bylaw 100;
    - iii. Resignations/recommendations to Council to nominate new members;
    - iv. Any process by which a member is recommended for removal from the Student Group Committee;
    - v. Reports;
    - vi. Announcements; and
    - vii. Motions making Orders of the Day Special Orders

## 13 Standing Orders

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- 1. The Standing Orders of the Student Group Committee may be amended by a simple majority vote of the Committee, with such changes being reported to Students' Council.
- 2. The Standing Orders of the Student Group Committee do not expire, but shall be reintroduced and approved at the Committee's first meeting.

## 14 Confidentiality

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- 1. All members shall ensure the security and confidentiality of sensitive information that comes into their possession by virtue of their membership on the Student Group Committee.

## 15 Miscellaneous

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- 1. Public Meetings
  - a. Meetings of the Student Group Committee are open to the public, unless the Student Group Committee moves in camera.

## 16 Appendix 1: Procedure for Electing a Chair

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- 1. Electing a Chair at the start-up meeting of the Student Group Committee:
  - a. The Speaker of Students' Council will serve as interim chair for the duration of the start up meeting of the Student Group Committee, and preside over the election of a Chair of the Student Group Committee as per this Appendix.
  - b. Any voting member of the Student Group Committee may nominate themselves for the role of Chair.
  - c. Each candidate may give a brief speech not to exceed two minutes.
  - d. The presiding officer will allow questions to be put to the candidates from the members of the Student Group Committee.
  - e. The vote will be by secret ballot
  - f. The Student Group Committee will recess while the presiding officer counts the vote.

- g. The presiding officer will announce the results of the election to the Student Group Committee.
- 2. Electing a Chair after a vacancy:
  - a. Should the position of chair become vacant, election of a new chair will take place at the next meeting of the Student Group Committee as a special order of business to be dispensed with immediately.
  - b. Election of a new Chair shall be held in accordance with this appendix with the exception that a voting member of the Student Group Committee who is not running for election or re-election to the position of chair will preside over elections procedure until the election of a new chair.
  - c. This member will be the outgoing Chair unless the outgoing Chair is running for re-election or is no longer a voting member of the Student Group Committee, in which case the presiding member will be determined by vote cast by all members of the Student Group Committee not running for election or re-election to the position of chair.
  - d. In the case that all voting members of the Student Group Committee are running for election or re-election to the position of Chair, the speaker of Students' Council will serve as presiding officer.