

STUDENTS' COUNCIL

Tuesday, January 11, 2011
Council Chambers 2-1 University Hall

ORDER PAPER (SC 2010-19)

2010-19/1 SPEAKER'S BUSINESS

2010-19/1a Announcements – The next meeting of Students' Council will take place on Tuesday, January 25, 2010

2010-19/2 PRESENTATIONS

2010-19/2a APIRG Presentation-Presented by Jess Warren , Outreach Coordinator and Dominique Blackwell. Sponsored by Thomas L'abbe, Councillor

Abstract: General info about APIRG:

The Alberta Public Interest Research Group (APIRG) is a student-run, student-funded, non-profit organization dedicated to research, education, advocacy, and action in the public interest. APIRG exists to provide students with resources to be active citizens. APIRG distributes about \$30 000 a year to student and community-run groups, projects and events. We also house a large library and hold regular workshops and training sessions for students.

For more information on the services APIRG provides, please see our website - www.apirg.org

Please see document SC 10-19.01

2010-19/2b Students' Union Website Redevelopment - presented by Craig Turner and Marc Dumouchel. Sponsored by Zach Fentiman, VP Operations & Finance

Abstract:

Over the past year the Students' Union has been working to redevelop its web presence through a major overhaul of the technology, hierarchy and design of its website. Most of the major development tasks are now complete, with the more detailed tasks currently being worked on. This presentation is intended to provide a broad overview to Students' Council of what to expect for the new website when it launches in a few weeks.

2010-19/2c 2010/2011 Executive Review Presented by the Executive Committee, Sponsored by President Dehod

- 2010-19/3** **EXECUTIVE COMMITTEE REPORT**
- 2010-19/3a** Executive Committee Report
Please see document SC 10-19.02
- 2010-19/4** **BOARD AND COMMITTEE REPORTS**
- 2010-19/5** **QUESTION PERIOD**
- 2010-19/6** **BOARD AND COMMITTEE BUSINESS**
- 2010-19/6a** **COX/ROSS MOVE THAT** Students' Council approve Bill #24 in second reading based on the following principles:
1) that the rank order of candidates on ballots shall be rotated at random for each ballot.
2) that the option to vote None of the Above shall always be listed after the complete list of candidates on the ballot.

Please see document SC 10-19.03
- 2010-19/6b** **COX/ROSS MOVE THAT** Students' Council approve Bill #25 in second reading based on the following principle:
1) that voting ballots shall clearly explain to voters that by leaving a section of their ballot blank, that section shall be considered spoiled
2) if a voter leaves a section of their ballot black that section shall be considered spoiled.

Please see SC 10-19.04
- 2010-19/6c** **COX/FENTIMAN MOVE THAT** Students' Council approve Bill #26 in second reading based upon the following principles:
1) that members of the Grant Allocation Committee are eligible for awards recognizing student involvement that the Grant Allocation Committee may establish, amend, eliminate, and bestow; and
2) that members of the Executive Committee are not eligible for awards recognizing student involvement that the Grant Allocation Committee may establish, amend, eliminate, and bestow.

Please see SC 10-19.05
- 2010-19/7** **GENERAL ORDERS**
- 2010-19/7a** **EASTHAM/DEHOD MOVE TO** approve the Engineering Students' Society proposal to create a Faculty Association Membership Fee.
- 2010-19/7b** **FENTIMAN MOVES THAT** Students' Council appoint five (5) voting members of Students' Council to the Dedicated Fee Unit Task Force.
- 2010-19/7c** **ROSS MOVES THAT** Students' Council approve the Engineering Students' Society's proposal for the creation of a Faculty Association Membership Fee based on the proposal submitted to Council on November 30th.

Please see document sc 10-19.06
- 2010-19/8** **INFORMATION ITEMS**

- 2010-19/8a** CAC – Summary to Council
Please see document sc 10-19.07
- 2010-19/8b** GAC – Summary to Council
Please see document sc 10-19.08
- 2010-19/8c** Audit Committee – Summary to Council
Please see document sc 10-19.09
- 2010-19/8d** Bylaw Committee – Summary to Council
Please see document sc 10-19.10
- 2010-19/8e** BFC Committee – Summary to Council
Please see document sc 10-19.11
- 2010-19/8f** BOG-Report to Council
Please see document sc 10-19.12

Alberta Public Interest Research Group (APIRG)
Annual Report 2010

Contributions

APIRG would like to thank the following people for their contributions to the Annual Report.

Jess Warren, Denise Ogonoski, Brooke Leifso (content and design), Denise Ogonoski (Working Group reports)

Michael Nunweiller (Cover design and photos)

Michael Liu, Jess Warren and our lovely volunteers (photos)

Thanks also to Working Group members and funding recipients who summarized their activities for this report.

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About APIRG

Mission

The Alberta Public Interest Research Group (APIRG) is a student-run, student-funded, non-profit organization dedicated to research, education, advocacy, and action in the public interest.

APIRG exists to provide students with resources to be active citizens.

The Annual Report

Each year APIRG produces an annual report to highlight our successes, address our challenges, and share our stories with the community. It is intended to be a summary record of our activities over the course of the past year.



Organizational structure

Staff members:

prior to June 2009:

Ariel Bowering, Office Coordinator

Jess Warren, Outreach Coordinator

Lise Wilson, Working Group and
Volunteer Coordinator

after June 2009:

Ariel Bowering, Office Coordinator

Denise Ogonoski, Working Group
and Volunteer Coordinator

Jess Warren, Outreach Coordinator

APIRG Staff

Staff members at APIRG implement decisions made by the APIRG Board of Directors, assist volunteers and respond to the many inquiries we receive each day. They bring the skills, knowledge, institutional memory and consistency that is crucial to the effective and efficient functioning of APIRG.

APIRG staff members provide resources and support to students who are working on various projects and assignments. Staff members support student-run working groups and ensure that the granting process is equitable and transparent. Staff are also responsible for monitoring the accountability of the groups to which funding is granted.

2009-2010 was a year characterized by new beginnings, with two new staff and a new staffing structure. The hiring of Jess Warren and Denise Ogonoski into the newly formed positions of Outreach Coordinator and Volunteer and Working Group Coordinator. Ariel Bowering took up the newly appointed role of Office Coordinator and Lead Hand. Thus, it became a year of implementation, of orientation and of review and assessment.

Thank you to the new staff for their patience with new systems and it's perspective kinks and congratulations for getting through a year of transition and constant orientation. We also wish to acknowledge Ariel Bowering for her vision and guidance throughout this year of transition and new beginnings.

Full-year members:

Justin Benko

Aditya Rao

Brennan Blomm

Geoff Kershaw

Jolène Davies

Drummond Lambert

Megan Ford

Half-year members:

Rafael Sumalinog

Sahro Osman

SU Representative:

Thomas L'Abbe

Non-voting members:

Pete Present

Board of Directors

The APIRG Board of Directors is composed entirely of undergraduate students from the University of Alberta. Board members are in charge of overseeing all APIRG operations. Responsibilities include developing policy, setting organizational goals and priorities, reviewing funding proposals, hiring and managing staff, and assisting with community outreach and events.

With the exception of the Students' Council appointed representative, board members are elected each year in a general election that coincides with the U of A Students' Union Executive elections. In March 2009, six students ran for nine available seats on the Board of Directors. Subsequently elected three new board members in a by-election at the October Annual General Meeting.

Statement from the Board

2009–2010 Board Report

The 2009-2010 APIRG board participated in a year of strengthening our organizational processes as well as training 2 new staff and overseeing the transition of APIRG's longest-standing staff member, as well as the hiring of a third and final addition to the staff in April 2010. This complete transition to all new staff members within one year has meant that the 09/ 10 APIRG Board has been irreplaceable as the decision-makers and movers of the Alberta Public Interest Research Group.

The revised staffing structure implemented in 08/ 09 was put into practise this year and has seen great results in productivity and in the effectiveness of Board/ Staff support structures. All three existing positions have very little overlap and allow for adequate Board supervision, with clear responsibilities and tasks in each. The Board has enjoyed having these references, as well as their own "job descriptions" pertaining to their own Board portfolio, to help in the day-to-day running of APIRG.

Board members once again headed funding round sub-committees where Board members would review applications for funding and Working Group status, and develop recommendations of support that would then be accepted or revised by the Board as a whole. This year saw a sharp incline in the number of both funding and Working Group applications. Board members also developed a policy-making sub-committee which reflected upon what kinds of policies APIRG is lacking and got started on drafting up new policy for the organization to implement. This process is continuing into the 10/ 11 Board year.

As in other years, this Board experienced attrition amongst its membership. New Board members were instated at our AGM and our Board was on the whole a dependable and responsible group. They advised the incoming Board for the 2010/ 2011 year at the transition Board retreat and communicated what it meant to be part of the governing body of a not-for-profit, student-led and funded organization.

APIRG provides a unique opportunity for undergraduate students at the UofA and the broader Edmonton community to build skills, share knowledge, grapple with complex issues and effect positive change in a myriad of ways. The 2009-2010 board would like to conclude by encouraging you to get involved in APIRG in whatever ways you can; whatever your passion or talent there is a need for it at APIRG.

Highlights from 09/10

APIRG Workshop Series

APIRG focused this year on increasing capacity in groups that it supported. In this vein we hosted a monthly workshop series organized and presented by APIRG staff, Working Group members and guests. 2008-2009 workshops included:

- Stenciling and Logo Design: presented by Jay Moore
- On line collaborative communities: presented by Colin Piquette of FOLA
- Decision-Making with APIRG & SWAG: presented by Rhiannon Edwards, Kirsten Mayoh and Ariel Bowering
- Media Training: presented by Sam powers from CJSR)
- Creative Fundraising on Campus presented by Ariel Bowering(with input from Mike Gaultois of CSC)
- Recycled Holiday Cards: presented by Lise Wilson of APIRG
- Volunteer Management: presented by Lise Wilson of APIRG
- Train the Trainer: presented by Caitlin St Dennis of JHR
- Organizational Transitions: presented by Ariel Bowering of APIRG
- Avoiding Activist Burn Out: presented by Lise Wilson of APIRG
- Know Your Rights: presented by Rhiannon Edwards of SWAG
- DIY Silkscreening: presented by Ariel Bowering of APIRG

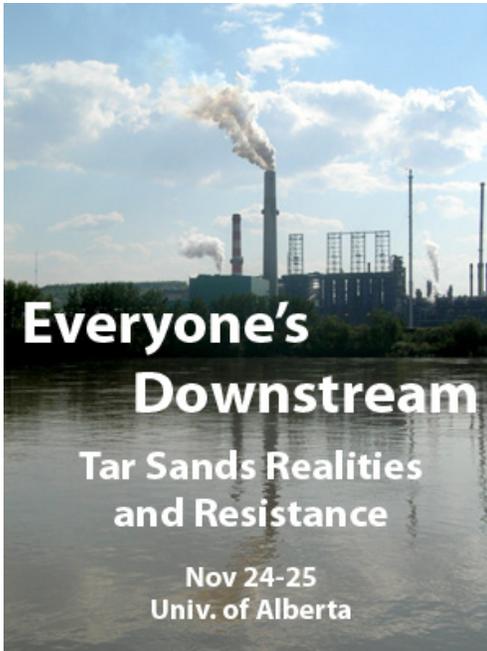


Above: Janet Hardy signs copies of her book, March 2009

Other Events

Once again, APIRG undertook many internal projects and events in an effort to expose U of A students to a variety of issues and causes they may not otherwise encounter. A partial list of APIRG-sponsored or supported events includes:

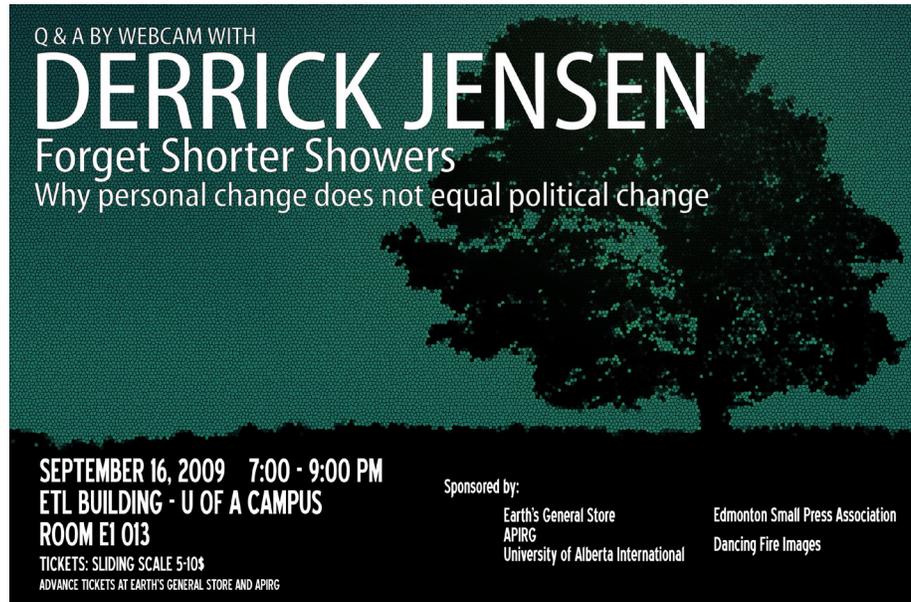
- April 2010 - "Undesirable Others" presentation and discussion on the ways that the mainstream/dominant culture represents marginalized people.



