



University of Alberta Students' Union

NOMINATING COMMITTEE

Monday, May 30, 2016

4:00 pm

SUB 6-06

ATTENDANCE

NAME	PROXY	PRESENT
Marina Banister (Chair)		Y
Ben Angus		Y
Habba Mahal		Y
Jason Wang	Nik Viktorov	Y
Michael Sandare		Y
Ryan Scott		Y

MINUTES (NC 2016-02)

2016-02/1 INTRODUCTION

2016-02/1a Call to Order

Meeting called to order at 16:10.

2016-02/1b Approval of Agenda

BANISTER/ ANGUS move to approve the Agenda as tabled.

6/0/0
CARRIED

2016-02/1c **Approval of Minutes**

2016-02/1d **Chair's Business**

2016-02/2 **QUESTION/DISCUSSION PERIOD**

2016-02/3 **COMMITTEE BUSINESS**

2016-02/3a Amendment to Standing Orders

The committee decided to put the new clause under Section 2 Power/Duties. The new clause reads:

- F. Have the power to ratify all appointments
- i. With the exception of General Faculties Council and the Senate;
 - ii. Or any other positions the committee deemed necessary.

MAHAL/SCOTT move to approve the Standing Orders as amended.

6/0/0
CARRIED

2016-02/3b Discussion of Advertising Techniques and Protocols

BANISTER shared how the committee operated in the past with committee members.

Advertising

BANISTER noted that the committee always receive responses from the same pool of people, and she wanted the committee to discuss how to advertise to a diverse body of people.

SCOTT suggested the FAs to involve in advertising by using their mailing list. VIKTOROV and ANGUS also suggested that councilor

should act as a bridge between the Council and FAs and student body.

BANISTER also asked the committee for ideas of advertising avenue besides social media. VIKTOROV suggested using the faculties' newsletter for advertisement. MAHAL suggested using something tangible, such as posters. SANDARE suggested using classroom talks as many students are interested. ANGUS suggested advertising what the committee does and values to stimulate students' interest.

BANISTER also asked how to improve job description. ANGUS suggested that it should be well-written to arouse students' interest.

BANISTER thinks that advertising is a good opportunity for the participants of Council Mentorship Programme to involve in the committees.

VIKTOROV suggested that the advertisement should be sent to student groups so that they can help spreading the news.

ANGUS suggested that Jobkin should be advertised to make it known to the student body.

Application

BANISTER asked the committee for ideas of what the application should include.

MAHAL thinks that it is good to include resume and SCOTT thinks that students should also include a short cover letter. SANDARE commented that the cover letter should be no more than 1 page.

ANGUS otherwise suggested making text boxes or questionnaire asking students specific questions instead of covering letter. SCOTT and BANISTER like the idea.

BANISTER continued to ask should the cover letter be open-ended or should it ask specific questions. ANGUS and MAHAL like the idea that students should answer the questions in their cover letter. SANDARE, however, feared that students will give stock answers in their cover letter.

BANISTER also asked the committee about how to select the candidate. Should the committee give opportunity to students new to governance? VIKTOROV and SCOTT commented that it should be

depend on the position. If the positions are less important and involve less duty, they can be given to new students. ANGUS suggested that experience is not very important if the committee is about general issue.

BANISTER asked the committee regarding the rubric of judging the candidates. SCOTT thinks that rubric will make the process more complicated as there is no way to grade cover letter. ANGUS and VIKTOROV think that it depends on different positions.

BANISTER also asked about diversifying the position. SANDARE agreed that it should be diversified. MAHAL suggested that it depends on the relevancy of the position. ANGUS and VIKTOROV think that it depends on the positions and should be reviewed case by case.

Interviewing

BANISTER asked the committee if all the position should be interviewed as it is time-consuming. SANDARE commented that the candidate for GFC and Senate should be interviewed. ANGUS agreed. VIKTOROV commented that interview might scare away people.

Training

BANISTER asked if it is the responsibility of the committee to provide training for the candidate. MAHAL thinks that it should be the candidate's responsibility to be familiarized about the operation. SANDARE suggested the committee can provide assistance on request.

2016-02/4

INFORMATION ITEMS

2016-02/5

ADJOURNMENT

2016-02/5a

Next Meeting: TBD

2016-02/5b

Meeting adjourned at 17:04.

SUMMARY OF MOTIONS

MOTION	VOTES
BANISTER/ ANGUS move to approve the Agenda as tabled.	6/0/0 - CARRIED
MAHAL/SCOTT move to approve the Standing Orders as amended.	6/0/0 - CARRIED