

**8 July 2021  
6:00pm  
Google Hangout**

**ATTENDANCE**

NAME	PROXY	PRESENT
Samantha Gardner		Y
Nolan Orvold		Y
Julia Catherine Villosio		Y
Devshri Lala		Y
Simran Dhillon		N
Andrew Batycki		Y
Akanksha Yeola		Y
Emily Kimani, chair		Y
Talia Dixon		Y
Thomas Banks		N/A

**MINUTES (FC 2021-03)**

**2021-03/1**

**INTRODUCTION**

**2021-03/1a**

**Call to Order**

Meeting called to order at 6:05pm.

**2021-03/1b**

**Approval of Agenda**

**DIXON/BATYCKI MOVED** to approve the agenda.

CARRIED

**2021-03/1c**

**Approval of Minutes**

**DIXON/YEOLA MOVED** to approve the minutes of FC-2021-02-M.

CARRIED

**2021-03/1d**

**Chair's Business**

**2021-03/2**

**QUESTION/DISCUSSION PERIOD**

**2021-03/3**

**COMMITTEE BUSINESS**

**2021-03/3a**

**Fee Governance Review Committee Appointment**

DIXON nominated VILLOSO: declined.  
VILLOSO nominated LALA: declined.  
BATYCKI nominated GARNDER: accepted.

GARDNER is declared appointed.

**2021-03/3b**

**Dedicated Fee Unit Reviews**

KIMANI: Identified that, per 6200 4.2, the Committee must receive from an operational DFU: a budget illustrating how funds received from the Students' Union reserve will be spent during the coming year, an audited financial statements from the previous fiscal year, evidence of compliance with all contracts with the Students' Union, evidence that they are fulfilling their mandate as described under this bylaw; and, such other information as may be required by the Finance Committee. Identified that, per 6300 4.1, the Committee must receive from a granting DFU: proof of expenditures from the previous year's grants, as requested, evidence of compliance with all contracts with the Students' Union; and such other information as may be required by the Finance Committee. Suggested that the Committee should start reviews in July. Determined that the Committee will begin by reviewing the granting DFU as a team (Golden Bear and Panda Legacy Fund and Campus Recreation Enhancement Fund) and then later review operational DFUs individually.

DIXON: Inquired as to whether DFU reviews were completed last year.

KIMANI: Responded in the negative.

BATYCKI: Inquired as to whether the term 'proof of expenditures' refers to a budget or receipts.

KIMANI: Responded that both can be requested.

BATYCKI: Suggested that budgets are sufficient so long as the Committee can investigate any concerning expenses.

ORVOLD: Proposed having granting DFU submit projected budgets a year in advance so the Committee can identify and investigate significant deviations in spending.

BATYCKI: Expressed concern that this reporting requirement would be overburdensome for student volunteers.

KIMANI: Determined to ask for a previous budget and expected budget if available. Noted that it will become clear what types of documentation are needed as the process goes on. Identified, as a separate matter, that Bylaw 6200 Section 4.1 provides that operational DFU must 'provide an annual report of their finances to the Finance Committee within six months of the end of their fiscal year'. Noted that the Committee needs to identify the DFU dates of the end of year by emailing stakeholders. Determined that review assignments will be:

Refugee Student Fund - Emily

CJSR-FM Fund - Nolan

Access Fund - Emily

Student Legal Services of Edmonton Fund - Sammy

Alberta Public Interest Research Group Fund - Akansha

Gateway Student Journalism Fund - Julia

The Landing Fund - Andrew

Campus Food Bank - Devshri

Aboriginal Student Council - Talia

**2021-03/4**

**INFORMATION ITEMS**

**2021-03/5**

**ADJOURNMENT**

KIMANI: Adjourned the meeting at 6:31pm.