Above: Poster from "Everyone's Downstream".

Right: Poster from Derrick Jensen "Forget Shorter Showers" event.

- June 2010 - Super-T Training for Social Action Trainers. A 2.5-week training for social justice workers. Students received free access to workshops through APIRG.
- January 2010 - Everyone's Downstream III. A conference focusing on effects of the tar sands on communities throughout North America.
- November 2009 - Indigenous Sovereignty Week. A week of events focusing on indigenous rights and struggles.
- September 2009 - Derrick Jensen Q & A Event: Forget Shorter Showers. A webcam event where world-renowned author Derrick Jensen answered questions about politics and the land.
- 2009/ 2010 - Next Up Edmonton. A training program for up-and-coming young leaders.
- March 2009 - Millennial Ethical Sluthood. Lecture by Janet Hardy, co-author of *The Ethical Slut*.



Project, Event and Training Fund

Funding Objectives and Overview

In 2009/2010, The Project, Event and Training Fund was increased to \$18,000. This category provides one-time funding and support to help groups and individual students to:

- Organize a speaker or speakers series with specific start and end dates.
- Organize an event or series of events with specific start and end dates.
- Undertake a project with specific start and end dates (e.g. publish a research project).
- Receive training or attend a conference if part of a larger project.

Project, Event and Training Fund Recipients - 09/10

Comments from Recipients

"We at women's Law Forum certainly appreciated APIRG's support. It allowed us to host a successful speaker event which served as a catalyst for further action throughout the year and helped inspire the club with a direction and purpose. Please relay our gratitude to all involved!"

– Deborah Book, Women's Law Forum

Recipient	Project or event
Geoff Kershaw	Tarsands Pollution Database
Aboriginal Law Students Association	Aboriginal Speakers Series
Debate National Championships Organizing	National University Debating Championships
Leslie Robinson	Designing Public Health Messages for Youth by Youth
Daniel Martinez	Maja Campesino Fair Trade Coffee
Solidarity with Iran's Democratic Movement-	Event Series
UofA Student Coop Housing Group	Station Pointe Coop Housing Project
Students' International Health Association (SIHA)	SIHA Local Training
STAND Against Genocide	"Why Genocides Happen" Event "Rescue Me" Campout in Quad
Unveiling Africa Foundation	Re-thinking Africa's present and building Africa's future
Women's Law Forum	Dean Spade in Edmonton
Edmonton Anarchist Black Cross	Books Behind Bars
Make Poverty History	Fair Trade Town Initiative
Music is a Weapon	Music is a Weapon Series
Canadians Against Proroguing Parliament	Torch Rally for Democracy
Julia Frohlich	Training for International Volunteering with Uniterra
Linguistics Club	"The Linguistics: A very Foreign Language Film" screening and panel discussion
Medical Students for Mental Health Awareness	Mental Health Awareness Week
Rockin' Doc' Summer Camp	Rockin' Doc' Summer Camp
Ted Kerr	Queer Summit

Financial Summary

Year end summary

2009/2010 was APIRG's eighth full year of operations on campus. We approved just under \$29,000 in direct grants to student events, activities and projects. APIRG funds also supported student initiatives through our publications, resource library, events and educational workshops. Most of these projects fill the pages of this report and our office year round with active students.

As with many non-profit organizations, APIRG's biggest annual expense is staffing costs (\$98,000), which includes both salaries and benefits. These costs enable us to provide a high level of services to students and to maintain a fair, competitive, and unionized work environment.

The majority of APIRG's revenue comes from a dedicated fee collected on our behalf by the University of Alberta Students' Union. The fee was supported by a majority of students in a 2001 referendum, and amounted to \$6.34 from full-time students and \$3.10 from part-time students in 2009/2010. Any students who do not wish to pay the fee for financial or ideological reasons have the opportunity to opt out and receive a full refund. Last year, APIRG had 57 students taking advantage of the opt out program despite campus-wide advertising.

In terms of other revenue, community and events revenue remained marginal because of the focus on smaller, free events rather than larger events with admission fees. Our miscellaneous services such as button maker rentals and photocopying for outside groups has increasingly added money to our revenue stream and last year made just over \$3000.

APIRG began the year projecting a deficit. However with a heightened awareness of fiscal responsibility and a focus on small scale events, we finished the fiscal year with an deficit of revenue over expenditures of \$2,197 which will be covered by our past cumulative unrestricted

balance.

As required by our agreement with the Students' Union to have our financial statements audited annually, APIRG had the financial statements audited by Doyle & Company chartered accounting firm. The 2009/2010 audit verified that our financial statements (presented in this report in their entirety) are in accordance with Canadian generally accepted accounting principles.

If you have any questions about APIRG's finances that go beyond the scope of this report, you are welcome to make an appointment with APIRG's Office Coordinator. Our books are open to the public and we welcome your feedback about our spending priorities. We are accountable to you!

For more information, please see the complete audited financial statements found in the appendix section of the annual report.

– Ariel Bowering, Outgoing Office Coordinator



Working Group Coordinator Report

The 2009-2010 year at APIRG has been very exciting, with a new Working Group Coordinator, Denise Ogonoski, taking over the reins from longtime Coordinator Lise Wilson, who has built an amazing program over the years. Much of this year has been becoming acquainted with the learning curve of a new organization while developing relationships with Working Groups, managing new volunteers and supporting the Board of Directors. It has been a great experience!

We had extra money to give away in direct grants this year, by reabsorbing old internally restricted funds that were never spent over the past few years. This meant a spring funding round, and our board was a wonderful help in processing this round, as we could not have gotten it done without them. We lost three Working Groups in the Winter, but ended up bringing in six new ones over the year, so the amount of groups we are supporting has grown significantly.

Training and Programming

The focus during 2009-2010 has been on trainings and sharing the knowledge of membership, Working Groups and community supporters. We have held regular Lunchbox Series info session featuring many of our Working Groups and the projects they have been focusing on. Further, our monthly Toolkit Workshops have been a huge success, attracting diverse participation and developing a wide array of skills.

The 2009-2010 Toolkit Series looked a little like this:

September: Strategic Planning: Creative Planning for Social Change – Co-facilitation by Sheila Muxlow, Sierra Club
October: Volunteer Recruitment and Retention – Co-facilitation by Sheila Muxlow, Sierra Club
November: Learn to Crochet – Facilitation by Ashley Marcus
December: DIY Book Making – Facilitation by Kate and Shawn Birss
January: Media and Messaging Skills – Facilitation by Samantha Power
February: Privilege and Marginalization in Organizing
March: Creative Visuals: Banner Making and Silk Screening

And the 2009-2010 Lunchbox Series was as follows:

September: Lunchbox Session with the Transit Riders' Union of Edmonton (TRUE) – presented by TRUE



Above: Voices for Choices (subgroup of UAWCC) was successful in getting an LRT ad up at University station celebrating the reproductive choices women make.

"Our group used the photocopier, button making machine, the space in APIRG to hold meetings, our box to distribute posters among group members, and the projector. We received funding from APIRG to support all of our major events and projects. The staff at APIRG helped us organize our finances, gave direction and strategy in regards to our events, promoted and did outreach for some of our events, booked rooms for meetings, gave advice about our upcoming website, and all the staff provided general encouragement and support."

- Greenpeace on Campus

October: What's Happening in Lubicon Territory? – presented by Friends of the Lubicon Alberta

February: Dialogue and Action: The U of A Community, Fort McMurray and the Tar Sands – presented by Greenpeace on Campus, Friends of the Lubicon Alberta, Stand With Fort Chipewyan and U of A Council of Canadians

March: Women in Politics 101 – presented by Equal Voice

March: ECOS' Living Green – presented by ECOS

Training for Change <http://www.trainingforchange.org/> came to Edmonton in June 2009, hosted by APIRG, to give members and folks from the larger community a fantastic opportunity to hone their facilitation and group-building skills from world-renowned trainers using a direct education approach. The "Super T: Training for Social Action Trainers" brought together union workers, students, and front line social workers together for an intense and incredibly useful 17 days of learning, as well as solidified a working relationship between Training for Change and APIRG. Thank you to Ariel Bowering, previous Office Coordinator, for making

this happen.

APIRG Working groups

What are working groups?

Working Groups (WGs) are collectives of student and community members who work together on an issue. WGs may focus on research, events, actions, publications, and other diverse activities. They tend to have long-term goals with activities and membership that continue beyond the current academic year. WGs are required to hold regular meetings and must maintain a membership that includes U of A undergrads.

Active Working Group Year End Report Summaries - A Selection of 2009–2010

Active Working Groups in 2009-2010

Centre for Organizing and Popular Education (COPE)

*New

Campus Sustainability Coalition

Edmonton Mood Disorder Society *New

Friends of the Lubicon Alberta (FOLA)

Greenpeace on Campus

Journalists for Human Rights (JHR) ('09)

Legal Activist Collective ('09)

The Olive

Palestine Solidarity Network (PSN) *New

Solidarity With Iran's Democratic Movement – Edmonton

(SIDM-E) *New

Spark Ed ('09)

Student Worker Action Group (SWAG)

Stand With Fort Chipewyan *New

University of Alberta Council of Canadians

University of Alberta Women's Centre Collective (UAWCC)

University Farm of Organic Growers (UFOG) *New

Campus Sustainability Coalition (CSC)

Working Group Since: Fall 2006

Website: <http://www.sustainabilitycoalition.ca/>

Our mission is to transform the University of Alberta into a participating member of a sustainable society. Through a partnership among students, faculty, staff, and community members, we are promoting excellence and leadership in education, innovation, and stewardship to achieve economic, social, and environmental sustainability to ensure the health and well-being of present and future generations, both locally and globally. Only by achieving sustainable operations and teachings will the University of Alberta become a world leader and model of a global citizen.

Some activities undertaken:

Sustainability Awareness Week (SAW) 2009 (October 19-23, 2009)

SAW 2009 increased awareness about sustainability and achieved campus member participation in a week of sustainability events, community engagement in sustainability awareness. Events we were directly involved with included a Sustainability Movie Night on SUB Stage leading up to the week of events, the second annual Research and Art for Sustainability Expo, the first annual Party with a Purpose concert, the second annual Voices Of Nature concert with the Artist Response Team from British Columbia, tabling, and raffle prizes donated by the local businesses Transcend Coffee and Alley Kat Brewing.

Green Economy Community Dialogue (CSL project) (Nov. 12, 2009)

We partnered with the Sierra Club Prairies Chapter for our CSL project in Fall 2009 to host a world café-style community dialogue centered around envisioning a green economy in Alberta. The event achieved public participation in an active discussion, increased awareness, focus areas for the community to take away and forward in terms of shaping Alberta's future, and student involvement in a sustainability initiative. The CSL students did much of the framing for the event theme, helped with much of the legwork for event, did most of the event facilitation, and got to work with experienced event planners and facilitators. The other two people involved besides the CSC were Lindsay Telfer, the executive director of the Sierra Club and Dr. David Kahane, a U of A Political Science professor who was the instructor for the CSL course (Political Science 299).

Green Energy Career Forum and Resource Fair (with CAPS and the U of A Energy Club) (Mar. 2, 2010)

This event was a joint effort between the CSC, CAPS: Your U of A Career Center and the U of A Energy Club. The event linked the U of A community with Edmonton community by increasing student awareness about potential jobs and green opportunities once they leave the U of A.

Most of our activities are focused on increasing awareness and engagement in sustainability on a campus-wide basis. Our deliberative events are particularly good at engaging participants in a comfortable environment, where they can share ideas and opinions and learn from others involved. Moving forward, we are particularly interested in affecting the U of A sustainability policy. The timing for this is ideal because the Office of Sustainability is currently involved in the development of a new U of A sustainability platform with which to move forward.

