MINUTES

EXECUTIVE COMMITTEE

November 9, 2009

ATTENDANCE:	Kory Mathewson	*President*
	Beverly Eastham	*Vice President (External)*
	Zach Fentiman	*Vice President (Operations & Finance)*
	Nick Dehod	*Vice President (Student Life)*
	Marc Dumouchel	*General Manager*
REGRETS:	Leah Trueblood	*Vice President (Academic)*

1. CALL TO ORDER: The meeting was called to order by MATHEWSON at 12:40.

2. APPROVAL OF AGENDA: DEHOD/FENTIMAN moved to approve the November 9, 2009 agenda as tabled with the following additions:

Students' Council
- a) Tuition Policies (EASTHAM)

Discussion Period
- d) Retreat Locations (DUMOUCHEL)
- e) Base Camp (EASTHAM)
- f) Wall of Gold (EASTHAM)
- g) SU Holiday Party (EASTHAM)
- h) Admin. Support (EASTHAM/DUMOUCHEL)
- i) Rural Discovery Day (DEHOD)
- j) Centenary Award Terms of Reference (MATHEWSON)
- k) Closed/in-camera Session (MATHEWSON)

4/0/0 CARRIED

3. APPROVAL OF MINUTES: EASTHAM/DEHOD moved to approve the November 4, 2009 minutes as tabled.

4/0/0 CARRIED

4. ANNOUNCEMENTS: No announcements.

5. ACTION SUMMARIES: Reviewed and updated.

6. STUDENTS' COUNCIL:

a) Tuition Policies: EASTHAM: Council is on the 17th. Can we confirm we have three consecutive meetings? The tuition policies have expired which is a potential problem, so we need to know what timeline we're working on. There will hopefully be an emergency Policy Committee meeting to discuss the three policies (two relating to tuition, one relating to international differential).

Action: EASTHAM/MATHEWSON to follow-up with the Director of

Research and Political Affairs regarding the tuition policies.

Action: EASTHAM to have Nicole send out a reminder to council members regarding the council meeting schedule.

7. OLD BUSINESS: No old business.

8. NEW BUSINESS: No new business.

9. DISCUSSION PERIOD:

a) Alumni Chapter (MATHEWSON)

MATHEWSON: We need 25 alumni signatures to start the chapter, so start thinking about who is available to sign. There are grant opportunities available to the chapter once it is started up.

b) Sustainability Strategic Plan (DEHOD)

DEHOD: I think the SU should develop a sustainability strategic document—at the very least we should develop principles. Looking for some direction on this.

DUMOUCHEL: This could be something for the Social Responsibility Committee to work on. The committee could develop principles when it starts in January.

MATHEWSON: Definitely interested in this. Would like to discuss further.

FENTIMAN: As a side note, the Office of Sustainability could be located in SUB come January.

Action: DEHOD/FENTIMAN to discuss the possibility of a Sustainability Strategic Plan with Norma and Brock.

c) Centenary Update (EASTHAM)

EASTHAM: Talked with Kory and Justin Benko about centenary projects. Kory will be the centenary "point person" and Justin will be a "runner" of sorts. Help Justin out with whatever he needs as best you can. Also, I had a meeting to discuss the alumni dinner and found out it there is a fee to recover photos from the university's archive. I will be sending out a request and see if this can be waived at all. Jennifer Wanke is developing the alumni dinner proposal.

d) Retreat Locations (DUMOUCHEL)

DUMOUCHEL: Catherine provided me with some information on 6 places. They all look pretty similar. Buck Lake allows us to bring our own food and we can book the entire space—therefore, that would be my recommendation.

EASTHAM: How many people are attending?

DUMOUCHEL: 10 executives and 2 staff members at the moment. Also, we could bring Senior Managers out for a half-day, if the executive wanted.

DEHOD: I think that would be a good idea.

e) Base Camp (EASTHAM)	EASTHAM: Leah asked me to look into this. It's kind of like a wiki, but is more along the lines of active online document collaboration. Talked about it with Duncan Wojtaszek since CAUS has a subscription. Would be great to have a section for CoFA and another for the executive. MATHEWSON: I would love to look into this. *Action: MATHEWSON/DUMOUCHEL to investigate Base Camp software.* EASTHAM: I will look into letting Leah try out Base Camp through CAUS.
f) Wall of Gold (EASTHAM)	EASTHAM: The September calendar is still up and needs to be taken down. *Action: DUMOUCHEL to check with Margriet to have it removed.*
g) Council Holiday Party (EASTHAM)	EASTHAM: This year, it would be good if we organized something separate for council. FENTIMAN: We have plenty of Fiore's gift certificates to use. DEHOD: I could host an after-party at my place. The executive noted that Saturday, December 5th could work for this.
h) Admin. Support (EASTHAM/DUMOUCHEL)	EASTHAM: We have this meeting tomorrow. DUMOUCHEL: We will be discussing performance standards.
i) Rural Discovery Day (DEHOD)	DEHOD: Registrar's Office contacted me requesting that we set up a booth this Saturday in Lister Hall for this event. It's from 9:45AM to 2:00PM. I can do it, but I'm wondering if anyone else is interested. DUMOUCHEL: You might be able to get Infolink to compile a bunch of pamphlets for you for the table. The tabling banners can be found in the sponsorship area.
j) Centenary Award Terms of Reference (MATHEWSON)	MATHEWSON: I have an updated copy of the terms of reference here. The executive was generally in favour of the proposal.
k) Closed/in-camera Session (MATHEWSON)	MATHEWSON: This was an action item. I would recommend we add a section after reports titled "Closed Session". DUMOUCHEL: Will we note the time we move into closed session? MATHEWSON: We can. FENTIMAN: I would also recommend moving "Announcements" just

after "Approval of Minutes". For the closed session, does anyone think we might need to make executive committee meetings a bit longer?

DEHOD: I wouldn't mind booking a flat 2 hours for executive meetings.

DUMOUCHEL: We can do that wherever possible and try starting that completely in January.

The executive was in favour of the recommendations and implemented closed session starting with that meeting.

10. REPORTS:

a) President

- Survey analysis and prizing is underway. Expect to have prizing done by November 13th and data compiled by the end of the month.
- Attended "Shining the Lights Gala" fundraiser for St. Joseph's College.

b) VP Academic

n/a

c) VP External

- Canadian Student Survey on its way. Expect an email later today about this.
- Leaving on Wednesday and will be back on November 23rd.
- Still working with Justin Benko to get things in order before his trip to Columbia.

d) VP Operations & Finance

- Tying up "loose ends" later today.
- Getting out a request for applications for the Social Responsibility Committee.
- Attending the university's Accessibility Advisory Committee on Friday.
- Will be meeting with Bart Becker and Trina Innes regarding the Sustainability Office in SUB.

e) VP Student Life

- U-Pass is finishing up.
- Working with Zach on The PAW.
- Antifreeze and Campus Cup planning.
- Paper due on Thursday.
- Looking into the Sustainability Strategic Plan we discussed.

f) General Manager

- Working on developing management processes
- Thinking about the need to start building volunteers for next semester

11. CLOSED SESSION: Entered closed session at 14:04

10. ADJOURNMENT: Meeting adjourned at 14:16.