

MINUTES

EXEC 01-43

Executive Committee

December 18, 2001

ATTENDANCE Christopher Samuel President
Amy Salyzyn Vice-President Academic
Jamie Speer Vice-President Operations & Finance
Jennifer Wanke Vice-President Student Life
Catherine van de Braak E/A, Recording Secretary

ABSENT Kory Zwack Vice-President External
Bill Smith General Manager

1. Call to Order The meeting was called to order by Chris at 10:05 am

2. Approval of Agenda The agenda was amended to add the following Items of Business:
Action Items

c) Operating Policy 11.06 (Jamie)

Discussion Items

- a) Council retreat (Chris)
- b) Executive Review (Chris)
- c) Christmas Cards (Chris)
- d) Goals and Gripes (Chris)
- e) Organizational Review (Chris)
- f) Office Hours (Chris)
- g) Survey (Chris)
- h) Bylaw (Chris)
- i) Top 3 Partnership Opportunities (Chris)
- j) In Camera Personnel (Chris)
- k) HTML Presentation (Amy)
- l) Access Fund Appeal (Jamie)

3. Approval of Minutes The minutes of the December 12, 2001 Executive Committee meeting were adopted by consensus.

4. Reports No reports at this time

5. Old Business Second meeting of the week only

6. Items of Business
Action Items

- a) **Space Use Operating Policy** Jamie tabled a new operating policy relating to Space Use. Discussion ensued regarding the policy.
- SPEER/SALYZYN MOVED THAT the Executive Committee approve the tabled operating policy relating to Space Use.
- VOTE ON MOTION 3/0/0 CARRIED
- b) **Sponsorship Request** David Weppler, President of the Engineering Students Society, gave a brief presentation regarding a request for sponsorship from the SU for a National Conference in Dalhousie. Specifically he was hoping for various SU swag items that could be given out at the conference. No other funding has been requested from the SU. David left the meeting.
- Discussion ensued regarding the request.
- WANKE/SALYZYN MOVED THAT the Executive Committee approve an amount not to exceed 350.00, from the project reserve fund, be allocated to purchase swag for the Engineering Students.
- VOTE ON MOTION 3/0/0 CARRIED
- Discussion Items**
- a) **Council Retreat** A total of 6 council surveys have been returned, most of them do not support a retreat at this time. The executive discussed a council retreat at the beginning of the new council year. Jen will investigate the possibility of having an evening out with council in January.
- b) **Executive Review** Chris would like to meet with each executive either January 3 or 4 to discuss the outcomes of the executive review.
- c) **Christmas Cards** Please complete the signing of the cards by 8:00 am tomorrow morning so that they can be sent out with the morning mail.
- d) **Goals and Gripes** Kirsten would like to include the executive top three goals and gripes that they are working on in the January SU page. This will be discussed in detail at the first executive meeting in January.
- e) **Organizational Review** Due to the depth of the organizational review, it may be necessary to hire Anita in a consulting role to assist with the completion. The executive support this. More information will be brought forward at a later date.
- f) **Office Hours** The executive would like to give the staff the opportunity to leave at noon on December 21. Chris will send out an email regarding this and Jennifer W will provide reception coverage.
- g) **Survey** Discussion ensued regarding the release of the survey results.

- h) Council** Chris suggested that council be changed from January 8 to the 15th. At the last council it was suggested to change the date but council was unable to vote on it. Margaret will email council the change in dates.
- i) Top Three Partnership** Tabled to the next meeting
- j) In Camera Personnel** Meeting moved in camera
- k) HTML** Amy reported that the first web bundle will likely be out in the spring and that Turnkey would like to do a presentation at council regarding this. The possible date for the presentation is January 22. Amy will confirm this.
- l) Access Fund Appeal** Jamie tabled a concern regarding a student who is unhappy with the Access Fund Board decision not to grant him an access fund bursary. He has appealed and his appeal has been denied. The executive support the access fund board's decision and it is the final decision.

7. Announcements

- 8. Adjournment** Meeting adjourned at 12:04 pm