University of Alberta Council of Canadians

Working Group Since: Winter 2008

Website: www.uofacoc.ca

The mandate of the group is to promote Canadian Sovereignty in reaction to pressures to integrate with the United States and a move towards globalization; to reclaim a local and global commons and to create a civil society movement including participatory democracy. We believe that a local and global com-

mons refers to a community either local or global in nature in which resources and other measures essential to a dignified human life are held, in common, as unassailable rights. Our goals are: to promote awareness of issues of general, historical and current natures relating to, or in pursuance of our mandate, and to represent the Council of Canadians to the student body, and through creative means, engage students and the general public with their communities, governments, and current affairs.

Some activities undertaken:

January 23: Anti-prorogation rally. Because the rally brought out so many first-time activists, we were able to reach outside the "box". Members attended and handed out CoC publications and information about the U of A Chapter.

January 30-31: Oil Sands Student Delegation Tour. By all accounts this first tour was a success! We were able to network with other groups and their leaders as well as let others know about the U of A CoC. The trip also allowed the members themselves to visit the tar sands, which is an issue that the Council deals with on a national level.

February 2: 5-Ring Circus Screening. This screening drew a small crowd but allowed us to network a bit more and get our name out as a group. It was important to draw attention to the issues with the Vancouver Olympics that many people don't want to talk about.

February 10: Coca Cola Case Screening. Unlike the 5-Ring Circus Screening, this film drew a crowd of about 125 people! We showed it in conjunction with the Edmonton CoC chapter and Cinema Politica.

March 10: Tar Sands, the Selling of Alberta Screening. This screening drew a fairly large crowd and gave the opportunity to present Dr. Gordon Laxer as well.

March 22-25: World Water Week. This was our big event this year and we definitely topped what we did last year. We began Monday with a screening of Blue Gold (about 60 people), Tuesday was a screening of Downstream and Our Land My People (about 35 people), Wednesday was a water markets workshop (about 20 people) and we finished Thursday with a panel discussion on world water issues (about 15

people). As the week went on, fewer people came out to events but we did see some participants at every event. This week was done in conjunction with Greenpeace on Campus and help from the Edmonton CoC chapter as well as PIA. Overall, it was an extremely successful week of events with great participation and networking and discussions around water issues in Alberta and abroad.

Because our group is small, we are able to plan and organize quite easily. We made our meetings a little more formal, making sure we had an agenda which helped a lot. In an attempt to gain more membership, instead of holding open general interest meetings like last year, we focused on events to make a name for ourselves on campus. We have had a number of people interested in becoming members so I believe this strategy was somewhat successful.

Centre for Organizing and Popular Education (COPE)

Working Group Since: Winter 2010

Website: www.ecope.ca

We are a multi-stakeholder co-operative in its developmental phase, working at the intersections of campus and community. Our membership is composed of community organizers, popular educators, academics, students, labour and political organizers, and nonprofit organizations who are dedicated to using popular education as a tool for social justice. COPE provides popular education, facilitator training, assistance with community organizing and educational services for political campaigning. Our organization uses existing networks in the social justice community, online social networking, connections to the academic community concerned about social justice and concerned citizens.

Some activities undertaken:

2010 presentation to International Week entitled "The Underclass of 2010", and our group involvement in Humanities 101, a U of A/Boyle Street Learning Centre community learning project.

We had originally planned to host a World Cafe for labour and social movement organizations in May, but after discussion the World Cafe was changed to a residential retreat to be held August 27-29 of this year.

COPE has had regular monthly meetings, retreat committee meetings, information sessions (ie: a member report from Palestine, and a presentation from a Cooperative formation expert), see www.ecope.ca for details. We also maintain an ongoing discussion forum at www.ecope.ca.

The purpose of ECOPE is provide a useful, easy to use, but extremely flexible and customizable web centre for community organizers and popular educators that can quickly and easily handle the standard functions required of most group and campaign websites. ECOPE uses the power of phpb3 open source software to provide a very user friendly way to serve the internal and external information needs of social and political advocacy groups, as well as community associations. It combines a moderated "serious" forum feature for online chats and discussions, a newsletter, a group web page, and a mailing list, and as many subgroups with as various levels of privacy and exclusivity as groups may require, into one system (an integrated events calendar is also forthcoming).

We see a greater level of organizing and educational cooperation between labour, human rights, environmental, and social justice movements coming from our activities, and the empowering of oppressed communities through the community organization education and support we seek to provide.

Edmonton Mood Disorder Society

Working Group Since: Fall 2009

It is no secret that there is a lack of community based resources for people dealing with a spectrum of mental health issues; furthermore, those that do exist are often not adequately supported and are underfunded.

We are a mental health peer support group for people with affective disorders such as bipolar disorder and depression. Our meetings offer a confidential and free space to meet other people, exchange ideas and find comfort in crisis. These meetings are the cornerstone of what we do and have been running every Wednesday, from 6-8 pm, for the past 6 years.

Some activities undertaken:

Thus far this year we have had several activities that

have contributed to our mandate of helping members develop their toolbox of both internal and external resources. These include presentations by the Peer Nutrition Educators (April 14), and the Police and Crisis Team (May 19) as well as stress relief activities such as painting (Sept. 30), Pumpkin Carving (Oct. 28), Sampling Guided Relaxation Tapes (Nov. 18), Christmas Party (Dec. 16), What is Bipolar Q & A (Jan. 27), Journaling (Feb. 10; March 3 & 24).

In addition, we have our annual presentation for 3 classes of Nursing Students at NorQuest on May 19, and a presentation for Transport Canada during Mental Health Awareness Week. Both of these presentations work towards our goal of increasing awareness about not only our service, but also about mental health issues in general.

Over the past year, we have seen 4 new members come out and participate, and begin to develop an increased awareness about their diagnosis and how to navigate their "new" selves. In addition, there have been changes in all members. Those who come are visibly more self-reflexive, calm, and open. Some of our members have stepped forward and asked if they can facilitate or be involved in public presentations, which reveals levels of leadership these members had not previously expressed.

Group Member Feedback:

"The things I like about group is that it helps me deal with my life, I get to talk about my week, I get to meet like minded people and that it is fun overall!"

"It's so freeing to state exactly how I'm feeling without ever being judged."

"I think this is a good place to get and give hope to others. Support is a really good thing and it's a place to learn new tools for coping."

Greenpeace on Campus

Working Group Since: January 2009

Our mandate identifies two areas, which shape what events and activities that we organize. These two pillars of focus are: public engagement (rallies and community demonstrations) and education (panel discussions, documentary screenings, and information booths). Our events this year fulfilled both of these areas. The flash mob, rallies, and drum circle provided a space for students to become more

actively involved. The movie screenings, panel discussions, workshop, and meetings helped increase awareness about the tar sands, climate change, and climate justice. These events provided a safe and low-risk opportunity for students to learn about the injustices happening in our province and we were able to promote other ways that they could get more involved. The Oil Sands Student Delegation created an opportunity for us to educate and empower student leaders on campus, so they could take what they learned about the tar sands and apply it to their organizing work. The format of this trip allowed us to access the networks of these student leaders, by providing them with opportunities and materials to take back to their respective groups.

Some activities undertaken:

Tabling at Week of Welcome (Aug 31-Sept 2)
Global Climate Wake Up Call- Climate Change
Flash Mob (September 21)
International Day of Climate Action: Dying for Climate Leadership (October 24)
Age of Stupid Campus Screening (October 28)
GPOC trip to the tar sands (Nov 7-8)
Kyoto Plus & SWFC Drum Circle (Nov 18)
350.org Candle Light Vigil (Dec 12)
Winter Clubs Fair (Jan 12-15)
GPOC Strategy Session (Jan 10)
Oil Sands Delegation Trip Primers (Jan 19 & 27)
2010 Oil Sands Student Delegation Trip (Jan 30-31)
Delegation Debrief (Feb 10)
APIRG Lunch box session on the Oil Sands Trip (Jan 24)
GPOC Beer and Doc at the Underdog- Flow (Feb 27)
Doc and Discussion: Tar Sands: the selling of Alberta followed by discussion with Gordon Laxer (March 10)
Water Week: 2 doc screenings, tabling in SUB, a water workshop, and panel discussion (March 22-26)
Deep Green Resistance (March 27-28)
Wrap Up Picnic (Sunday April 18)
Bi-monthly meetings from September to April

Greenpeace on Campus has organized events and meetings, which have increased awareness, provided a space for students to become engaged and politically active, and created an environmental justice community on campus where our members feel a sense of belonging and support.

The Olive

Working Group Since: Spring 2003

Website: <http://olivereadingseries.wordpress.com/>

As our goal/objective is to create a welcoming venue for university poets and guest writers from across Canada, I would say we were very successful this year. The Olive's reputation continues to grow as a recognized venue and our Open Mics are always full of student poets from the U of A happy to try out their new work in front of a supportive audience.

Some activities undertaken:

We hosted a number of poetry readings on the second Tuesday of every month from September through April. Readers included the following:
Ken Belford (September)
Angela Carr (October)
Marguerite Pigeon (November)
Erin Moure (December)
Hiromi Goto (January)
Jordan Scott (February)
Jeff Carpenter & Glenn Robson (March)
U of A 394 Creative Writing Class (April).

A result we have seen from our activities is definitely an increased awareness about the necessity of poetry as a platform for current issues. Whether it was Ken Belford using poetry to discuss environmental issues or Marguerite Pigeon using her poetry to explore the difficulties of being a mother and a writer, The Olive continues to create a platform for poetry as witness to social change. Our audiences increased this year, I believe, due to public interest in the issues our guest poets brought up in their work. This shows that poetry truly does engage people as a medium for showcasing current issues.

Stand With Fort Chipewyan

Working Group Since: Fall 2009

Website: <http://www.ualberta.ca/~swfc/index1.html>

Stand with Fort Chipewyan is a non-partisan, cam-

pus advocacy organization located at the University of Alberta. We are dedicated to raising awareness to the concerns expressed by the people of Fort Chipewyan, as well as lobbying the government to engage in actions to firmly establish the effect of oil sands development on the health of residents.

Some activities undertaken:

Downstream (Documentary Screening) - October 9, 2009

Andrew Nikiforuk (Speaker) - November 4, 2009

George Poitras (Speaker) - November 27, 2009

H2Oil (Documentary Screening) - March 5, 2010

Dr. Schindler/Dr. McEachern Debate (Speaker) - March 15, 2010

T-Shirt/Letter Mail Out (Promotion) - May 15, 2010

Last spring, Stand With Fort Chipewyan hosted a panel discussion between Dr. Preston McEachern (Alberta Environment's lead Environmental Effects Biologist) and Dr. David Schindler. Our goal was trying to reconcile the discrepancy between government and independent scientific assessments of the environmental impacts of oilsands development (which may be contributing to the the serious health issues in Fort Chipewyan, located downstream from the oilsands). Not only did many students turnout, but to our surprise notable figures in the wider community as well, from government employees and members to prominent activists and scientists. Further, a local film maker who is producing a CBC documentary on the issue filmed our discussion for the film.

The discussion was informative and lively, with significant audience participation. However, during the course of the talk McEachern claimed that a recent study by Dr. Kevin Timoney and Dr. Peter Lee falsified its data to show that the oilsands was polluting the Athabasca River. Lee was in the audience and afterwards asked McEachern how he came to that conclusion. McEachern's explanation was unsatisfactory and he refused to back down from his statements. A few weeks later, Lee sued McEachern and the Alberta Government for liable. Lee would win, forcing McEachern and the province to retract, apologize, and pay for all legal fees Lee incurred. The story was featured on the front page on the Edmonton Journal and Globe & Mail, raising awareness to an important advocacy issue that SWFC has been trying to raise in the media.

This event was followed with a letter campaign where we helped 150 Albertans (mostly students) send a letter to their MLA demanding the Alberta Government overhaul and replace its environmental monitoring system RAMP and study the effects oil-sands industrial activity is having on the health of residents in Fort Chipewyan. Although our response from the government was unsatisfactory, we are consistently raising the issue to the province and in the media and hope to engage in further, more substantive dialogue.

[University of Alberta Women's Centre Collective \(UAWCC\)](#)

Working Group Since: June 2003

Website: <http://uawcc.wordpress.com/> ; <http://voicesforchoices.info>

The U of A Women's Centre exists to provide a supportive environment for education, networking and organizing around women-specific issues within the campus community and beyond. The Centre has a few functions.

First, it is a space dedicated to community building and activism, supporting women and women-positive groups to connect, dialogue, organize and create around issues and ideas. Second, the Centre works to support everyone's learning about women and feminism. Our library of books, magazines and articles is here for use by students, faculty and community members. We can also help connect individuals to various women's service providers on and off campus.

Some activities undertaken:

Esther Kane talk – October

Sex toy party – October

Art making for the La Salle Women's Shelter – November

Pizza lunch – February

Pad making workshop – March

Biweekly meetings

Logo, poster, and banners were created

Voices For Choices (Subgroup of UAWCC)

Biweekly Meetings

Creating a website and logo

We had Educate Ourselves Nights nearly every

month of the school year, and they aided the group's goals and objectives by educating ourselves and the pro-choice community about the issues surrounding reproductive rights and health, which creates a more well-equipped community better able to deal with the mistruths of the anti-choice groups.

Joy Schmold, Sexual Assault Centre – Values Clarification and triggers exercises - September
Tour of Women's Health Options – October
Lianne McTavish – Discussion on pro-choice activism, the history of abortion and abortion rights in Canada – November
Kalea Turner-Beckman – Consensus building workshop – January
Travelling Tickle Trunk - Sex Toy Safety - January
OPTIONS Sexual Health – Presentation on safer sex, contraception and STIs – February

March 7-13th - Abortion Provider's Day Awareness Campaign

We put up coat hangers and pictures of coat hangers on posters around campus mysteriously, and then days later put up facts on why abortion must remain safe, legal and accessible. We also tabled daily during this time. This campaign raised awareness on the harm reduction aspects of abortion – so often it is forgotten that abortion rights originated from this place. Voices for Choices felt that even for those who feel that abortion is not something they believe in personally, this type of education can lead people to seeing that abortion must stay legal and accessible.

March 10th – Abortion Provider's Day Celebration

We invited members of the pro-choice community to celebration abortion providers and the work they do. The night included music, mingling and numerous readings – one from an abortion provider-to-be, two from workers at Women's Health Options, and a few from the pro-choice university community. This night brought together the pro-choice community to celebrate and reflect, as well as meet each other and create a stronger community. This was a highly successful event that has attracted many new members to our group, as well as increase awareness about Voices for Choices and the work

we do. Most importantly however, it created a time where abortion providers, who often have to fear their lives for the work they do, were celebrated and thanked.

LRT Advertisements

This project was months in the making and has gained a large amount of attention. Voices for Choices gave the pro-choice community strength, a voice and a chance to help women gain the unbiased help they need through Canadians for Choice's hotline. The ad's messaging and images were meant to be empowering to all women, encouraging them to make choices that are right for them, even if they aren't facing an unplanned pregnancy currently. There is not a lot of pro-woman advertising out there, and we wanted to do that. The ad also raised awareness on pro-choice issues, as well as how common it is for a woman to have an abortion. This will hopefully lead to a greater communication of abortion rights, and women's personal experiences of abortion.

Adamant Eve, a feminist radio show on CJSR, did a segment on our ads, talking about their importance and why the newer anti-choice ads are demeaning to women. We have also been contacted recently by CBC Radio – a producer saw our ads and may want to do a story on them, as well as on Voices for Choices in general. The ads have attracted new members, a wider community of supporters, and also gave us a project that we can be proud of – which is always needed in groups working toward progressive (but unfortunately frustratingly slow) change.

What has worked for the Collective?

- Collaboration and effective decision making within the collective
- Lots of ideas for events and projects
- Egalitarian communication and conflict resolution (consensus decision making)

University Farm of Organic Growers (UFOG)
Working Group Since: Winter 2010
Website: <http://sites.google.com/site/ufarmorganicgrowers/project-definition>

The University Farm Organic Growers (UFOG) is a not

for profit, collectively run community garden located on the University of Alberta Farm adjacent to Foote Field. We have an open membership and allow flexible volunteerism. We grow organically and encourage learning and eating.

We strive to:

1. Offer members the opportunity to learn about food cultivation and market gardening,
2. Give members an opportunity to cultivate culturally specific crops,
3. Encourage members and the greater community to participate in an active lifestyle,
4. Allow community members to reach out to each other, strengthening social cohesion,
5. Be economically advantageous for volunteers in augmenting existing food sources,
6. Generate revenue that can be reinvested in the community garden and in social development projects,
7. Provide members with an opportunity to familiarize themselves with the day-to-day business of the University Farm.

Some activities undertaken:

We run on the gardening season, so have just begun our 2010 season. We've had a very successful kickoff with about 25 people present for the initial orientation and tutorial on hothouse planting in April, including about a dozen new volunteers.

The kickoff has gone well. Our busiest season will occur over the next six weeks.

A result coming out of our activities is improved student and public awareness of local urban agriculture, and dissemination of practice-based methods of spreading local organic food production. Secondary results are a decreased reliance on unsustainably produced and transported foods, and, finally, a contribution to the crumbling of the agribusiness empire.

The overall health of our group is strong. If we're starting a growing season with 40 volunteers, we're in a great position to improve our communication and marketing.

Appendix

Complete Financial Statements

Footnotes

Alberta Public Interest Research Group
Financial Statements
April 30, 2010

Alberta Public Interest Research Group

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AUDITORS' REPORT

To the Members of the
Alberta Public Interest Research Group

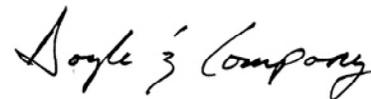
We have audited the statement of financial position of Alberta Public Interest Research Group as at April 30, 2010, and the statements of change in net assets, operations and cash flow for the year then ended. These financial statements are the responsibility of management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many not-for-profit organizations, Alberta Public Interest Research Group derives revenue from other sources, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification was limited to the amounts recorded in the records of the Alberta Public Interest Research Group and we were not able to determine whether adjustments might be necessary to current assets, net assets, revenues and excess of revenue over expenditures.

In our opinion, the statements of change in net assets and operations present fairly, in all material respects, the financial position of the society as at April 30, 2010 and the results of operations of the company for the year then ended, in accordance with Canadian generally accepted accounting principles.

August 12, 2010
Edmonton, Alberta



Chartered Accountants

Alberta Public Interest Research Group

Statement of Financial Position

As at April 30, 2010

	2010	2009
	\$	\$
Financial Assets		
Cash	164,373	118,163
Investments (Note 3)	10,913	53,573
Accounts receivable	-	540
Prepaid expenses	2,272	5,895
	177,558	178,171
Liabilities		
Accounts payable	9,927	8,343
Net Assets		
Unrestricted net assets	145,865	157,281
Internally restricted net assets	21,766	12,547
	167,631	169,828
	177,558	178,171

Approved by the Board of Directors:

_____ Director

_____ Director

Alberta Public Interest Research Group

Statement of Change in Net Assets

For the year ended April 30, 2010

	Internally Restricted	Unrestricted	2010	2009
	\$	\$	\$	\$
Balance, beginning of year	12,547	157,281	169,828	152,084
Excess (shortage) of revenue over expenditures	-	(2,197)	(2,197)	17,744
Funds committed during the year	29,094	(29,094)	-	-
Funds paid out during the year	(15,281)	15,281	-	-
Inter fund transfer	(4,594)	4,594	-	-
Balance, end of year	21,766	145,865	167,631	169,828

The accompanying notes form part of these financial statements.

Alberta Public Interest Research Group

Statement of Operations

For the year ended April 30, 2010

	2010	2009
	\$	\$
Revenue		
Student fees	165,965	160,484
Community and events revenue	6,236	6,156
Interest revenue	397	1,459
Office and retail revenue	735	973
Grants	-	2,328
Other revenue	3,299	1,761
	176,632	173,161
Expenditures		
Board expenses	3,547	2,018
Contract work and honoraria	2,583	5,307
Direct grants	16,334	9,395
Elections	2,411	1,622
Insurance	1,026	2,441
Library	1,062	273
Office	16,363	10,447
Professional fees	6,223	7,273
Programming	11,622	6,322
Promotion and outreach	5,565	3,222
Rent	11,799	11,331
Telecommunications	1,989	2,811
Wages and employee benefits	98,305	92,955
	178,829	155,417
Excess (Shortage) of Revenue over Expenditures	(2,197)	17,744

The accompanying notes form part of these financial statements.

Alberta Public Interest Research Group

Statement of Cash Flows

For the year ended April 30, 2010

	2010	2009
	\$	\$
Operating Activities		
Cash received from funding agencies and other income	177,172	176,137
Cash paid to suppliers and employees	(173,622)	(159,005)
	3,550	17,132
Investing Activities		
(Increase) Decrease in investments	42,660	(1,297)
Increase in Cash During the Year	46,210	15,835
CASH - Beginning of year	118,163	102,328
CASH - End of year	164,373	118,163

The accompanying notes form part of these financial statements.

Alberta Public Interest Research Group

Notes to the Financial Statements

April 30, 2010

1. Purpose of the Organization

Alberta Public Interest Research Group (APIRG) is a not-for-profit organization incorporated under the Alberta Societies Act. The Alberta Public Research Interest Group supports work on public interest issues through research, education, and action initiatives of the students of the University of Alberta as well as those of the greater University and the Alberta communities.

2. Significant Accounting Policies

(a) Fund Accounting

The board has approved an Inter-Disbursement Fund Policy to maintain a sustainable organization. This fund is used to pay the operating expenses of the organization from the start of the fiscal year (May 1) until the funding from the University of Alberta Students' Union is received in October.

The board also internally restricts funds for conferences and training, projects and events, and a working group fund.

- (i) The conference and training fund provides one-time funding and support to help students attend conferences or training sessions. The funds may cover registration or transportation costs.
- (ii) The project and event fund provides one-time funding and support to help groups and individual students to organize events or undertake a project.
- (iii) The working group fund provides funding and resources to a wide variety of working groups that are focusing on local and global issues.

(b) Capital Assets

Capital assets are recorded as expenditures in the period they are acquired. Capital assets are reported at cost except for donated assets, which are reported at estimated fair value when acquired. No amortization is recorded because the capital assets are expensed in the period acquired.

(c) Revenue Recognition

Alberta Public Interest Research Group follows the deferral method of accounting for revenue. Restricted revenues are recognized as revenue in the year in which the related expenses are incurred. Unrestricted revenues are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(d) Financial Instruments

The financial instruments of Alberta Public Interest Research Group consist of cash, investments, accounts receivable, and accounts payable. Unless otherwise noted, it is management's opinion that APIRG is not exposed to significant interest or foreign currency risks arising from these financial instruments. The fair value of these financial instruments approximates their carrying values, unless otherwise noted.

Alberta Public Interest Research Group

Notes to the Financial Statements

April 30, 2010

2. Significant Accounting Policies - continued

(e) Measurement Uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(f) Donated Services

The Alberta Public Interest Research Group benefits greatly from donated services in the form of volunteer work for various activities. The value of donated services is not recognized in these financial statements because of the difficulty of measurement.

3. Investments

Investments represent a Canadian Term Deposit purchased at cost from Servus Credit Union with a maturity date of October 13, 2010 and annual interest rate of 0.45%.

4. Library

The Group operates an in-house library that has books, periodicals, cassette tapes, VHS tapes, DVDs, and CD's available for members. These items may be borrowed from the library for a certain period of time.

Library materials have been expensed in the year purchased over the years which is consistent with their policy.

5. Economic Dependence

Alberta Public Interest Research Group receives a significant portion of its revenue from students dedicated fees. These fees are collected by the University of Alberta Students Union on behalf of APIRG and are forwarded three times a year after APIRG receives approval from the Audit Committee of Students Council.

Notes

Notes

Volunteer at APIRG!

We at APIRG would like to thank all our volunteers for their dedication and hard work during the 2009-2010 year.

APIRG and its working groups are always looking for new volunteers and participants. Many positions are available for people of all backgrounds and experiences. Whether you have hours or a few minutes a week, APIRG has opportunities for you. We're always looking for help with:

- Board participation
- University and community outreach
- Staffing the APIRG resource centre
- APIRG office support
- Media and technical support
- Arts and graphics support
- Skill sharing

Let us know what drives your passions!
Phone 780.492.0614 or email apirg@ualberta.ca.





GENERAL ASSESSMENT GUIDELINES

The Alberta Public Interest Research Group

The following questions are intended to assist board members in making consistent decisions while assessing proposals for support or funding. Please consider them while reviewing proposals. Applicants may also use this document while preparing an application.

1. Does the proposal further the APIRG Mission Statement?

APIRG Mission Statement

APIRG is a student-run, student-funded, non-profit organization dedicated to research, education, advocacy, and action in the public interest. APIRG exists to provide students with resources to be active citizens.

The proposal must demonstrate

- a. Commitment to education, advocacy, action, training and/or research on an issue

AND one or more of the following:

- b. Focus on social and environmental justice and other issues in the public interest.
- c. A desire to contribute to building a stronger, closer, more well-rounded community
- d. The desire and ability to facilitate skill development for student and community members
- e. A strong connection between on-campus students and community members or organizations.

2. Does the proposal fall into one of the APIRG funding categories?

Working Group

Working Groups (WGs) are collectives of student and community members who work together on an issue. WGs may focus on research, events, actions, publications, and other diverse activities. They tend to have long-term goals with activities and membership that continue beyond the current academic year. WGs are required to maintain a membership and hold regular meetings, and must maintain a membership that includes U of A undergrads.

APIRG expects that WGs will require many of the services that APIRG provides. WGs are expected to have regular communication with APIRG staff and board members, and are required to submit quarterly and year-end reports. Specific requirements are outlined in the Working Group Agreement and Terms of Reference.

Event/Project/Training

This category provides one-time funding and support to help groups and individual students to:

- Organize a speaker or speakers series with specific start and end dates.
- Organize an event or series of events with specific start and end dates.



GENERAL ASSESSMENT GUIDELINES

The Alberta Public Interest Research Group

- Undertake a project with specific start and end dates (e.g. publish a research project).
- Receive training or attend a conference if part of a larger project.

3. What is the strategic value of the proposal?

- a. Does the proposal have concrete goals and an action plan?
- b. Does the proposal have a feasible timeline in which to achieve stated goals?
- c. Does the proposal contribute something new to the public interest community or build on existing public interest projects?
- d. Has a detailed budget has been submitted?
- e. Has the group/individual attempted to secure other sources of funding?
- f. Is the proposal feasible given the amount of funding requested and, if applicable, the composition of the group (number of individuals, commitment of group members and experience of group and individuals)?

4. Is the proposed funding

- a. Consistent with the size of the group and experience or commitment of the group/group members?
- b. Consistent with the scale and scope of the proposed event/project/training session?
- c. The minimum necessary to adequately address the issue (i.e. unnecessary expenses are excluded from the funding request)?

5. Is the proposal

- a. Affiliated with a political party? (Not eligible)
- b. An International Development Exchange? (Not eligible)
- c. Submitted by an S.U. Student Group? (These groups may apply but will not be given priority if already accessing SU resources and funding.)
- d. Demonstrating a distinct need for APIRG services and/or funding?
- e. Intended to pay for staff, office space or other base operations?
 - a. Requests for staff funding are not normally accepted, but may be accepted if the project requires excessive administration due to large cash flows (approximately \$10 000/yr or greater) or large membership or volunteer base (greater than 50 individuals) that requires coordination. The group must either use open hiring procedures or the staff person must be named in the request.
 - b. Requests for funding for office space and resources/services provided by APIRG are not normally accepted, but may be accepted if the needs of the group cannot be met by use of the APIRG office or the group can demonstrate that their project will not be possible without a dedicated office space.



General Information About APIRG Funding Categories

The Alberta Public Interest Research Group

APIRG Mission Statement

APIRG is a student-run, student-funded, non-profit organization dedicated to research, education, advocacy, and action in the public interest. APIRG exists to provide students with resources to be active citizens.

APIRG Funding Categories

Working Group

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Event/Project/Training

This category provides one-time funding and support to help groups and individual students to:

- Organize a speaker or speakers series with specific start and end dates.
- Organize an event or series of events with specific start and end dates.
- Undertake a project with specific start and end dates (e.g. publish a research project).
- Receive training or attend a conference if part of a larger project.

Deadlines

Typically, funding deadlines are the last Friday of September and January. Please see the website (www.apirg.org) or contact the office at 492-0614 for exact dates.

Application Process

1. Determine to which of the above categories you wish to apply.
2. Acquire the appropriate forms from the website (www.apirg.org) or the APIRG office.
3. Read the application carefully.
4. Complete the application. Include as much information as possible about what types of support you require from APIRG. (e.g. funding, office support, webspace, access to the buttonmaker, camera etc) Funding requests **must** include a clear and complete budget.
5. Submit your proposal to APIRG. While hard copies are accepted, **electronic copies are preferred**. Email them to apirg@ualberta.ca.



General Information About APIRG Funding Categories

The Alberta Public Interest Research Group

6. An APIRG staff or board member will contact you with any further questions or needs for clarification.
7. The APIRG funding committee will review your proposal and make its recommendations to the APIRG board. You will be notified as soon as possible about the board's decision. **Please allow 4 to 6 weeks for processing.**

Please contact the office with any questions, comments or concerns at 492.0614, apirg@ualberta.ca or drop by 9111 HUB International.

Executive Committee Report to Students' Council January 11, 2011

Nov 22

EASTHAM/DEHOD MOVED TO approve an expenditure not to exceed \$5000.00 from the Projects Allocation for the purpose of purchasing student survey prizes.

4/0/0 CARRIED

FENTIMAN/MURPHY MOVED TO approve an expenditure not to exceed \$3585.00 from the Casino Fund for the purpose of purchasing of new office furnishings for the General Manager and AACouncil

4/0/0 CARRIED

Dec 6

FENTIMAN/EASTHAM MOVED THAT the Executive Committee approve a budgeted expense not to exceed \$2900.00 for the purpose of sending the General Manager to the ACUI Conference in Chicago, IL from February 26 – March 2, 2011, and an optional \$2700.00 for the Senior Manager (Student Services) to attend at the discretion of the General Manager and Vice President (Operations & Finance).

5/0/0 CARRIED

DEHOD/TIGHE MOVED THAT the Executive Committee approve a budgeted expense not to exceed \$1000.00 from the Projects Allocation for the purpose of funding the National College Health Assessment Survey.

5/0/0 CARRIED

58. Right to Vote

- (1) Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Sections 63(9) and 65(2).
- (2) Where a member is found to have a cast more than one (1) ballot, only one ballot shall be counted.
- (3) All votes cast shall be by secret ballot.

59. Voting Days

- (1) Voting shall be conducted at times determined and advertised by the C.R.O.
- (2) No voting, other than a maximum of one (1) advance poll, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 73.

60. Voting

- (1) The C.R.O. shall conduct balloting by any means that provide precise, accurate results, and may use multiple methods in any combination.
- (2) At each polling station, there shall be a notice to voters that candidates are elected individually to each position, which shall also explain the balloting procedures.
- (3) On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following
 - a. that “None of the Above” shall be considered a candidate;
 - b. that voters shall rank each candidate according to their preferences;
 - c. that a portion of the ballot shall be considered spoiled where any of the conditions set out in Section 63+4(4) are met; and
 - d. that voters shall be permitted to rank as many as all or as few as zero of the candidates for each position.
 - e. that voters who leave all of the candidates for a position unranked shall have their ballots counted as spoiled.

61. Limitations During Voting

- (1) During voting, candidates, campaign managers, members of sides and volunteers shall not encourage members to vote or engage in any campaign activities.
- (2) During voting, candidates, campaign managers, and registered members of sides shall not be within twenty (20) feet of any polling station except to vote themselves.

62. Ballots

- (1) For each ballot the rank order of candidates shall be rotated randomly.
- (2) Ballots shall list each candidate running for each position, followed by, in each position, the voting selection “None of the Above.” ~~Ballots shall list each candidate~~

~~running for each position, followed by, in each position, the voting selection “None of the Above.”~~

- (3) For the purposes of Section 60(3) (b) “None of the Above” Shall be considered a candidate.
- (4) Where a referenda or plebiscite question(s) is/are on the ballot, the ballot shall list “yes” followed by “no” for each referendum or plebiscite question.
- (5) Where a voter’s intention is clear, that voter’s ballot shall be counted.

63. Balloting and Counting– Executive, Board of Governors and Councillor Elections

- (1) Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
- (2) A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.
- (3) Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
- (4) A section of a voter’s ballot shall be considered spoiled where
 - a. that voter has indicated the same number for more than one (1) candidate;
 - b. that voter has not included the number one (1) next to any candidate;
 - c. that voter has indicated more than one (1) number next to the same candidate;
 - or
 - d. that voter has used non-consecutive numbers.
 - e. that voter has left all candidates in a race unranked.
- (5) In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
- (6) Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
- (7) Where a ballot is left with no first place vote for a given race, the section of that ballot in question shall be considered spoiled.
- (8) Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

- (9) Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, and the C.R.O is a Students' Union member eligible to vote in that race, then the C.R.O. shall cast a ballot.
- (10) Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, and the C.R.O is a not a Students' Union member eligible to vote in that race, then the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the C.R.O.
- (11) The process set out in Section 63 shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious and removed from the ballot, and the process repeated with the remaining candidates not yet declared victorious.
- (12) The process set out in Section 63 shall continue for each position until such time as all the candidates are preferentially declared victorious.
- (13) Candidates shall be allocated seats as specified in Bylaw 100.
- (14) Where "None of the Above" is declared victorious, no further candidates shall be declared victorious.
- (15) Where a joke candidate is declared victorious, the seat to which that joke candidate has been elected shall be considered vacant.

64. Requirements to Receive a Deposit

- (1) Where a candidate receives, on the first count, a number of first place votes totaling at least five percent (5%) of the total votes cast for his/her position, that candidate's deposit shall be refunded.
- (2) Where a candidate withdraws from contention more than forty-eight (48) hours after the nomination deadline, that candidate's deposit shall not be refunded.
- (3) Where a candidate has been disqualified from running for office, that candidate's deposit shall not be refunded.

65. Balloting and Counting– Plebiscites and Referenda

- (1) The side that receives the greater number of votes shall be declared victorious.
- (2) Where both sides receive an equal number of votes, and only if both sides receive an equal number of votes shall the C.R.O shall cast a ballot.

66. Secure Handling of Ballots

22. Candidate and Plebiscite/Referendum Registration Meeting

- (1) The C.R.O. shall hold a meeting for all candidates, referenda and plebiscite sides following the nomination deadline but prior to the commencement of the campaign.
- (2) All candidates and campaign managers shall either attend the candidates meeting in its entirety or designate, in writing, an agent who will do so.
- (3) Where a candidate or campaign manager contravenes Section 22(2), that candidate or campaign manager shall be disqualified.
- (4) The C.R.O. may, at his/her discretion, grant exemptions to Section 22(3) to candidates, but shall do so only where
 - a. the candidate requesting the exemption does so in writing at least forty-eight (48) hours prior to the commencement of the candidates meeting; or
 - b. the candidate informs and provides satisfactory evidence to the C.R.O. of an emergency for which no notice could be given.

23. Content of the Candidate and Registration Meeting

At the candidate and registration meeting, the C.R.O. shall, at minimum

- a. review all relevant bylaws, rules, and regulations, including this bylaw, and respond to questions about same;
- b. announce the time and date of any forums scheduled;
~~conduct a random draw to determine the order of appearance of candidates' names on the ballot;~~
- c. determine and announce which candidates are joke candidates as set out in Section 2 (n);
- d. where two (2) or more candidates have asked to appear on the ballot under names that are either identical or so similar as to be effectively indistinguishable, determine and announce under what names each of the two (2) or more candidates shall appear on the ballot;
- e. announce any methods that will be regularly used to communicate with candidates;
- f. take attendance for the purpose of verifying compliance with Section 21;
- g. For the Executive Committee and Board of Governors and Plebiscite/Referendum campaign
 - i. announce the times, dates, and locations of daily meetings,
 - ii. create a register listing the members registered for each plebiscite and referendum side as well as the campaign manager for each.

24. Commencement of Campaign Activities

The C.R.O. shall determine and announce the time and date of the commencement of campaign activities, to occur no fewer than seven (7) days before the date of any vote prior to the end of November each year.

25. Myer Horowitz Forum

58. Right to Vote

- (1) Each member shall be entitled to cast one (1) ballot, except the C.R.O. who shall be entitled to cast a ballot only under the circumstances set out in Sections 63(9) and 65(2).
- (2) Where a member is found to have a cast more than one (1) ballot, only one ballot shall be counted.
- (3) All votes cast shall be by secret ballot.

59. Voting Days

- (1) Voting shall be conducted at times determined and advertised by the C.R.O.
- (2) No voting, other than a maximum of one (1) advance poll, shall be conducted prior to the D.I.E. Board ruling on all appeals covered by Section 73.

60. Voting

- (1) The C.R.O. shall conduct balloting by any means that provide precise, accurate results, and may use multiple methods in any combination.
- (2) At each polling station, there shall be a notice to voters that candidates are elected individually to each position, which shall also explain the balloting procedures.
- (3) On each ballot, there shall be an explanation of the balloting procedures, which shall include, at minimum, the following
 - a. that “None of the Above” shall be considered a candidate;
 - b. that voters shall rank each candidate according to their preferences;
 - c. that a portion of the ballot shall be considered spoiled where any of the conditions set out in Section 63+4(4) are met; and
 - d. that voters shall be permitted to rank as many as all or as few as zero of the candidates for each position.
 - e. that voters who leave all of the candidates for a position unranked shall have their ballots counted as spoiled.

61. Limitations During Voting

- (1) During voting, candidates, campaign managers, members of sides and volunteers shall not encourage members to vote or engage in any campaign activities.
- (2) During voting, candidates, campaign managers, and registered members of sides shall not be within twenty (20) feet of any polling station except to vote themselves.

62. Ballots

- (1) For each ballot the rank order of candidates shall be rotated randomly.
- (2) Ballots shall list each candidate running for each position, followed by, in each position, the voting selection “None of the Above.” ~~Ballots shall list each candidate~~

~~running for each position, followed by, in each position, the voting selection “None of the Above.”~~

- (3) For the purposes of Section 60(3) (b) “None of the Above” Shall be considered a candidate.
- (4) Where a referenda or plebiscite question(s) is/are on the ballot, the ballot shall list “yes” followed by “no” for each referendum or plebiscite question.
- (5) Where a voter’s intention is clear, that voter’s ballot shall be counted.

63. Balloting and Counting– Executive, Board of Governors and Councillor Elections

- (1) Balloting shall be conducted by preferential balloting, in which each voter shall rank his/her choices for each position using natural numbers with one (1) representing the first choice, and increasing numbers representing less desirable choices.
- (2) A candidate shall require a majority of voters to indicate him/her as their first choice in order to be elected.
- (3) Voters shall be entitled to mark as few as zero candidates for any given position or as many as all of them.
- (4) A section of a voter’s ballot shall be considered spoiled where
 - a. that voter has indicated the same number for more than one (1) candidate;
 - b. that voter has not included the number one (1) next to any candidate;
 - c. that voter has indicated more than one (1) number next to the same candidate;
 - or
 - d. that voter has used non-consecutive numbers.
 - e. that voter has left all candidates in a race unranked.
- (5) In the event that no candidate receives a majority of first place votes in a given race, the candidate with the fewest first place votes shall be eliminated.
- (6) Any voter who has indicated an eliminated candidate with a number shall have the candidate marked with the next highest number following the number by which the eliminated candidate has been indicated take the place of the eliminated candidate, and so on, in such a way that all candidates indicated by that voter as less desirable than the eliminated candidate are registered as being one (1) step more desirable than originally indicated.
- (7) Where a ballot is left with no first place vote for a given race, the section of that ballot in question shall be considered spoiled.
- (8) Where all remaining candidates have an equal number of first place votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, the candidate that had the fewest first place votes on the first count in which a differential existed shall be eliminated.

- (9) Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, and the C.R.O is a Students' Union member eligible to vote in that race, then the C.R.O. shall cast a ballot.
- (10) Where all remaining candidates have an equal number of first places votes, or where the remaining candidate with the fewest first place votes is tied with another remaining candidate, and where this tie has existed on every count, and the C.R.O is a not a Students' Union member eligible to vote in that race, then the candidate to be eliminated shall be selected from those candidates with the fewest first place votes by a random or quasi-random method selected by the C.R.O.
- (11) The process set out in Section 63 shall continue for each position until such a time as a candidate receives a majority of first place votes for that position at which point that candidate shall be declared the victorious and removed from the ballot, and the process repeated with the remaining candidates not yet declared victorious.
- (12) The process set out in Section 63 shall continue for each position until such time as all the candidates are preferentially declared victorious.
- (13) Candidates shall be allocated seats as specified in Bylaw 100.
- (14) Where "None of the Above" is declared victorious, no further candidates shall be declared victorious.
- (15) Where a joke candidate is declared victorious, the seat to which that joke candidate has been elected shall be considered vacant.

64. Requirements to Receive a Deposit

- (1) Where a candidate receives, on the first count, a number of first place votes totaling at least five percent (5%) of the total votes cast for his/her position, that candidate's deposit shall be refunded.
- (2) Where a candidate withdraws from contention more than forty-eight (48) hours after the nomination deadline, that candidate's deposit shall not be refunded.
- (3) Where a candidate has been disqualified from running for office, that candidate's deposit shall not be refunded.

65. Balloting and Counting– Plebiscites and Referenda

- (1) The side that receives the greater number of votes shall be declared victorious.
- (2) Where both sides receive an equal number of votes, and only if both sides receive an equal number of votes shall the C.R.O shall cast a ballot.

66. Secure Handling of Ballots

- (6) The Elections Review Committee
- (a) shall review the *Bylaw Respecting the Elections, Plebiscites and Referenda of the Students' Union*;
 - (b) shall solicit feedback from key stakeholders on the Bylaw referenced in (a) and the elections process it prescribes;
 - (c) shall submit a report to Students' Council detailing their findings and recommendations by the last meeting in November.
- (7) The Grant Allocation Committee
- (a) has authority to set and implement policy regarding the disbursement of the Access Fund;
 - (b) shall provide for the existence of an appeals mechanism for the Access Fund;
 - (c) shall recommend a budget for the Access Fund to Students' Council on or before April 30 of each year;
 - (d) shall approve an administrative budget for the Access Fund, for a fiscal year congruent with that of Students' Union, and provide a report to Students' Council which contains the approved budget no later than March 31 of each year;
 - (e) shall recommend to Students' Council changes to legislation affecting the Access Fund as it considers appropriate or as required by Students' Council;
 - (f) shall make grants and has the authority to set an implement policy regarding the disbursement of funds from the Campus Recreation Enhancement Fund, the Golden Bear and Panda Legacy Fund, the Refugee Student Fund, and the portion of the Students' Union operating budget designated for grants to Student Groups;
 - (g) has authority to grant loans to student groups in amounts not exceeding \$1,500 per student group; and
 - (h) may delegate the granting of funds, with the exception of the Access Fund, where the Grant Allocation Committee has established standing orders identifying the delegate and comprehensive regulations within which the delegate must exercise its discretion when granting.
 - (i) may establish, amend, eliminate, and bestow awards recognizing student involvement, such awards to be funded by the Student Involvement Endowment Fund and/or external sources, provided that
 - i. not more than eight and one half percent of the balance of the Student Involvement Endowment Fund is spent in this fashion in any one year.
 - ii. no single award has a value greater than two thousand five hundred dollars.
 - iii. no award is awarded to a member of the Executive Committee. Grant Allocation Committee.
 - iv. no monetary award is awarded to any person who is not an undergraduate student.
 - v. no person receives more than one monetary award in a single year.

- vi. no monetary award is awarded to a salaried employee of the Students' Union, and
 - vii. the Grant Allocation Committee awards all externally-funded awards delegated to it by the Executive Committee;
 - (j) shall bestow all externally-funded awards delegated to it by the Students' Union Executive Committee; and
 - (k) may establish, amend, eliminate, and bestow awards recognizing outstanding undergraduate teaching at the University of Alberta.
 - (l) The Grant Allocation Committee may establish such rules and procedures as may be necessary for the fulfillment of its mandate and may delegate this authority as it deems necessary.
- (8) The Policy Committee
- (a) shall make recommendations to Students' Council on Students' Union political policy;
 - (b) shall make recommendations to Students' Council on Students' Union political policy respecting undergraduate tuition at the University of Alberta;
 - (c) shall receive reports from the Students' Union Executive Committee on advocacy activities and evaluate their effectiveness; and
 - (d) can make editorial changes to all political policy.
- (9) Standing committees have the authority to make recommendations to Students' Council on matters related to their mandates but not explicitly set out in this bylaw.
- (10) Students' Council has the authority to require recommendations from standing committees on matters related to their mandates but not explicitly set out in this bylaw.

19. Conflict-of-Interest

- (1) No person shall use a Students' Union position that he/she holds to further personal business interests.
- (2) No person may hold a Students' Union position who
 - (a) is party to any contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union; or
 - (b) has any interest in a contract or agreement with the Students' Union, excepting contracts or agreements directly relating to that person's employment by the Students' Union.
- (3) ~~(2)~~ Does not apply to any person by reason only
 - (a) of the receipt of any properly-approved honorarium, commission, or allowance from the Students' Union;
 - (b) of being a non-executive member of any registered student group which has any contract or agreement with the Students' Union; or



ENGINEERING STUDENTS' SOCIETY

Faculty Association Membership Fee
Creation Proposal 2010-2011

Engineering Students' Society
University of Alberta
E2-040H ETLC, University of Alberta
Edmonton, Alberta T6G 2V4

November 25, 2010

Students' Council
University of Alberta Students' Union
2-900 SUB, 8900 – 114th Street
Edmonton, Alberta T6G 2J7

Re: Engineering Faculty Association Membership Fee Creation

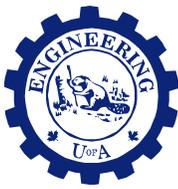
Dear Mr. Speaker,

Please accept the attached proposal and appendices as part of the Engineering Faculty Association Membership Fee Creation package to be presented at the November 30, 2010 meeting of Students' Council.

Sincerely,

A handwritten signature in blue ink that reads 'Claire Smith'. The signature is written in a cursive style and is positioned above a thin horizontal line.

Claire Smith
President 2010-2011
Engineering Students' Society



ENGINEERING STUDENTS' SOCIETY

Faculty Association Membership Fee
Creation Proposal 2010-2011

Purpose

As the Engineering Students' Society, and the Faculty Association for engineering, our mission *is to promote professional awareness among engineering students by encouraging a sense of unity and integrity through the combined efforts of all engineers working together in both social and technical activities.* The Faculty Association Membership Fee (FAMF) allows the Engineering Students' Society (ESS) to offer a wide range of events and services that aim to fulfil this mission.

Amount

Each full-time on-campus student in the Faculty of Engineering shall be required to pay \$4.00 per term as a FAMF. Part-time students and off-campus students pay \$0.00 per term. Visiting and Special students as defined by the University of Alberta are exempt from payment under the Bylaw.

Scope

The scope of this proposal is to create the engineering FAMF. The FAMF was originally created and implemented for the 2002-2003 year with a four year term. It was then recreated for the 2006-2007 year with an expiry in August 2010. Unfortunately the FAMF expired on August 31, 2010 without being recreated for the 2010-2011 year. This document proposes the recreation the FAMF for another four year period beginning Fall 2011.

Fee Lifetime

The Engineering FAMF will be collected starting Fall Term 2011 and will be collected until Winter Term 2015, inclusive. The expiry will occur on August 31, 2015.

Opt-Out Mechanism

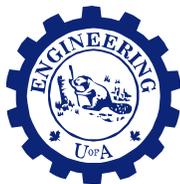
The ESS will be responsible for administering the opt-out mechanism for the FAMF. Engineering students must provide written notification of their intent to opt-out of the FAMF during the term that they have paid. The ESS shall release reimbursements within one month of receiving the funds from the Registrar's Office (via the Students' Union). See Appendix I for the full Opt-Out Form.

Allocation

Table 1 outlines the proposed allocation of the FAMF .

Table 1: Proposed FAMF Allocation

Allocation	Description	Amount (per term)
Engineering Discipline Clubs	To be allocated on a per capita basis	\$1.00
Engineering Student Groups Fund	To be allocated to engineering student groups through the Engineering Student Groups Funding Committee	\$1.00



ENGINEERING STUDENTS' SOCIETY

Faculty Association Membership Fee

Creation Proposal 2010-2011

Geer Week	To the ESS to cover the costs of running Geer Week	\$0.25
Engineer's Handbook	To the ESS to cover the printing of the engineering handbooks for all students	\$0.65
Engineering Competitions and Conferences	To the ESS to cover the cost of sending students to engineering conferences and competitions	\$0.70
First Year Orientation	To the ESS to cover the cost of the First Year Orientation activities	\$0.10
Publications and Promotions	To the ESS to cover the printing of the Bridge publication	\$0.30

Financial Oversight

The ESS will require proposals from the recipients of the FAMF monies who are not the ESS. These proposals will outline the anticipated expenditures to be made with the allocated funds, further requirements for the proposals are dictated by the ESS Policy Manual. These proposals will be evaluated and approved by the FAMF Committee or the Engineering Student Groups Fund Committee as per the ESS Policy Manual sections B.2.4 and C.2.4 respectively. (Relevant sections of the Policy Manual are located in Appendix III) The ESS will also require annual reports indicating how funds received have been spent from each of the recipients (excluding the ESS). The Board of Directors of the ESS is delegated the authority to require each of the recipients to provide the Board a satisfactory accounting of their spending of the fee money and may withhold allocated funds if no such accounting is provided. The ESS will be accountable to the Students' Council with respect to financial oversight as required by Students' Union Bylaw 8200.

Consultation

Table 2 outlines the consultation process that has been undertaken to reach this proposal.

Table 2: Proof of Consultation

Date	Body	Topics
Jul 17, 2010 - ESS Executive Retreat	ESS Executive	-plan for 2010/11 year with absence of FAMF -statement of intent to create FAMF (discuss)
Sept 13, 2010 - ESS Board of Directors Meeting	ESS Board of Directors	-plan for 2010/11 year with absence of FAMF -statement of intent to create FAMF (discuss)
Sept 29, 2010 - ESS Annual General Meeting	General student body	-plan for 2010/11 year with absence of FAMF -statement of intent to create FAMF
Oct 6, 2010 - ESS Board of Directors Meeting	ESS Board of Directors	-update of proposal status and timeline
Nov 4, 2010 - ESS Board of Directors Meeting	ESS Board of Directors	-update of proposal -discussion regarding allocation of funds
Nov 18, 2010 - ESS / SU	ESS / SU VP Academic	-discussion of draft proposal
Nov 24, 2010 - Town Hall	General student body	-discussion of draft proposal
Nov 24, 2010 - ESS / SU Council	ESS / Eng Councillors	-discussion of draft proposal

Endorsement

A letter of endorsement signed by the ESS Board of Directors is attached in Appendix II.



ENGINEERING STUDENTS' SOCIETY

Faculty Association Membership Fee: *Opt-Out Form*

APPENDIX I

REFUND FOR FACULTY ASSOCIATION MEMBERSHIP FEE

To receive reimbursement from the Engineering Students' Society, for collecting a Faculty Association Membership Fee (FAMF), a student must fill out this form. A student is only eligible if he/she has paid the FAMF in their tuition fees, as collected by the Registrar's Office and the Students' Union. The FAMF is a voluntary fee, and filling out this form is the only way to opt-out of payment. The FAMF collects \$4.00 per semester for the fall and winter semesters.

I, _____, request to be refunded the Engineering Students' Society FAMF for the _____ semester. The reason I wish to be refunded this fee is:

___ I cannot afford the fee

___ I disagree with the fee because:

I give the Engineering Students' Society permission to retain record of my name and semester of refund for the purposes of confirming my registration with the Faculty of Engineering.

Date: _____

Signature: _____

FOR OFFICE USE ONLY	
Received By:	
Date:	



ENGINEERING STUDENTS' SOCIETY

Association Endorsement of FAMF Proposal
APPENDIX II

Engineering Students' Society Board of Directors
University of Alberta
E2-040H ETLC, University of Alberta
Edmonton, Alberta T6G 2V4
November 24, 2010

Students' Council
University of Alberta Students' Union
2-900 SUB, 8900 – 114th Street
Edmonton, Alberta T6G 2J7

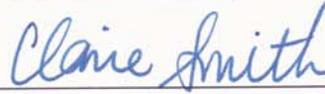
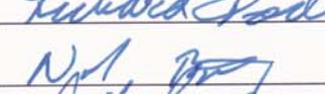
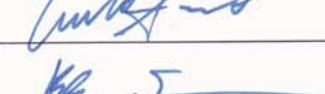
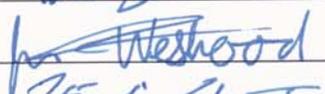
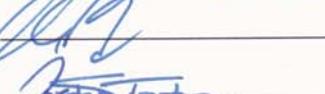
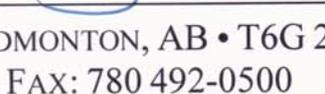
Re: Engineering Students' Society Faculty Association Membership Fee Creation

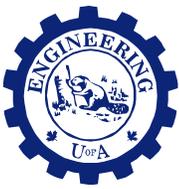
To the members of Students' Council:

We, the University of Alberta Engineering Students' Society Board of Directors, endorse the enclosed Faculty Association Membership Fee creation proposal. We thank you for your consideration of this proposal and urge you to contact us with any questions or comments.

Sincerely,

University of Alberta Engineering Students' Society Board of Directors 2010-2011 (bod@ess.ualberta.ca):

Claire Smith	President - Engineering Students' Society	
Matthew Kryska	VP Finance & Operations - Engineering Students' Society	
Lauren Brunet	VP External Relations - Engineering Students' Society	
Peter Roland	VP Student Services - Engineering Students' Society	
Richard Forbes	Chemical Engineering Students' Society	
Noel Broughton	Civil Engineering Students' Society	
Curtis Sand	Computer Engineering Club	
Kyle Samson	Electrical Engineering Club	
Jocelyn Westwood	Engineering Physics Club	
Heidi Johnson	First Year Engineering Club	
Ryan McGee	Materials Engineering Social Society	
Amanda Kulhawy	Mechanical Engineering Club	
Jordan Staden	Mining Engineering Club	
Sonja Roes	Petroleum Engineering Club	



ENGINEERING STUDENTS' SOCIETY

Relevant Sections of ESS Policy Manual APPENDIX III

B.2.4: Distribution of Faculty Association Membership Fee

Relevant section of proposal to Students' Council regarding FAMF:

Scope:

The Engineering Faculty Association Membership Fee is intended to replace the current Engineering Students' Society membership fee structure in order to create opportunities for student involvement and support engineering student activities.

Financial Oversight:

The Engineering Students' Society will require financial statements from the recipients who are not the ESS or ESAF indicating the anticipated expenditures to be made with the allocated funds. The Faculty Association Membership Fee funds received from funds, under policies established by the ESS will also require annual reports of the recipients (excluding the ESS a Council by March 15 of each year indicating how the monies have been spent. The ESS will report to Students' Council as required by Bylaw 8451 and fully comply with any other legislation adopted by Students' Council with respect to financial oversight. The ESS will also open its books to Students' Council or delegated bodies for inspection under reasonable terms of access with respect to the fee.

This section references the last FAMF proposal and old SU bylaw, will be updated when new fee passed

der of the ESS' ting. been spent from each report for Students'

The Board of Directors of the Engineering Students' Society is delegated the authority to require from each of the recipients that they provide to the Board a satisfactory accounting of their spending of fee money, and may withhold allocated funds if such an accounting is not provided. A General Meeting may overturn, uphold, or vary the decision of the Board of Directors. The Financial Affairs Board of the Students' Union will be advised of actions taken by the Board of Directors and General Meetings.

Policy:

1. Any changes to the distribution of FAMF must be made at a General Meeting, and will be reflected in the subsequent allocation of funds.
2. The current distribution of FAMF is as follows:
 - a. \$1.00 to the Engineering discipline clubs
 - b. \$1.00 to the Engineering Student Groups Fund
 - c. \$0.25 to cover the costs of Geer Week
 - d. \$0.65 to cover the printing costs of the Engineers' Handbook
 - e. \$0.70 to the Engineering Conferences & Competitions Fund
 - f. \$0.10 to cover the costs of first year orientation activities
 - g. \$0.30 to cover the printing costs of The Bridge
3. Distribution of any funds allocated by a General Meeting to the Society for specific purposes will be immediately upon receipt of the funds from the Students' Union.
4. Distribution of any funds allocated by a General Meeting to discipline clubs recognized by the ESS will be conducted as follows:
 - a. Upon receipt of the funds in the FAMF/ESAF account, the Society will determine the allocations to the Clubs in adherence with the relevant policies, and submit such allocations to the Board of Directors for information.
 - b. Clubs must document how FAMF funds will be spent, and submit this information to the Society before receiving their allocation. The submission should contain:
 - i. detailed receipts for items spent in accordance with submitted proposals, if possible.
 - ii. a summary of how students have benefited from the FAMF funding.
 - c. Recipients who are not the Society that fail to submit the information outlined above, may have additional allocated funding withheld, at the discretion of the Board of Directors.
5. Members who have paid into FAMF will have the opportunity to have their contribution refunded, if they are philosophically opposed or otherwise unable to contribute to the fund.
 - a. The deadline for requesting a refund shall be determined by the Vice-President (Finances and Operations), but shall occur at least once per term.

Section (2): This distribution is from the last FAMF Proposal and will be updated when the new fee is passed



ENGINEERING STUDENTS' SOCIETY

Relevant Sections of ESS Policy Manual APPENDIX III

- b. The opportunity to refund a FAMF contribution, and the date of the deadline to request this refund, must be well advertised to members through several media formats at least two weeks before the deadline.
- c. The Society will, upon verification of the members' payment of the FAMF, refund this contribution by whatever means available no later than one month after the Society has received these funds.

(Adopted—March 24, 2003, Board of Directors)
(Amended—September 22, 2003, Board of Directors)
(Amended—October 14, 2003, Board of Directors)
(Amended—October 28, 2003, General Meeting)
(Amended—November 26, 2003, Board of Directors)
(Amended—March 17, 2004, Board of Directors)
(Amended—March 30, 2004, Board of Directors)
(Amended—April 28, 2006, Board of Directors)

C.2.4: The Engineering Student Groups Fund

Preamble:

Non-discipline club engineering student groups contribute to student life in the Faculty of Engineering and are worthy of financial support through the Faculty Association Membership Fee. Accordingly, the Engineering Student Groups Fund provides financial support to assist these groups.

Policy:

1. Qualifications to receive grant:
 - a. The student group must be registered with the Students' Union and be affiliated with the Engineering Students' Society.
 - b. The student group must not receive funds via the Engineering Students' Activities Fund Committee.
2. All grants will be judged on the merit of the project, including the following criteria:
 - a. how the funds will contribute to the success of the student group's event or function;
 - b. how the student group, the University campus, engineering students, and the Engineering Students' Society will benefit from the event;
 - c. how the money will improve the operations of the student group; and
 - d. financial need.
3. Applicant organizations are required to provide:
 - a. a complete annual budget for the current year
 - b. contact information for a representative of the student group ;
 - c. a detailed budget for the specific request, including description and receipts (if applicable), and
 - d. a description of current fundraising activities including details of all funding currently received with respect to the request. All donations including labour and/or parts must be included in revenue.
4. Written notice of a grant request must be received by the Associate Vice-President (Operations) at least two (2) days prior to the Engineering Student Groups Funding Committee meeting at which the request is to be considered.
5. If the organization is a subsidiary, an affiliate of, or maintains a membership of a larger organization, any funds received from said organization must be reported. As well, any sum paid to said organization must be reported.
6. Documentation of revenues and expenses must be submitted within ninety (90) days of holding or attending an event, or at the time of the granting if it is for a past event. Failure to do so will result in a grant being converted into a loan which will be immediately repayable to the Engineering Students' Society.



ENGINEERING STUDENTS' SOCIETY

Relevant Sections of ESS Policy Manual APPENDIX III

7. The Engineering Student Groups Funding Committee is composed of the following:
 - a. the Vice-President (Finances & Operations);
 - b. the Associate Vice-President (Operations);
 - c. two (2) members of the Board of Directors; and
 - d. two (2) engineering students appointed by the Board of Directors who are neither members of the Engineering Students' Society executive or the Engineering Students' Society Board of Directors.
8. The Engineering Student Groups Funding Committee is composed of the following:
 - a. the Vice-President (Finances & Operations);
 - b. the Associate Vice-President (Operations);
 - c. two (2) members of the Board of Directors; and
 - d. two (2) engineering students appointed by the Board of Directors who are neither members of the Engineering Students' Society executive or the Engineering Students' Society Board of Directors.
9. A member of the Engineering Student Groups Funding Committee that is a member of a group which has submitted a proposal or who has a conflict of interest concerning a proposal shall, at the meeting where that group's proposal is being considered, inform the Committee of that fact.
10. The committee shall evaluate and approve proposals as follows:
 - a. The committee shall determine which proposals are considered acceptable for voting; and if the sum of grants deemed acceptable for voting does not exceed the total available for granting, then the grants shall be awarded.
 - b. In the event that the sum of grants deemed acceptable for voting exceeds the sum available for granting the following procedures will be followed:
 - i. Each committee member shall rank each proposal (1. being the first choice, 2. being the second choice, etc.) until all proposals have been ranked; and
 - ii. After each committee member has ranked their choices, points shall be totalled and funds shall be awarded starting from the least total points and continuing until either the funds available for the current granting session are exhausted or no further proposals require funding.
11. The committee shall meet at least once per academic year.



COUNCIL ADMINISTRATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: November 30, 2010

Time: 4:34 PM

2010 – 2011/CAC/17

Motions

1.	<i>COX/ PARSONAGE moved the CAC to increase the expenditure up to \$200 for the speaker robes.</i>	<i>CARRIED 8/0/0</i>
2.	<i>KAAI/PARSONAGE moved that Applications submitted for awards administered by the Grant Allocation Committee, and deliberations surrounding the selection of recipients of awards administered by the Grant Allocation Committee shall be designated as strictly confidential and shall only be available to:</i> <ul style="list-style-type: none"> <i>a) Members of the Awards Adjudication Committee</i> <i>b) Members of the Executive Committee</i> <i>c) SFAIC Staff</i> 	<i>CARRIED 8/0/0</i>
3.	<i>COX/PARSONAGE moved the definition of censure as</i> <ul style="list-style-type: none"> <i>a) An individual cannot be censured twice for the same action.</i> <i>b) Students' Council may rebuke the action or conduct of an individual through a motion to censure.</i> <i>c) A censure is an on-the-record rebuke that entails additional consequences.</i> 	<i>CARRIED 8/0/0</i>
4.	<i>KAAI/PARSONAGE moved the CAC to adopt the following winter term meeting schedule: Tuesday at 4:30PM.</i>	<i>CARRIED 8/0/0</i>



GRANT ALLOCATION COMMITTEE MEETING SUMMARY REPORT TO COUNCIL

Date: December 2, 2010

Time: 5:05 PM

2010 – 2011/GAC/10

Motions

1.	<i>QIANG/GORDON moved the CAC to adopt the following winter term meeting schedule: off council Tuesday at 5:00PM starting on January 18th.</i>	<i>CARRIED 6/0/0</i>
2.	<i>TURNER/ROSS moved that the GAC recommend to the executive committee to approve expenditure not to exceed \$6250.00 from the Casino Allocation for the purpose of student awards database development.</i>	<i>CARRIED 6/0/0</i>



AUDIT COMMITTEE SUMMARY REPORT TO COUNCIL

Date: December.1, 2010

Time: 5:01 pm

2010 – 2011 *MEETING # 12*

Motions

1.	<i>FERGUSON/PARSONAGE motions to approve the submissions by ASA</i>	<i>CARRIED 6/0/0</i>
2.	<i>CHEEMA/GRUNDBERG moves to seek further clarification on the operations funded by the operating supply's budget</i>	<i>CARRIED 6/0/0</i>
3.	<i>GORDON/PARSONAGE motion to look at Sept/Oct credit card statements</i>	<i>CARRIED 7/0/0</i>
4.	<i>CHEEMA/FERGUSON moves to make meetings off council Thursdays at 5</i>	<i>CARRIED 6/0/0</i>

(BY)LAW & ORDER

“du dunn”

December 2 Meeting:

Starring: HANSRA, ISKANDAR, EASTHAM, MARTIN, ROBERTS (Proxy) and Petros KUSMU as Chair.

MIA: STAN

December 10 Meeting:

Starring: COX, ISKANDAR, EASTHAM, FERGUSON (Proxy), ROBERTS (Proxy) and KUSMU as Chair.

MIA: MARTIN

Featured Guests: CRO Singh and Millennium Villages' Representatives.

Last Two Bylaw Meetings:

- After Council's last meeting of the Fall Semester, the Bylaw committee was extremely busy by having 2 more meetings (which made it even more difficult with the onset of finals).
- On the December 2nd meeting, Bylaw drafting some amendments to Bylaw 100 and 2000 in second reading. It dealt with randomizing ballot orders and making members of the GAC committee eligible for awards.
- The December 10th meeting was an emergency meeting that dealt with drafting the Millennium Villages' Referendum Question. After fine-detailing a referendum question that Bylaw and Millennium Villages was pleased with, Bylaw was torn in whether or not it the referendum question violated our Bylaws.
 - More specifically, half of Bylaw believed the question was violating Bylaw 3000's Section 7 (Fees) Sub-Point 13:
 - The Students' Union shall not allow for the introduction of a dedicated fee unit unless:
 - (a) undergraduate students' at the University of Alberta are the direct and primary beneficiaries, or
 - (b) the purpose of the fee is to eliminate obstacles for undergraduate students in pursuit of a post-secondary education at the University of Alberta.
- The other half of Bylaw argued the way the Referendum Question was posed did not in fact violate any Bylaws and that this issue should be brought forward to Council to decide.
- To help shed some more light on the issue, Vice-President Eastham said that he would look into previous legal advice the Students' Union has sought out in regards to DFUs.

- In the end after nearly an hour and half of working on a question and debating on the issue, the referendum question was shot down. Chairman Kusmu would like to commend all guests of Bylaw (Millennium Villages' Representatives and CRO Singh) and the hard-working Councillors who were there (and to those Councillors who got a proxy).
- For those of you who are interested in this, here is an excerpt from Bylaw 2000 Section 13 (Plebiscite and Referendum Initiation) Sub-Section 3 about Bylaw Committee's role with Referendum Questions:
 - The Bylaw Committee shall approve within fourteen (14) days from receiving the intent of the question from the C.R.O., a petition question which:
 - b. if carried and acted upon, would not violate any Students' Union bylaws or any federal or provincial law;
 - Additionally, attached is the referendum question that we drafted, but was voted down by half of Bylaw:

Do you support the establishment of a Millennium Villages Dedicated Fee based on the following criteria?

1. The fee would support a Millennium Village in return for:
 - a. Student internships with Millennium Promise¹;
 - b. Student internships with the Earth Institute at Columbia University; and
 - c. Proprietary data on the Millennium Villages Project.
2. The fee would be assessed in each term to undergraduate students enrolled in at least one course for credit, subject to the following conditions:
 - a. The fee shall be \$7.50 during Fall and Winter Terms;
 - b. The fee shall be \$3.75 during the Spring and Summer Terms;
 - c. The fee shall be initiated in the September 1st 2011 term;
 - d. The fee shall increase annually at a rate equal to the Alberta Consumer Price Index;
 - e. The fee shall expire on August 31st, 2016, or at such a time that a successful referendum is conducted to rescind the fee; and
 - f. Students may opt out of this fee online and unconditionally.
3. A Millennium Villages committee be formed to:
 - a. Manage and transfer collected funds to Millennium Promise;
 - b. Maintain regular communication with Millennium Promise;
 - c. Report on, market, and publicize the transfer of funds in a transparent and accountable way; and
 - d. Advertise and manage the opt-out mechanism.
4. The Millennium Villages committee shall appoint one member to the Students' Union Social Responsibility Committee, and include at least one Students' Council member appointed by Students' Council in its membership.

¹Millennium Promise is an external organization which administers the Millennium Villages Project.

This week on Bylaw:

- This week, Bylaw will start drafting some actual work on the never-dying talks of the Impeachment Process and other related Bylaws (i.e. replenishment, etc...). Additionally, we will work on anything else Council throws our way after this Semester's first meeting.
- Bylaw has been switched over to On-Council Wednesdays @ 5PM, instead of last semester's On-Council Thursdays.
- Our next meeting is on January 13 (upcoming Wednesday!) @ 5PM in SUB Lower-Level Meeting Room.

"In the Students' Union, the students are represented by two separate yet equally important groups: the Executives, who get remittances and free food, and the Students' Councillors, who only get the free food (and some scholarship money, too—but that's barely anything C'mon.). These are their bylaws."



BYLAW COMMITTEE SUMMARY REPORT TO COUNCIL

Date: **December.2, 2010**

Time: **5:07 pm**

2010 – 2011 **MEETING # 11**

Motions

1.	<i>SANGRAM/MARTIN</i> moved that the <i>December.2, 2010</i> agenda be approved as <i>tabled</i> .	<i>CARRIED</i> <i>5/0/0</i>
2.	<i>SANGRAM/ISKANDAR</i> moved that the <i>November. 25, 2010</i> minutes be approved as <i>tabled</i> .	<i>CARRIED</i> <i>4/0/1</i>
3.	<i>EASTHAM/SANGRAM</i> moved to <i>approve the amendments to bylaw</i> .	<i>CARRIED</i> <i>4/0/1</i>
4.	<i>SANGRAM/EASTHAM</i> moved that the meeting be adjourned.	<i>CARRIED</i> <i>5/0/0</i>



BFC SUMMARY REPORT TO COUNCIL

Date: December. 10, 2010

Time: 5:14 pm

2010 – 2011 *MEETING # 12*

Motions

1.	<i>COX/FORTIN</i> movement to amend Drafting Referendum & Plebiscite Questions Discussion sub point Millennium Villages	<i>CARRIED 6/0/0</i>
2.	<i>COX/EASTHAM</i> move to approve the <i>December. 10, 2010</i> agenda as amended.	<i>CARRIED 6/0/0</i>
3.	<i>ISKANDAR/EASTHAM</i> move to approve the <i>December. 2, 2010</i> minutes as tabled.	<i>CARRIED 4/0/0</i>
4.	<i>EASTHAM/KUSMU</i> motion to reconsider referring question to council.	<i>CARRIED 3/3/0</i>
5.	<i>ISKANDAR/EASTHAM</i> movement to adjourn.	<i>CARRIED 6/0/0</i>



BFC SUMMARY REPORT TO COUNCIL

Date: **December. 7, 2010**

Time: **5:02 pm**

2010 – 2011 **MEETING # 6**

Motions

1.	<i>FORTIN/ROSS</i> moved that the <i>December. 7, 2010</i> agenda be approved as <i>tabled</i> .	<i>CARRIED</i> <i>4/0/0</i>
2.	<i>HUYNH/FENTIMAN</i> moved that the <i>November. 9, 2010</i> minutes be approved as <i>tabled</i> .	<i>CARRIED</i> <i>6/0/0</i>
3.	<i>FENTIMAN/HUYNH</i> move to adopt meeting schedule starting <i>5:00 pm</i> <i>January.12, 2010</i> and every on council <i>Wednesday</i> thereafter.	<i>CARRIED</i> <i>6/0/0</i>
4.	<i>FORTIN/YAMAGISHI</i> moved that the meeting be adjourned.	<i>CARRIED</i> <i>6/0/0</i>

Hello Council,

A Board of Governors meeting was held on the morning of Friday, December 10, 2010. This was one of the heavier agendas of the year as we begin to move into the budget season.

Highlights from the meeting include:

- The Board approved a general tuition fee increase of 0.35% as well as program/course differential fee increases of 0.35%, both effective September 1, 2011. These increases were equal to CPI for the year as calculated by the Ministry. I voted in favor of these increases as I felt that they were in the best interests of both students and the University together to ensure that the quality of teaching, learning and research did not substantially decline in a situation in which the institution was already under severe financial pressure due to the 0% base grant increases from the provincial government.
- The Board approved the 2011-2012 residence rate proposal, effective May 1, 2011. Increases varied from residence to residence, ranging from 0% to 2%. The system-wide total average increase was 0.8%, which also represents a CPI increase. I again voted in favor of this increase as I see limiting residence rate increases (which are largely unregulated) to CPI as a good fiscal policy for the University to follow, both to ensure that accessibility does not decrease and to ensure that deferred maintenance does not accumulate to levels that are detrimental to both residents and to the University.
- The Board approved changes to the Lister Meal Plan Program, which includes a phased elimination of the lowest-level meal plan. At the meeting I expressed strong opposition to the proposal, as I have been receiving a substantial number of emails and comments from students, parents and alumni with concerns about this issue and I have seen no satisfactory explanation as to how this proposal benefits students or the University as a whole in a meaningful way. Nevertheless, the motion did pass overwhelmingly in favor.
- The Board approved expenditures of funds for two separate research facilities.
- The Board approved a new policy on Shared Credentials.
- Dr. Allen Berger was appointed as Dean of Augustana Faculty and Executive Officer of Augustana Campus for a five-year term to begin July 1, 2011.
- The Board recommended a modified Doctor of Pharmacy (PharmD) undergraduate degree program to the Ministry, proposed to begin in September 2012, as a result of the original 2009 proposal not being accepted.
- The new University of Alberta logo, along with the associated usage policies, was approved by the Board and is now the official logo of the institution.

I would be happy to discuss at length any of the aforementioned topics, or any other topics relating to the Board, with anyone interested. Feel free to contact me at any point. The next regularly scheduled Board meeting is Friday, February 11, 2011.

I wish you all a safe and happy holiday season, and best of luck on exams!

Cheers,
Craig